

NOTICE OF PUBLIC MEETING



LAFOURCHE PARISH COMMUNICATIONS DISTRICT

Date: December 3, 2020
Time: 1:00 p.m.
Location: **L.P.C.D. PSAP / Conference Room**
111 Dunkleman Dr.
Raceland, LA 70394

Public Hearing 2021 Proposed Budget

Board meeting will be called to order immediately following the public hearing.

BOARD MEETING AGENDA

- 1.) Meeting called to order by Chairman Pitre
- 2.) Pledge of Allegiance to the Flag
- 3.) Roll call by Valerie Adams
- 4.) Comments from the Public
- 5.) February 4, 2020 Board Meeting
- 6.) Secretary/Treasurer Report
 - a.) September-November Financial Reports
 - b.) Proposed 2020 Amended Budget
 - c.) Proposed 2021 Budget
 - d.) Louisiana Legislative Auditor Statewide Agreed-Upon Procedures
- 7.) Building Report
- 8.) New Business
 - a.) Vertiv/Liebert UPS Battery Replacement
 - b.) Families First Corona Virus Response Act Policy
- 9.) 2021 Election of Officers
 - i. Chairman
 - ii. Vice Chairman
 - iii. Secretary
- 10.) Old Business
- 11.) Chairman's Report

- 12.) Administrator's Report
 - a.) October-November 2020 PSAP Reports
 - b.) Street Resolution 2020-12-1
 - c.) 2021 Meeting Dates
- 13.) Comments from Board Members
- 14.) Adjourn

LAFOURCHE PARISH COMMUNICATIONS DISTRICT

4 year term

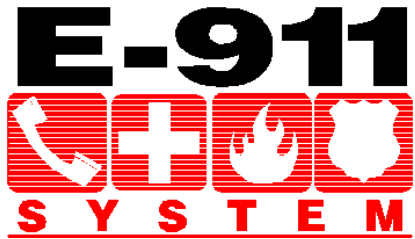
7 - Member Board

RS 33:9103 created

Act 1029 / 1999 Legislative Session

Ordinances: 1484,1519,1523,1541,1880,1896, and 1904

BOARD MEMBERS	DATE APPOINTED	TERM EXPIRES
Sec./ Treas. Deborah G. Gautreaux P.O. Box 489 129 West 33 rd St. Cut Off, LA 70345 798-7259 hm, 632-7192 wk 637-1664 or 291-1664 cell e-mail: lad1@viscom.net Administrator Lafourche Ambulance District	10/26/04 re-appt 10/14/08 re-appt 11/13/2012 re-appt 1/10/2017	10/26/08 South Lafourche 10/13/2012 11/12/2016 1/9/2021
Vice Chairman Christopher "Chris" Boudreaux 743 Highway 20 Thibodaux, LA 70301 633-2147 hm 537-7603, 532-8174 wk, 637-5195 cell e-mail: chrisb@lafourchegov.org Lafourche Parish Council EOC Manager	1/13/05 (replacement) re-appt 9/23/08 re-appt 9/24/2012 re-appt 9/26/2017	1/13/09 Lafourche Parish Council 9/23/2012 9/23/2016 9/27/2021
Mark Fontenot 113 Alma St Thibodaux, LA 70301 447-8732 hm, 448-0618 wk, 448-0619 fax e-mail: stjohn410@hotmail.com	11/6/04 re-appt 3/10/09 re-appt 3/26/2013 re-appt 3/14/2017	11/6/08 North Lafourche 3/9/2013 3/25/2017 3/13/2021*
Jacques Thibodaux 310 West 2 nd St Thibodaux, LA 70301 504-915-3120 cell e-mail: jacquest@ci.thibodaux.la.us	9/22/2020	9/22/2024 City of Thibodaux
Chairman Reggie Pitre 2124 S Alex Plaisance Blvd Golden Meadow, LA 70357 475-5213 or 379-6433 cell e-mail: chief@townofgoldenmeadow.com Chief - Town of Golden Meadow	9/11/2012 re-appt 12/13/2016	9/10/2016 12/12/2020 Town of Golden Meadow
Eric Benoit 310 Seventh Street Lockport, LA 70374 wk 532-8174 cell 985-709-1900 e-mail: ericb@lafourchegov.org Employed Lafourche Parish Council	April 24, 2012 re-appt April 12, 2016 re-appt May 12, 2020	April 23, 2016 April 11, 2020 May, 11, 2024 Central Lafourche
Zina Sampey 720 Seventh St Lockport, LA 70374 Wk: 985-53-5576 cell 985-855-8519 e-mail: z.sampey@yahoo.com	9/12/17	9/11/2021 Town of Lockport



Lafourche Parish Communications District

P.O. Box 1157, Raceland, LA 70394
Phone (985) 537-3580 Fax (985) 537-6906

Lafourche Parish Communications District 2020 Meeting Dates

Meeting Time: 1:00 PM

Location:

**Lafourche Parish Communications District
111 Dunkleman Drive
Raceland, LA 70394**

Canceled-Thursday, January 16, 2020

Rescheduled/Canceled January 23, 2020

Tuesday, February 4, 2020

Canceled Thursday, April 2, 2020

Canceled Thursday, July 2, 2020

Rescheduled July 9, 2020

Thursday, October 15, 2020

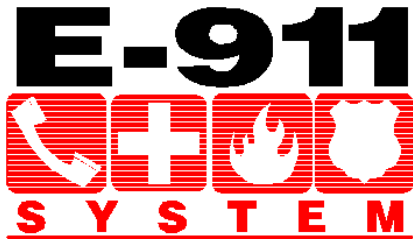
Thursday, December 3, 2020

Lafourche Parish Communications District Board 2020 Meeting Attendance

Board Member	Jan.	April	July	October	Dec
Date of Meeting	<u>1/16/2020</u> <u>Canceled</u> <u>1/23/2020</u> <u>Canceled</u> <u>2/4/2020</u>	<u>4/2/2020</u> <u>Canceled</u>	<u>7/2/2020</u> <u>Canceled</u> <u>Rescheduled</u> <u>7/9/2020</u>	<u>10/15/2020</u>	<u>12/3/2020</u>
Debbie Gautreaux South Lafourche	A			A	
Chris Boudreaux Lafourche Parish Council	P			P	
Mark Fontenot North Lafourche	P			P	
Eric Benoit Central Lafourche	P			P	
Reggie Pitre Town of Golden Meadow	A			P	
Tom Simons City of Thibodaux	P				
Zina Sampey Town of Lockport	P			P	
Jacques Thibodeaux				P	

P / Present

A / Absent



Lafourche Parish Communications District

P.O. Box 1157, Raceland, LA 70394
Phone (985) 435-2105 Fax (985) 537-6906

**October 15, 2020
Board Meeting Minutes**

Chairman Reggie Pitre called the meeting of the Lafourche Parish Communications District to order at 1:00 PM.

Chairman Pitre led the Pledge of Allegiance.

Chairman Pitre called for Roll Call by Valerie Adams.

Board Members recorded as present:

Chris Boudreaux	Reggie Pitre
Mark Fontenot	Jacques Thibodaux
Eric Benoit	Zina Sampey

Also Present: Valerie Adams Katie Zeringue

Absent: Deborah Gautreaux

Chairman Pitre called for Comments from the Public.

No public comments presented.

Chairman Pitre called for Approval of the February 4, 2020 Board Meeting Minutes.

Chairman Pitre moved for a motion to accept the February 4, 2020 minutes as written. *The motion was seconded by Ms. Zina Sampey. No discussion. Motion carried with no dissenting votes.*

Chairman Pitre called for the Secretary/Treasurer's Report.

Ms. Katie Zeringue stated she emailed copies of the audit report to all board members.
Discussion

Ms. Zeringue presented the February through August 2020 financial reports.

Chairman Pitre moved for a motion approving the February through August 2020 financial reports as presented. *The motion was seconded by Mr. Mark Fontenot. No discussion. Motion carried with no dissenting votes.*

Ms. Katie Zeringue presented the **proposed 2020 Amended Budget and Proposed 2021 Budget.** **Ms. Zeringue** asked if any board members had suggestions and stated it will be approved at the December 3, 2020 meeting. A public hearing will be held prior to the meeting for the Proposed 2021 Budget.

Chairman Pitre called for **Building Report**.

Ms. Zeringue shared the damage from the lightning strike that occurred on September 12, 2020.

Chairman Pitre called for **New Business**.

Ms. Zeringue presented the Bourgeois Bennet Audit Engagement. **Mr. Boudreaux** *moved for a motion to accept 2020-2022 Bourgeois Bennett Audit Engagement. The motion was seconded by Chief Pitre.* No discussion. *Motion carried with no dissenting votes.*

Chairman Pitre called for **Old Business**.

None.

Chairman Pitre called for **Chairman's Report**.

Chairman Pitre acknowledged the death of a board member, Mr. Tom Simmons.

Chairman Pitre called for **Administrator's Report**.

Ms. Zeringue presented the April through September 2020 PSAP Reports.

Ms. Zeringue presented **Street Resolution 2020-10-1**.

Chairman Pitre *moved for a motion approving Street Resolution 2020-10-1. The motion was seconded by Mr. Boudreaux.* No discussion. *Motion carried with no dissenting votes.*

Ms. Zeringue presented a discussion about employees' vacation and sick hours that had to be used for COVID-19 infection or quarantine. Discussion.

Chairman Pitre *moved that LPCD follow the CARES ACT, and that a policy be written to go with CARES ACT for future incidents and that all time used be reimbursed.*

Chairman Pitre called for **Comments from Board Members**.

Everyone welcomed **Mr. Jacques Thibodaux** to the board.

Chairman Pitre *moved for a motion to adjourn. The motion was seconded by Mr. Boudreaux.* No discussion. *Motion carried with no dissenting votes.* (Meeting adjourned at 1:36 PM).

Reggie Pitre, - Chairman

Deborah Gautreaux, Secretary/Treasurer

Katie Zeringue, Administrator

2:05 PM
11/30/20

Lafourche Parish Communications District
Deposit Detail
October through November 2020

Type	Num	Date	Name	Account	Amount
Deposit		10/05/2020		Capital One Invest ...	1,875.98
			Windstream Corpor...	Service Charge - Wi...	-1,839.26
			NTS Communications	Service Charge - Wi...	-3.46
			Globalstar USA LLC	Service Charge - Wi...	-8.66
			Hughes Network Sy...	Service Charge - Wi...	-14.60
			Voiance	Miscellaneous Income	-10.00
TOTAL					-1,875.98
Deposit		10/13/2020		Capital One Invest ...	5,218.55
			Eatel Advanced Tel,...	Service Charge - Wi...	-5,218.55
TOTAL					-5,218.55
Deposit		10/13/2020		Capital One Invest ...	60,394.11
			Louisiana Dept. of R...	Service Charge Pre...	-60,394.11
TOTAL					-60,394.11
Deposit		10/19/2020		Capital One Invest ...	2,601.13
			Gabb Wireless	Service Charge - Wi...	-4.95
			Altaworx LLC	Service Charge - Wi...	-187.11
			Hughes Network Sy...	Service Charge - Wi...	-12.13
			In-Telecom Consulti...	Service Charge - Wi...	-315.32
			MetTel of Louisiana	Service Charge - Wi...	-83.16
			Interface Security S...	Service Charge - Wi...	-13.86
			Affiliate Technology ...	Service Charge - Wi...	-7.00
			bandwidth.com Inc	Service Charge - Wi...	-363.82
			Comcast Phone of L...	Service Charge - Wi...	-726.16
			Cox Communications	Service Charge - Wi...	-99.25
			Google Voice Inc	Service Charge - Wi...	-52.50
			jive Communications	Service Charge - Wi...	-10.00
			Matrix Telecom, Inc	Service Charge - Wi...	-15.00
			lingo Telecom of the...	Service Charge - Wi...	-160.50
			Nextiva, Inc	Service Charge - Wi...	-301.00
			wholesale Carrier S...	Service Charge - Wi...	-13.75
			8x8, Inc	Service Charge - Wi...	-235.62
TOTAL					-2,601.13

2:05 PM
11/30/20

Lafourche Parish Communications District
Deposit Detail
October through November 2020

Type	Num	Date	Name	Account	Amount
Deposit		10/19/2020		Capital One Invest ...	3,260.66
			Best Buy Health Ince	Service Charge - Wi...	-281.25
			Comcast Phone of L...	Service Charge - Wi...	-131.17
			Locus Telecommuni...	Service Charge - Wi...	-22.50
			republic wireless	Service Charge - Wi...	-11.25
			T-Mobile Central LLC	Service Charge - Wi...	-2,622.26
			T Mobile West Corp	Service Charge - Wi...	-144.79
			TING Inc	Service Charge - Wi...	-10.00
			italk Mobile	Service Charge - Wi...	-2.48
			NEC Cloud Commu...	Service Charge - Wi...	-31.50
			SIP. US LLC	Service Charge - Wi...	-3.46
TOTAL					-3,260.66
Deposit		10/21/2020		Capital One Invest ...	69,203.64
			Acadiana Cellular G...	Service Charge - Wi...	-503.66
			Cause Based Com...	Service Charge - Wi...	-5.00
			Houma Thibodaux C...	Service Charge - Wi...	-47,935.93
			Lafayette MSA LP (...)	Service Charge - Wi...	-246.26
			Louisiana RSA No 7...	Service Charge - Wi...	-176.96
			Louisiana RSA No 8...	Service Charge - Wi...	-309.37
			New Cingular Wirele...	Service Charge - Wi...	-3,213.79
			Sprint Communicati...	Service Charge - Wi...	-15,567.75
			Sprint Spectrum dba...	Service Charge - Wi...	-1,244.92
TOTAL					-69,203.64
Deposit		10/22/2020		Capital One Invest ...	13,189.99
			AT&T	Service Charge - Wi...	-1,839.91
			fusion Cloud Services	Service Charge - Wi...	-689.53
			Gage Telephone	Service Charge - Wi...	-458.50
			icommerce services	Service Charge - Wi...	-3.50
			Hunt Telecommunic...	Service Charge - Wi...	-363.25
			Level 3 Communicat...	Service Charge - Wi...	-311.50
			Mitel Cloud Service	Service Charge - Wi...	-10.39
			Spectrum Advanced...	Service Charge - Wi...	-9,482.47
			Sprint Communicati...	Service Charge - Wi...	-30.94
TOTAL					-13,189.99

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11/30/20

Lafourche Parish Communications District
Deposit Detail
October through November 2020

Type	Num	Date	Name	Account	Amount
Deposit		10/23/2020		Capital One Invest ...	32,780.91
			Bell South	Service Charge - Wi...	-9,164.68
			Granite Telecommu...	Service Charge - Wi...	-987.52
			MCImetro Accesss ...	Service Charge - Wi...	-140.58
			MCImetro Accesss ...	Service Charge - Wi...	-38.11
			ooma	Service Charge - Wi...	-74.00
			Spectotel Inc	Service Charge - Wi...	-6.93
			Telecom Evolutions ...	Service Charge - Wi...	-3.75
			Celco Partnership	Service Charge - Wi...	-21,032.55
			spectrum Mobile	Service Charge - Wi...	-1,332.79
TOTAL					-32,780.91
Deposit		10/26/2020		Capital One Invest ...	9,159.00
			VFIS	Miscellaneous Income	-5,025.00
			VFIS	Miscellaneous Income	-4,134.00
TOTAL					-9,159.00
Deposit		10/26/2020		Capital One Invest ...	1,383.08
			Globalstar USA LLC	Service Charge - Wi...	-32.17
			Vonage America	Service Charge - Wi...	-478.91
			Vonage America	Service Charge - Wi...	-812.00
			yamax Communicatio...	Service Charge - Wi...	-60.00
TOTAL					-1,383.08
Deposit		10/30/2020		Capital One Invest ...	849.00
			VFIS	Miscellaneous Income	-849.00
TOTAL					-849.00
Deposit		10/30/2020		Capital One Invest ...	1,189.49
			Reserve Telecomm...	Service Charge - Wi...	-1,189.49
TOTAL					-1,189.49

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11/30/20

Lafourche Parish Communications District
Deposit Detail
October through November 2020

Type	Num	Date	Name	Account	Amount
Deposit		10/31/2020		Capital One Bond ...	0.49
				Interest Earnings	-0.49
TOTAL					-0.49
Deposit		10/31/2020		Capital One Invest ...	2.51
				Interest Earnings	-2.51
TOTAL					-2.51
Deposit		10/31/2020		Cash-Payroll xxx1...	0.47
				Interest Earnings	-0.47
TOTAL					-0.47
Deposit		10/31/2020		Operating Capital ...	0.81
				Interest Earnings	-0.81
TOTAL					-0.81
Deposit		10/31/2020		Iberia Bank Debt S...	8.89
				Interest Earnings	-8.89
TOTAL					-8.89
Deposit		11/17/2020		Capital One Invest ...	6,414.02
			Altaworx LLC	Service Charge - Wi...	-187.11
			Hughes Network Sy...	Service Charge - Wi...	-15.84
			Eatel Advanced Tel...	Service Charge - Wi...	-5,260.13
			Interface Security S...	Service Charge - Wi...	-13.86
			italk Mobile	Service Charge - Wi...	-1.24
			NEC Cloud Commu...	Service Charge - Wi...	-31.50
			SIP. US LLC	Service Charge - Wi...	-6.93
			Windstream Corpor...	Service Charge - Wi...	-897.41
TOTAL					-6,414.02

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11/30/20

Lafourche Parish Communications District
Deposit Detail
October through November 2020

Type	Num	Date	Name	Account	Amount
Deposit		11/24/2020		Capital One Invest ...	22,600.55
			Bell South	Service Charge - Wi...	-9,329.44
			AT&T	Service Charge - Wi...	-2,037.42
			bandwidth.com Inc	Service Charge - Wi...	-426.19
			Comcast Phone of L...	Service Charge - Wi...	-732.10
			Level 3 Communicat...	Service Charge - Wi...	-308.00
			MCImetro Access ...	Service Charge - Wi...	-34.65
			Mitel Cloud Service	Service Charge - Wi...	-10.39
			ooma	Service Charge - Wi...	-81.25
			Spectrum Advanced...	Service Charge - Wi...	-9,398.81
			Sprint Communicati...	Service Charge - Wi...	-30.94
			8x8, Inc	Service Charge - Wi...	-211.36
TOTAL					-22,600.55
Deposit		11/24/2020		Capital One Invest ...	81,116.83
			Acadiana Cellular G...	Service Charge - Wi...	-517.27
			Celco Partnership	Service Charge - Wi...	-20,943.45
			Comcast Phone of L...	Service Charge - Wi...	-124.99
			Gabb Wireless	Service Charge - Wi...	-7.42
			Globalstar USA LLC	Service Charge - Wi...	-19.80
			Houma Thibodaux C...	Service Charge - Wi...	-53,826.25
			Lafayette MSA LP (...)	Service Charge - Wi...	-257.40
			Louisiana RSA No 7...	Service Charge - Wi...	-198.00
			Louisiana RSA No 8...	Service Charge - Wi...	-341.55
			New Cingular Wirele...	Service Charge - Wi...	-3,495.94
			spectrum Mobile	Service Charge - Wi...	-1,384.76
TOTAL					-81,116.83
Deposit		11/24/2020		Capital One Invest ...	1,677.49
			Affiliate Technology ...	Service Charge - Wi...	-7.00
			In-Telecom Consulti...	Service Charge - Wi...	-322.24
			Fuze Inc	Service Charge - Wi...	-7.00
			Gage Telephone	Service Charge - Wi...	-458.50
			Google Voice Inc	Service Charge - Wi...	-49.00
			Hunt Telecommunic...	Service Charge - Wi...	-321.25
			icommerce services	Service Charge - Wi...	-3.50
			jive Communications	Service Charge - Wi...	-10.00
			Nextiva, Inc	Service Charge - Wi...	-276.50
			Best Buy Health Ince	Service Charge - Wi...	-185.00
			Cause Based Com...	Service Charge - Wi...	-5.00

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11/30/20

Lafourche Parish Communications District
Deposit Detail
October through November 2020

Type	Num	Date	Name	Account	Amount
			Locus Telecommuni...	Service Charge - Wi...	-22.50
			republic wireless	Service Charge - Wi...	-10.00
TOTAL					-1,677.49
Deposit		11/30/2020		Capital One Invest ...	27,443.42
			Latelco	Service Charge - Wi...	-27,436.49
			Spectotal Inc	Service Charge - Wi...	-6.93
TOTAL					-27,443.42

2:04 PM
 11/30/20
 Cash Basis

Lafourche Parish Communications District
Profit & Loss Budget vs. Actual
 January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
Income				
Interest Earnings	935.18	3,500.00	-2,564.82	26.7%
Miscellaneous Income	17,132.91	0.00	17,132.91	100.0%
Revenue Bond Proceeds	0.00	0.00	0.00	0.0%
Service Charge - Wireless	964,868.90	940,000.00	24,868.90	102.6%
Service Charge - Wireline	445,489.14	515,000.00	-69,510.86	86.5%
Service Charge Prepaid Wireless	232,535.81	260,000.00	-27,464.19	89.4%
Service Charge - Wireline	385.00			
Total Income	1,661,346.94	1,718,500.00	-57,153.06	96.7%
Expense				
Accounting/Auditing Fees	13,000.00	13,000.00	0.00	100.0%
Advertising	445.84	1,000.00	-554.16	44.6%
Bond Debt Interest	28,437.49	28,762.50	-325.01	98.9%
Bond Debt Principal	215,000.00	215,000.00	0.00	100.0%
Building expenditures	57,685.86			
Building expense/Rental	459.00	125,000.00	-124,541.00	0.4%
Capital expenditures	1,224.50	182,345.50	-181,121.00	0.7%
Compensated Absences	0.00	0.00	0.00	0.0%
Depreciation Expense	0.00	0.00	0.00	0.0%
Equipment maintenance	72,140.94	40,000.00	32,140.94	180.4%
Gas/Mile/Auto Maintenance	73.44	2,500.00	-2,426.56	2.9%
Health Insurance	140,119.55	115,000.00	25,119.55	121.8%
Legal	0.00	500.00	-500.00	0.0%
Liability Insurance	72,701.81	70,000.00	2,701.81	103.9%
Maintenance Contracts	51,800.20	80,000.00	-28,199.80	64.8%
Mapping	15,681.58	20,000.00	-4,318.42	78.4%
Medical Expense	40.00	1,000.00	-960.00	4.0%
Memberships/dues/subscriptions	2,951.99	3,000.00	-48.01	98.4%
Miscellaneous	-192.86	500.00	-692.86	-38.6%
Oper/Clean supply	20,022.23	11,500.00	8,522.23	174.1%
Payroll Expenses	612,039.56	720,000.00	-107,960.44	85.0%
Postage and Freight	330.00	500.00	-170.00	66.0%
Professional Fees	3,106.58	4,000.00	-893.42	77.7%
Public Education	-245.00	1,000.00	-1,245.00	-24.5%
Reconciliation Discrepancies	-0.59	0.00	-0.59	100.0%
Rental Equipment	1,445.17	2,000.00	-554.83	72.3%
Telephone Service Charge	359,546.37	233,500.00	126,046.37	154.0%
Travel and training	11,892.46	20,000.00	-8,107.54	59.5%
Wireless Phase I	25,592.02	34,000.00	-8,407.98	75.3%
Total Expense	1,705,298.14	1,924,108.00	-218,809.86	88.6%
Net Income	-43,951.20	-205,608.00	161,656.80	21.4%

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 11/30/20
 Cash Basis

Lafourche Parish Communications District
Profit & Loss Prev Year Comparison
 January through December 2020

	Jan - Dec 20	Jan - Dec 19	\$ Change	% Change
Income				
Interest Earnings	935.18	4,613.35	-3,678.17	-79.7%
Miscellaneous Income	17,132.91	21,146.67	-4,013.76	-19.0%
Service Charge - Wireless	964,868.90	965,646.14	-777.24	-0.1%
Service Charge - Wireline	445,489.14	504,786.93	-59,297.79	-11.8%
Service Charge Prepaid Wireless	232,535.81	232,514.81	21.00	0.0%
Service Charge - Wireline	385.00	1.25	383.75	30,700.0%
Total Income	1,661,346.94	1,728,709.15	-67,362.21	-3.9%
Expense				
Accounting/Auditing Fees	13,000.00	13,000.00	0.00	0.0%
Advertising	445.84	314.24	131.60	41.9%
Bond Debt Interest	28,437.49	34,072.00	-5,634.51	-16.5%
Bond Debt Principal	215,000.00	0.00	215,000.00	100.0%
Building expenditures	57,685.86	67,891.37	-10,205.51	-15.0%
Building expense	0.00	2,999.40	-2,999.40	-100.0%
Building expense/Rental	459.00	-99.00	558.00	563.6%
Capital expenditures	1,224.50	0.00	1,224.50	100.0%
Compensated Absences	0.00	3,022.00	-3,022.00	-100.0%
Depreciation Expense	0.00	160,794.00	-160,794.00	-100.0%
Equipment maintenance	72,140.94	81,631.15	-9,490.21	-11.6%
Gas/Mile/Auto Maintenance	73.44	889.65	-816.21	-91.8%
Health insurance	140,119.55	128,891.85	11,227.70	8.7%
Liability Insurance	72,701.81	68,028.06	4,673.75	6.9%
Loss of Disposal of Assets	0.00	931.00	-931.00	-100.0%
Maintenance Contracts	51,800.20	153,465.47	-101,665.27	-66.3%
Mapping	15,681.58	55,350.00	-39,668.42	-71.7%
Medical Expense	40.00	145.00	-105.00	-72.4%
Memberships/dues/subscriptions	2,951.99	1,454.80	1,497.19	102.9%
Miscellaneous	-192.86	0.00	-192.86	-100.0%
Oper/Clean supply	20,022.23	17,174.22	2,848.01	16.6%
Payroll Expenses	612,039.56	702,876.22	-90,836.66	-12.9%
Postage and Freight	330.00	265.00	65.00	24.5%
Professional Fees	3,106.58	4,754.20	-1,647.62	-34.7%
Public Education	-245.00	1,518.89	-1,763.89	-116.1%
Reconciliation Discrepancies	-0.59	0.05	-0.64	-1,280.0%
Rental Equipment	1,445.17	1,338.56	106.61	8.0%
Telephone Service Charge	359,546.37	384,809.16	-25,262.79	-6.6%
Travel and training	11,892.46	17,174.39	-5,281.93	-30.8%
Wireless Phase I	25,592.02	43,642.04	-18,050.02	-41.4%
Total Expense	1,705,298.14	1,946,333.72	-241,035.58	-12.4%
Net Income	-43,951.20	-217,624.57	173,673.37	79.8%

Lafourche Parish Communications District
Balance Sheet
 As of December 31, 2020

	Dec 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Capital One Bond Sink xxxxx1285	11,655.67
Capital One Invest xxxxx4753	103,531.50
Cash-Payroll xxxxx1372	2,864.76
Iberia Bank Debt Service Reser	108,824.49
Operating Capital One xxxxx8794	47,051.04
Total Checking/Savings	273,927.46
Accounts Receivable	
Accrued Receivable	127,882.03
Total Accounts Receivable	127,882.03
Other Current Assets	
Accounts Receivable- Audit JE	113,384.33
Prepaid Maintenance	96,293.98
Total Other Current Assets	209,678.31
Total Current Assets	611,487.80
Fixed Assets	
Accumulated Depreciation	-1,558,054.78
Building	3,329,120.27
Construction In Progress	171,751.50
Equipment	1,179,751.27
Office Furniture and equipment	144,500.71
Other Assets	203,224.00
Total Fixed Assets	3,470,292.97
Other Assets	
Deferred Bond Issuance Costs	0.03
Total Other Assets	0.03
TOTAL ASSETS	4,081,780.80
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	351.89
Accrued Interest Payable	20,570.00
Total Accounts Payable	20,921.89
Other Current Liabilities	
Accounts Payable Audit JE	14,264.64
Accrued Interest Payable Audit	-10,982.52
Payroll Liabilities	447.10
Total Other Current Liabilities	3,729.22
Total Current Liabilities	24,651.11
Long Term Liabilities	
Accrued Vacation and sick leave	25,764.00
Bond Payable	770,000.00
Total Long Term Liabilities	795,764.00
Total Liabilities	820,415.11

2:03 PM
11/30/20
Cash Basis

Lafourche Parish Communications District
Balance Sheet
As of December 31, 2020

	<u>Dec 31, 20</u>
Equity	
Invested In Capital Assets	3,114,471.02
Opening Bal Equity	822,648.72
Retained Earnings	-631,802.85
Net Income	-43,951.20
	<hr/>
Total Equity	3,261,365.69
	<hr/>
TOTAL LIABILITIES & EQUITY	4,081,780.80
	<hr/> <hr/>

Lafourche Parish Communications District
2020 Proposed Amended Budget Message

Members of the Board of Commissioners:

I have submitted to you the proposed Amended Budget for the calendar year 2020. The budget is fiscally conservative and expenditures are budgeted within anticipated revenues. The budget document attached includes anticipated revenues and expenditures, on a modified accrual basis. There are certain significant aspects of the budget, which are detailed below.

Revenues

Revenues are received from money assessed telephone wireline and wireless subscribers in Lafourche Parish and pre-paid wireless submitted to the Louisiana Department of Revenue and disbursed to the parishes quarterly based on population. In April 2016 the board approved the increase on landline service charge to 5% on residential which is \$ 1.25 and 3.7% on business lines which is \$3.50. In the 2016 Regular Session HB 805 Act 665 and HB 678 Act 590 were approved to increase post paid wireless to \$1.25 and prepaid wireless from 2 % to 4%.

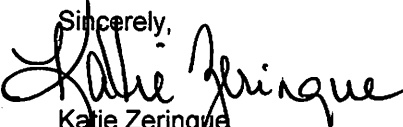
Expenditures

Expected expenditures are mainly made up of telephone service charges, payroll and building maintenance. This is the twenty six year we experience a payroll and it's expenses. Normal administrative and operations cost make up the remainder of the expenses.

Summary

The budget is presented in a manner designed to assist in formulating a financial plan for the coming year. The ending fund balance consists of individual funds set aside for equipment upgrades.

Sincerely,



Katie Zeringue
Administrator

Lafourche Parish Communications District
Proposed 2020 Amended Budget
Adopted : December 3, 2020

Revenue			
Telephone Service Charge (wireline, wireless, interest)	\$	1,655,682.91	
Total Revenue			\$ 1,655,682.91
Administrative & Operating Expense			
Accounting/Auditing Fees	\$	13,000.00	
Advertising	\$	500.00	
Building Expense / Maintenance	\$	60,000.00	
Employee Uniforms	\$	-	
Equipment Maintenance	\$	75,000.00	
Gas/mileage	\$	100.00	
Health Insurance	\$	155,000.00	
Legal	\$	-	
Liability Insurance	\$	73,000.00	
Maintenance Contracts	\$	80,000.00	
Mapping / Imagery	\$	16,000.00	
Medical Expense	\$	100.00	
Member/dues/subscriptions	\$	3,000.00	
Miscellaneous/Professional Fees	\$	4,000.00	
Oper/Clean Supply	\$	20,500.00	
Payroll Expense	\$	690,000.00	
Postage/Freight	\$	400.00	
Public Education	\$	250.00	
Rental Equipment	\$	1,600.00	
Telephone Service Charge	\$	251,500.00	
Travel / Training	\$	10,000.00	
Wireless Phase I	\$	30,000.00	
West Smart 911 / A911	\$	94,500.00	
West Txt 2 911	\$	29,000.00	
Total Operating Expenses	\$	1,607,450.00	\$ 1,607,450.00
NET INCOME 2020			\$ 48,232.91
2020 BEGINNING UNRESTRICTED NET ASSETS			\$ 605,075.00
2020 Operating Funds Available			\$ 653,307.91
Total Funds Available			\$ 653,307.91
Less:	Bond Principle 2010 Series	\$ 160,000.00	\$ 160,000.00
Less:	Interest Bond 2010 Series	\$ 13,975.00	\$ 13,975.00
Less:	Capital Expenditures:	\$ -	\$ -
Less:	Bond Principle 2016 Series	\$ 55,000.00	\$ 55,000.00
Less:	Interest Bond 2016 Series	\$ 14,787.50	\$ 14,787.50
		<u>\$ -</u>	
2020 ENDING NET ASSETS			\$ 409,545.41

	Amended 2018 Budget	Projected 2019 Budget	Amended 2019 Budget	Projected 2020 Budget	Amended 2020 Budget	Projected 2021 Budget	Projected 2022 Budget
Income							
Interest Earnings	\$ 3,400.00	\$ 2,000.00	\$ 4,150.00	\$ 3,500.00	\$ 1,000.00	\$ 1,300.00	\$ 1,300.00
Miscellaneous Income	\$ 7,793.29		\$ 13,197.67		\$ 17,132.91		
Bond Proceeds 2016							
Service Charge- Post Wireless	\$ 920,000.00	\$ 940,000.00	\$ 950,000.00	\$ 940,000.00	\$ 960,000.00	\$ 910,000.00	\$ 910,000.00
Service Charge- Pre Wireless	\$ 255,500.00	\$ 280,000.00	\$ 238,000.00	\$ 260,000.00	\$ 232,550.00	\$ 230,000.00	\$ 230,000.00
Service Charge-Wireline	\$ 540,000.00	\$ 525,000.00	\$ 507,000.00	\$ 515,000.00	\$ 445,000.00	\$ 445,000.00	\$ 445,000.00
Total Income	\$ 1,726,693.29	\$ 1,727,000.00	\$ 1,712,347.67	\$ 1,718,500.00	\$ 1,655,682.91	\$ 1,586,300.00	\$ 1,586,300.00

Expense							
Accounting/Auditing Fees	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
Advertising	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
Building Expense & Maintenance	\$ 80,000.00	\$ 125,000.00	\$ 75,000.00	\$ 125,000.00	\$ 60,000.00	\$ 120,000.00	\$ 120,000.00
Capital Expenditures	\$ 92,253.80	\$ 542,345.50	\$ -	\$ 182,345.50	\$ -	\$ 182,345.50	\$ 85,000.00
Employee Uniforms	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Equipment Maintenance	\$ 65,000.00	\$ 10,000.00	\$ 70,500.00	\$ 40,000.00	\$ 75,000.00	\$ 40,000.00	\$ 40,000.00
Gas/Mile/Auto Maintenance	\$ 1,200.00	\$ 2,500.00	\$ 1,000.00	\$ 2,500.00	\$ 100.00	\$ 2,500.00	\$ 2,500.00
Health Insurance	\$ 110,000.00	\$ 110,000.00	\$ 115,000.00	\$ 115,000.00	\$ 155,000.00	\$ 155,000.00	\$ 155,000.00
Legal	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Liability Insurance	\$ 60,000.00	\$ 60,000.00	\$ 68,100.00	\$ 70,000.00	\$ 73,000.00	\$ 73,000.00	\$ 73,000.00
Long Term Liabilities Bond	\$ 240,075.00	\$ 247,215.00	\$ 247,215.00	\$ 243,762.50	\$ 243,762.50	\$ 235,095.00	\$ 78,050.00
Maintenance Contracts	\$ 125,000.00	\$ 35,000.00	\$ 120,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Mapping / Imagery	\$ 16,000.00	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00	\$ 16,000.00	\$ 20,000.00	\$ 20,000.00
Medical Expenses	\$ 100.00	\$ 1,000.00	\$ 300.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00	\$ 1,000.00
Memberships/dues/subscriptions	\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Miscellaneous	\$ 1,500.00	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Oper/Clean supplies	\$ 15,500.00	\$ 11,500.00	\$ 17,500.00	\$ 11,500.00	\$ 20,500.00	\$ 11,500.00	\$ 11,500.00
Payroll Expenses	\$ 650,000.00	\$ 720,000.00	\$ 705,000.00	\$ 720,000.00	\$ 690,000.00	\$ 690,000.00	\$ 690,000.00
Postage and Freight	\$ 300.00	\$ 500.00	\$ 400.00	\$ 500.00	\$ 400.00	\$ 500.00	\$ 500.00
Professional Fees	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00
Public Education	\$ 2,100.00	\$ 1,000.00	\$ 1,550.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 1,000.00
Rental Equipment	\$ 1,500.00	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00	\$ 1,600.00	\$ 2,000.00	\$ 2,000.00
Telephone Network Service Charge	\$ 176,500.00	\$ 170,000.00	\$ 228,000.00	\$ 110,000.00	\$ 251,500.00	\$ 110,000.00	\$ 110,000.00
Travel and Training	\$ 35,000.00	\$ 25,000.00	\$ 19,000.00	\$ 20,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00
Wireless Phase I	\$ 15,500.00	\$ 10,000.00	\$ 37,500.00	\$ 34,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Intrado/ West Smart 911 & A911	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00
Intrado / West Txt 2 911	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
Total Expenses	\$ 1,832,028.80	\$ 2,239,560.50	\$ 1,911,565.00	\$ 1,925,108.00	\$ 1,851,212.50	\$ 1,915,440.50	\$ 1,659,050.00

Net Income	\$ (105,335.51)	\$ (512,560.50)	\$ (199,217.33)	\$ (206,608.00)	\$ (195,529.59)	\$ (329,140.50)	\$ (72,750.00)
Unrestricted Beginning Net Assets	\$ 1,061,731.00	\$ 956,395.49	\$ 873,537.00	\$ 674,319.67	\$ 605,075.00	\$ 409,545.41	\$ 80,404.91
Ending Net Assets	\$ 956,395.49	\$ 443,834.99	\$ 674,319.67	\$ 467,711.67	\$ 409,545.41	\$ 80,404.91	\$ 7,654.91

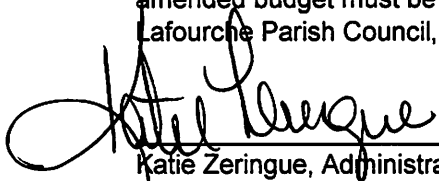
	2018	2019	2019	2020	2020	2021	2022
Long Term Liabilities							
Bond Debt Interest 2010	\$ 26,875.00	\$ 20,840.00	\$ 20,840.00	\$ 13,975.00	\$ 13,975.00	\$ 7,095.00	\$ -
Bond Debt Principal 2010	\$ 145,000.00	\$ 155,000.00	\$ 155,000.00	\$ 160,000.00	\$ 160,000.00	\$ 155,000.00	\$ -
Bond Debt Interest 2016	\$ 18,200.00	\$ 16,575.00	\$ 16,575.00	\$ 14,787.50	\$ 14,787.50	\$ 13,000.00	\$ 11,050.00
Bond Debt Principal 2016	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 60,000.00	\$ 65,000.00
Total Long Term Liabilities	\$ 240,075.00	\$ 247,215.00	\$ 247,215.00	\$ 243,762.50	\$ 243,762.50	\$ 235,095.00	\$ 78,050.00

	2018	2019	2019	2020	2020	2021	2022
Capital Outlay							
911 CPE Equipment & Upgrades	\$ 2,510.00	\$ 20,000.00	\$ -	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 75,000.00
Building Improvements	\$ 3,892.50	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Camera System	\$ 14,000.00						
Office Computers network tv	\$ 2,979.00	\$ 15,000.00	\$ -				\$ 10,000.00
Office Furniture	\$ 4,465.00						
CAD /	\$ 64,407.30	\$ 107,345.50	\$ -	\$ 107,345.50	\$ -	\$ 107,345.50	
Training Videos Radio System	\$ -						
Radio System & Tower							
Total Capital Expenses	\$ 92,253.80	\$ 542,345.50	\$ -	\$ 182,345.50	\$ -	\$ 182,345.50	\$ 85,000.00

Lafourche Parish Communications District
2020 Amended Budget Adoption Instrument

At the scheduled meeting of the Lafourche Parish Communications District on December 3, 2020 on a Motion by _____ seconded by _____ and on a unanimous vote, the proposed amended budget for 2020 as adopted giving the Treasurer and the Administrator authority to adjust amounts within the line items without changing the total expenditures.

The Board of Commissioners may make any changes they deem necessary. If any of these changes increase the proposed spending by an amount greater than five percent (5%), an amended budget must be adopted and forwarded to the proper agencies. These agencies are Lafourche Parish Council, and the State of Louisiana Legislative Auditor.


_____ 12/3/2020
Katie Zeringue, Administrator Date
Lafourche Parish Communications District
Post Office Box 1157
Raceland, LA 70394
(985)435-2105

**Lafourche Parish Communications District
NOTICE OF COMPLETION
2020 Amended Budget**

The adopted budget for Fiscal Period January 1, 2020 to December 31, 2020 of the Lafourche Parish Communications District has been prepared in conformance with provisions of Louisiana Local Government Budget Act.

On motion by _____ the following budget for the period January 1, 2020 to December 31, 2020 was adopted on December 3, 2020

Following is a summary of the adopted budget for January 1, 2020 to December 31, 2020

Revenue

Telephone Service Charge (wireline, wireless, interest)	<u>\$ 1,655,682.91</u>	
Total Revenue		\$ 1,655,682.91

Administrative & Operating Expense

Accounting/Auditing Fees	\$ 13,000.00	
Advertising	\$ 500.00	
Building Expense / Maintenance	\$ 60,000.00	
Employee Uniforms	\$ -	
Equipment Maintenance	\$ 75,000.00	
Gas / mileage	\$ 100.00	
Health Insurance	\$ 155,000.00	
Legal	\$ -	
Liability Insurance	\$ 73,000.00	
Maintenance Contracts	\$ 80,000.00	
Mapping / Imagery	\$ 16,000.00	
Medical Expense	\$ 100.00	
Member/dues/subscriptions	\$ 3,000.00	
Miscellaneous/Professional Fees	\$ 4,000.00	
Oper/Clean Supply	\$ 20,500.00	
Payroll Expense	\$ 690,000.00	
Postage/Freight	\$ 400.00	
Public Education	\$ 250.00	
Rental Equipment	\$ 1,600.00	
Telephone Service Charge	\$ 251,500.00	
Travel / Training	\$ 10,000.00	
Wireless Phase I	\$ 30,000.00	
West Smart 911 / A911	\$ 94,500.00	
West Txt 2 911	<u>\$ 29,000.00</u>	
Total Operating Expenses	<u>\$ 1,607,450.00</u>	<u>\$ 1,607,450.00</u>

NET INCOME 2020 **\$ 48,232.91**

2020 BEGINNING UNRESTRICTED NET ASSETS **\$ 605,075.00**

2020 Operating Funds Available **\$ 653,307.91**

	Total 2020 Funds Available	\$ 653,307.91	
Less:	Bond Principle 2010 Series	\$ 160,000.00	\$ 160,000.00
Less:	Interest 2010 Series Bond	\$ 13,975.00	\$ 13,975.00
Less:	Capital Expenditures:	\$ -	\$ -
Less:	Bond Principle 2016 Series	\$ 55,000.00	\$ 55,000.00
Less:	Interest Bond 2016 Series	\$ 14,787.50	\$ 14,787.50
	<u>\$ -</u>		<u>\$ -</u>

2020 ENDING NET ASSETS **\$ 409,545.41**

Lafourche Parish Communications District
2021 Proposed Budget Message

Members of the Board of Commissioners:

I have submitted to you the proposed Amended Budget for the calendar year 2021. The budget is fiscally conservative and expenditures are budgeted within anticipated revenues. The budget document attached includes anticipated revenues and expenditures, on a modified accrual basis. There are certain significant aspects of the budget, which are detailed below.

Revenues

Revenues are received from money assessed telephone wireline and wireless subscribers in Lafourche Parish and pre-paid wireless submitted to the Louisiana Department of Revenue and disbursed to the parishes quarterly based on population. In April 2016 the board approved the increase on landline service charge to 5% on residential which is \$ 1.25 and 3.7% on business lines which is \$3.50. In the 2016 Regular Session HB 805 Act 665 and HB 678 Act 590 were approved to increase post paid wireless to \$1.25 and prepaid wireless from 2 % to 4%.

Expenditures

Expected expenditures are mainly made up of telephone service charges, payroll and building maintenance. This is the twenty seventh year we experience a payroll and it's expenses. Normal administrative and operations cost make up the remainder of the expenses.

Summary

The budget is presented in a manner designed to assist in formulating a financial plan for the coming year. The ending fund balance consists of individual funds set aside for equipment upgrades.

Sincerely,

Katie Zeringue
Administrator

Lafourche Parish Communications District
Proposed 2021 Budget
Adopted : December 3, 2020

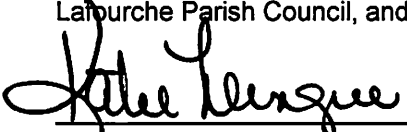
Revenue			
Telephone Service Charge (wireline, wireless, interest)	\$	1,586,300.00	
Total Revenue			\$ 1,586,300.00
Administrative & Operating Expense			
Accounting/Auditing Fees	\$	13,000.00	
Advertising	\$	1,000.00	
Building Expense / Maintenance	\$	120,000.00	
Employee Uniforms	\$	1,000.00	
Equipment Maintenance	\$	40,000.00	
Gas/mileage	\$	2,500.00	
Health Insurance	\$	155,000.00	
Legal	\$	500.00	
Liability Insurance	\$	73,000.00	
Maintenance Contracts	\$	80,000.00	
Mapping / Imagery	\$	20,000.00	
Medical Expense	\$	1,000.00	
Member/dues/subscriptions	\$	3,000.00	
Miscellaneous/Professional Fees	\$	4,500.00	
Oper/Clean Supply	\$	11,500.00	
Payroll Expense	\$	690,000.00	
Postage/Freight	\$	500.00	
Public Education	\$	1,000.00	
Rental Equipment	\$	2,000.00	
Telephone Service Charge	\$	110,000.00	
Travel / Training	\$	15,000.00	
Wireless Phase I	\$	30,000.00	
West Smart 911 / A911	\$	94,500.00	
West Txt 2 911	\$	29,000.00	
Total Operating Expenses	\$	1,498,000.00	\$ 1,498,000.00
NET INCOME 2021			\$ 88,300.00
2021 BEGINNING UNRESTRICTED NET ASSETS			\$ 409,545.41
2021 Operating Funds Available			\$ 497,845.41
Total Funds Available			\$ 497,845.41
Less:	Bond Principle 2010 Series	\$ 155,000.00	\$ 155,000.00
Less:	Interest Bond 2010 Series	\$ 7,095.00	\$ 7,095.00
Less:	Capital Expenditures:	\$ 182,345.50	\$ 182,345.50
Less:	Bond Principle 2016 Series	\$ 60,000.00	\$ 60,000.00
Less:	Interest Bond 2016 Series	\$ 13,000.00	\$ 13,000.00
		<u>\$ -</u>	
2020 ENDING NET ASSETS			\$ 80,404.91

	Projected 2019 Budget	Amended 2019 Budget	Projected 2020 Budget	Amended 2020 Budget	Projected 2021 Budget	Projected 2022 Budget
Income						
Interest Earnings	\$ 2,000.00	\$ 4,150.00	\$ 3,500.00	\$ 1,000.00	\$ 1,300.00	\$ 1,300.00
Miscellaneous Income		\$ 13,197.67		\$ 17,132.91		
Bond Proceeds 2016						
Service Charge- Post Wireless	\$ 940,000.00	\$ 950,000.00	\$ 940,000.00	\$ 960,000.00	\$ 910,000.00	\$ 910,000.00
Service Charge- Pre Wireless	\$ 260,000.00	\$ 238,000.00	\$ 260,000.00	\$ 232,550.00	\$ 230,000.00	\$ 230,000.00
Service Charge-Wireline	\$ 525,000.00	\$ 507,000.00	\$ 515,000.00	\$ 445,000.00	\$ 445,000.00	\$ 445,000.00
Total Income	\$ 1,727,000.00	\$ 1,712,347.67	\$ 1,718,500.00	\$ 1,655,682.91	\$ 1,586,300.00	\$ 1,586,300.00
Expense						
Accounting/Auditing Fees	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
Advertising	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00
Building Expense & Maintenance	\$ 125,000.00	\$ 75,000.00	\$ 125,000.00	\$ 60,000.00	\$ 120,000.00	\$ 120,000.00
Capital Expenditures	\$ 542,345.50	\$ -	\$ 182,345.50	\$ -	\$ 182,345.50	\$ 85,000.00
Employee Uniforms	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00
Equipment Maintenance	\$ 10,000.00	\$ 70,500.00	\$ 40,000.00	\$ 75,000.00	\$ 40,000.00	\$ 40,000.00
Gas/Mile/Auto Maintenance	\$ 2,500.00	\$ 1,000.00	\$ 2,500.00	\$ 100.00	\$ 2,500.00	\$ 2,500.00
Health Insurance	\$ 110,000.00	\$ 115,000.00	\$ 115,000.00	\$ 155,000.00	\$ 155,000.00	\$ 155,000.00
Legal	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00
Liability Insurance	\$ 60,000.00	\$ 68,100.00	\$ 70,000.00	\$ 73,000.00	\$ 73,000.00	\$ 73,000.00
Long Term Liabilities Bond	\$ 247,215.00	\$ 247,215.00	\$ 243,762.50	\$ 243,762.50	\$ 235,095.00	\$ 76,050.00
Maintenance Contracts	\$ 35,000.00	\$ 120,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00
Mapping / Imagery	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00	\$ 16,000.00	\$ 20,000.00	\$ 20,000.00
Medical Expenses	\$ 1,000.00	\$ 300.00	\$ 1,000.00	\$ 100.00	\$ 1,000.00	\$ 1,000.00
Memberships/dues/subscriptions	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Miscellaneous	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Oper/Clean supplies	\$ 11,500.00	\$ 17,500.00	\$ 11,500.00	\$ 20,500.00	\$ 11,500.00	\$ 11,500.00
Payroll Expenses	\$ 720,000.00	\$ 705,000.00	\$ 720,000.00	\$ 690,000.00	\$ 690,000.00	\$ 690,000.00
Postage and Freight	\$ 500.00	\$ 400.00	\$ 500.00	\$ 400.00	\$ 500.00	\$ 500.00
Professional Fees	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00
Public Education	\$ 1,000.00	\$ 1,550.00	\$ 1,000.00	\$ 250.00	\$ 1,000.00	\$ 1,000.00
Rental Equipment	\$ 2,000.00	\$ 1,500.00	\$ 2,000.00	\$ 1,600.00	\$ 2,000.00	\$ 2,000.00
Telephone Network Service Charge	\$ 170,000.00	\$ 228,000.00	\$ 110,000.00	\$ 251,500.00	\$ 110,000.00	\$ 110,000.00
Travel and Training	\$ 25,000.00	\$ 19,000.00	\$ 20,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00
Wireless Phase I	\$ 10,000.00	\$ 37,500.00	\$ 34,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Intrado/ West Smart 911 & A911	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00
Intrado / West Txt 2 911	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
Total Expenses	\$ 2,239,560.50	\$ 1,911,565.00	\$ 1,925,108.00	\$ 1,851,212.50	\$ 1,915,440.50	\$ 1,659,050.00
Net Income	\$ (512,560.50)	\$ (199,217.33)	\$ (206,608.00)	\$ (195,529.59)	\$ (329,140.50)	\$ (72,750.00)
Unrestricted Beginning Net Assets	#REF!	\$ 873,537.00	\$ 674,319.67	\$ 605,075.00	\$ 409,545.41	\$ 80,404.91
Ending Net Assets	#REF!	\$ 674,319.67	\$ 467,711.67	\$ 409,545.41	\$ 80,404.91	\$ 7,654.91
	2019	2019	2020	2020	2021	2022
Long Term Liabilities						
Bond Debt Interest 2010	\$ 20,640.00	\$ 20,640.00	\$ 13,975.00	\$ 13,975.00	\$ 7,095.00	\$ -
Bond Debt Principal 2010	\$ 155,000.00	\$ 155,000.00	\$ 160,000.00	\$ 160,000.00	\$ 155,000.00	\$ -
Bond Debt Interest 2016	\$ 16,575.00	\$ 16,575.00	\$ 14,787.50	\$ 14,787.50	\$ 13,000.00	\$ 11,050.00
Bond Debt Principal 2016	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 60,000.00	\$ 65,000.00
Total Long Term Liabilities	\$ 247,215.00	\$ 247,215.00	\$ 243,762.50	\$ 243,762.50	\$ 235,095.00	\$ 76,050.00
	2019	2019	2020	2020	2021	2022
Capital Outlay						
911 CPE Equipment & Upgrades	\$ 20,000.00	\$ -	\$ 75,000.00	\$ -	\$ 75,000.00	\$ 75,000.00
Building Improvements	\$ 400,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Camera System						
Office Computers network tv	\$ 15,000.00	\$ -				\$ 10,000.00
Office Furniture						
CAD /	\$ 107,345.50	\$ -	\$ 107,345.50	\$ -	\$ 107,345.50	
Training Videos Radio System						
Radio System & Tower						
Total Capital Expenses	\$ 542,345.50	\$ -	\$ 182,345.50	\$ -	\$ 182,345.50	\$ 85,000.00

Lafourche Parish Communications District
2021 Budget Adoption Instrument

At the scheduled meeting of the Lafourche Parish Communications District on December 3, 2020 on a Motion by _____ seconded by _____ and on a unanimous vote, the proposed budget for 2021 as adopted giving the Treasurer and the Administrator authority to adjust amounts within the line items without changing the total expenditures.

The Board of Commissioners may make any changes they deem necessary. If any of these changes increase the proposed spending by an amount greater than five percent (5%), an amended budget must be adopted and forwarded to the proper agencies. These agencies are Lafourche Parish Council, and the State of Louisiana Legislative Auditor.

 12/3/2020
Kate Zeringue, Administrator Date
Lafourche Parish Communications District
Post Office Box 1157
Raceland, LA 70394
(985)435-2105

**Lafourche Parish Communications District
NOTICE OF COMPLETION
2021 Budget**

The adopted budget for Fiscal Period January 1, 2021 to December 31, 2021 of the Lafourche Parish Communications District has been prepared in conformance with provisions of Louisiana Local Government Budget Act.

On motion by _____ the following budget for the period January 1, 2021 to December 31, 2021 was adopted on December 3, 2020

Following is a summary of the adopted budget for January 1, 2021 to December 31, 2021

Revenue		
Telephone Service Charge (wireline, wireless, interest)	<u>\$ 1,586,300.00</u>	
Total Revenue		\$ 1,586,300.00
 Administrative & Operating Expense		
Accounting/Auditing Fees	\$ 13,000.00	
Advertising	\$ 1,000.00	
Building Expense / Maintenance	\$ 120,000.00	
Employee Uniforms	\$ 1,000.00	
Equipment Maintenance	\$ 40,000.00	
Gas / mileage	\$ 2,500.00	
Health Insurance	\$ 155,000.00	
Legal	\$ 500.00	
Liability Insurance	\$ 73,000.00	
Maintenance Contracts	\$ 80,000.00	
Mapping / Imagery	\$ 20,000.00	
Medical Expense	\$ 1,000.00	
Member/dues/subscriptions	\$ 3,000.00	
Miscellaneous/Professional Fees	\$ 4,500.00	
Oper/Clean Supply	\$ 11,500.00	
Payroll Expense	\$ 690,000.00	
Postage/Freight	\$ 500.00	
Public Education	\$ 1,000.00	
Rental Equipment	\$ 2,000.00	
Telephone Service Charge	\$ 110,000.00	
Travel / Training	\$ 15,000.00	
Wireless Phase I	\$ 30,000.00	
West Smart 911 / A911	\$ 94,500.00	
West Txt 2 911	<u>\$ 29,000.00</u>	
Total Operating Expenses	<u>\$ 1,498,000.00</u>	<u>\$ 1,498,000.00</u>
NET INCOME 2021		\$ 88,300.00
 2021 BEGINNING UNRESTRICTED NET ASSETS		
2021 Operating Funds Available		<u>\$ 497,845.41</u>
Total 2020 Funds Available		\$ 497,845.41
Less: Bond Principle 2010 Series	\$ 155,000.00	\$ 155,000.00
Less: Interest 2010 Series Bond	\$ 7,095.00	\$ 7,095.00
Less: Capital Expenditures:	\$ 182,345.50	\$ 182,345.50
Less: Bond Principle 2016 Series	\$ 60,000.00	\$ 60,000.00
Less: Interest Bond 2016 Series	\$ 13,000.00	\$ 13,000.00
	<u>\$ -</u>	<u>\$ -</u>
 2021 ENDING NET ASSETS		
		<u><u>\$ 80,404.91</u></u>



P.O. Box 1157, Raceland, LA 70394
Phone (985) 435-2105 Fax (985) 537-6906

Louisiana Legislative Auditor Statewide Agreed-Upon Procedures

At the meeting of the Board of Commissioners of the Lafourche Parish Communications District held on the 3rd day of December 2020, pursuant to due notice, at which a quorum of the Board was present, on motion by _____, seconded by _____, The following Agreed-Upon Procedures was unanimously adopted:

Reggie Pitre, Chairman

Debbie Gautreaux, Secretary/Treasurer

Katie Zeringue, Administrator

BUDGETING

The administrator will annually submit a budget to the board of commissioners at the October meeting or the next scheduled meeting for review. The Budget will be published in the official journal "Daily Comet" and a public hearing will be scheduled before the December regular meeting. The proposed budget shall be adopted at the December meeting.

The budget is prepared by using estimated figures from the previous year expenses and revenue received.

The budget can be amended by the board of commissioners at any quarterly or special meeting at which a quorum is present and voting.

The Board of Commissioners will be provided at all quarterly meetings a financial report budget vs actual along with other financial reports for review and approval under agenda item financial reports.

BANKING

DEPOSITS & CASH RECEIPTS

All checks received will be deposited into the LPCD Investment Account with Capital One Bank in a timely manner, if total received is \$10,000.00 or over it will be deposited the day of receipt.

Mail will be picked up at post office by one of the administrative staff members at least twice a week.

All mail is opened by and administrative staff member and stamped received. It is then given to the administrator and either the administrator or administrative assistant will enter into Quick Books.

Deposits will be made by one of the administrative staff and the deposit slip will be initialed.

Cash receipts are mailed monthly, quarterly or annually depending on the telephone company or wireless provider. The Louisiana Department of Revenue does automatic deposit quarterly for prepaid wireless.

All deposits and cash receipts are kept and filed in the cash receipts binder.

TRANSFERS

All transfers will be done by the administrator and the administrative assistant through an online account. Either the administrator or the administrative assistant will enter the transfer online and the other will approve the transfer. Transfers will then be entered into the accounting program by the administrator or administrative assistant.

All revenue is deposited into the investment account. The amount needed for operations will be transferred from the investment account into the operating account, all other transfer will be from the operating account into other accounts. Ex. Payroll, bond sinking

RECONCILIATIONS

Monthly bank statements will be opened and reviewed by a board member or administrative staff and will be initialed by the reviewer. The administrator or administrative assistant will reconcile the account. A copy of the reconciliation form will be attached to the statement. The secretary/treasurer will review the reconciliation upon completion. After review, it will be filed in the bank statement binder.

PURCHASING

Louisiana Public Bid Law will be followed for all major purchases and approved by the Communications District Board. Operations purchases will be made locally if available and cost effective.

Purchasing of items utilized for daily operations of the district is overseen by the administrator and/or pre-approved by the administrator. Large items that exceed \$5000 per purchase will be presented to the Board for approval prior to purchase being completed.

1. Purchases are initiated by the Administrator
2. The Administrator approves all vendors utilized by the district.
3. The Administrative assistant will issue purchase order and document in purchase order binder a copy of the check and invoice will also be attached.
4. Bid law compliance is adhered to by the Communications District for all purchases and/or expenditures that are regulated and exceed the dollar amount for allowed items per the state bid law.
5. All documentation for bids and price quotes are maintained within the districts files per the State Public Records law requirements.

DISBURSEMENTS

Invoices are paid upon receipt and approved by the Communications District Board at the quarterly board meetings. All reoccurring invoices are paid monthly.

Invoices are received and reviewed by an administrative staff member hen given to Administrator or Administrative Assistant for payment. Checks will then be given to another administrative staff member for payment of invoice.

The check stub is then attached to the invoice and filed in the invoice for payment binders. The board is provided with reports of invoices paid.

PAYROLL/PERSONNEL

PAYROLL PROCESSING

Employees are paid biweekly. Payroll is processed by the Administrator and/or the Administrative Assistant.

TIME SHEETS

Telecommunicator's timesheets are kept by the operations supervisor. Administrative staff keeps their own time sheets. Salaried employees are not required to keep a time sheet. Time sheets are then presented to the employees for their review and signature. The time sheets are then given to the administrative assistant for review and then payroll is processed by the administrator or the administrative assistant.

CONTRACTING

All new contracts will be approved by the board at a quarterly or special meeting.

CREDIT CARDS/DEBIT CARDS/Fuel Cards/P-Cards

Employees will be reimbursed for any purchases made for the District upon providing the receipts. The LPCD credit card is left in the Administrators drawer. Any purchases from Walmart is given a PO number and administrative staff will make purchase. Employees use personal credit cards if needed and are reimbursed.

TRAVEL

Travel expenses (registration, room, mileage or airfare will be paid by the Lafourche Communications District or reimbursed to employee upon providing the receipts. Louisiana State Travel Guide will be used for mileage rate reimbursement and per diem.

1. Expenses that will be covered with prior approval are transportation, lodging, registration and meals.
2. **Transportation** - will be covered based on the location and distance. If air fare is required expenses will be within reason of the basic passenger fare. If an employee or board member chooses to drive verses flying they may receive reimbursement equal to the dollar value of the air fare amount. If travel location is found to be more feasible to drive, mileage will be paid based upon the current rate in the Louisiana State Travel Guide allowance upon utilizing person vehicle.
Meal per diem - will be advanced prior to travel. Such per diems will be based on the Louisiana State Travel Guide allowable amount for the destination of the event.
Lodging - will be covered by one of two means, (1) advance funds on total expense of hotel stay or reimbursed upon obtaining the receipts
Registration – expenses for registration will be covered prior to attendance if possible.

3. Person's traveling will be responsible for submitting receipts for lodging immediately following event.
4. Travel for employees is approved by the Administrator based on each request or event that is directly related to communications operations and or training and if funds are available in the budget.

ETHICS

Employees and Board of Commissioners will comply with all Louisiana State Ethics Laws.

All employee's and members of the board must annually complete the Louisiana ethics training seminar by means of in person class or online webinar.

1. Prohibition – The Communications District adheres to rulings as defined in the state statute.
2. Action – the Communications District will notify legal counsel Lafourche Parish District Attorney's office if ethic violation takes place
3. System – violations are monitored by the Administrator and Board.
4. Requirement – The Communications District personnel and board of officers complete the online ethics training seminar providing verification copies of certificates of completion.

Katie Zeringue

From: Felix Gort <felixg@computerconditioning.com>
Sent: Friday, August 7, 2020 9:25 AM
To: laf911@triparish.net
Cc: Mike.Verdin@vertiv.com
Subject: Vertiv/Liebert UPS Battery Replacement
Attachments: LAFOURCHE 911 BATT 136609.docx

Importance: High

Katie,

Good morning and I hope that you've been doing well. Mike wanted me to reach out today with the attached battery proposal for the UPS at your site. These batteries are now going on 6 years and we recommend replacement. Attached is the proposal for this job with the Scope of Work included. Please give this a good review and let us know if you have any questions. Have a great weekend and we look forward to hearing from you soon!

Respectfully,

Felix E. Gort Jr.

Computer Conditioning Corporation

<http://ComputerConditioning.com>

N.O. (504) 455-9191

N.O. fax: (504) 455-9190

Jackson, MS PH: 601-939-0720

Jackson, MS Fax: 601-939-0570

www.VertivCo.com | Connect with Vertiv on [social media](#)



This e-mail is intended only for the addressee named above as this e-mail may contain confidential or privileged information. If you are not the named addressee, you are not authorized to retain, read, copy or disseminate this message or any part of it. Please notify the sender immediately if you have received this e-mail by mistake and delete this e-mail from your server. The sender accepts no liability for any errors or omissions of the contents of this message, which arise as a result of transmission. Email cannot be guaranteed to be secure and could be corrupted, intercepted, damaged, lost, arrive late or incomplete, or contain viruses. Please request a hard copy if needed.

Proposal for Service

Vertiv Corporation

Aug 7, 2020

Katie Zeringue
Site# 136609
Lafourche 911
111 Dunkleman Drive
Raceland, LA 70394

Aug 7, 2020

Site# 136609
Lafourche 911
111 Dunkleman Drive
Raceland, LA 70394

Katie,

Thank you for your interest in Vertiv Corporation. We are pleased to submit the following proposal for your review and consideration.

As the rate of change and complexity in your critical infrastructure increases, Vertiv is the dedicated partner that you need to help you achieve your goals.

Please complete all required fields on the signature page and attach your purchase order to assist timely order processing. Should you have any questions regarding the proposal, feel free to contact me directly at (504) 455-9191. I look forward to your response and the opportunity to work together to improve your critical infrastructure investment.

Sincerely,

Felix Gort
4517 Airline Dr.
Metairie, LA 70001

PHONE: (504) 455-9191
FAX: (504) 455-9190
EMAIL: felixg@computerconditioning.com

Proposal Q03135425

We are pleased to submit the following proposal for replacement of your batteries for your consideration. Please refer to the Scope of Work for specific coverage information. Below is a summary of the services included in this quote.

Site ID: 136609, Lafourche 911, 111 Dunkleman Drive, Raceland, LA 70394

Line Item

Tag # 1562382 Qty. - 24 x CSBHRL12150WFR
Tag # 1562384 Qty. - 24 x CSBHRL12150WFR
Standard Freight
DATE CODE 12/2014

Select One Option:

- Normal Hours (M-F 8am to 5pm) *\$6,696.18*
- After Hours (M-F 5pm to 8am, and/or all-day Saturday)
- Sunday/Holiday

Total
\$6,696.18
\$7,990.11
\$9,284.04

(NOT including tax: any tax required must be included in customer purchase order amount)

Payment Terms: Net 30 Days

Progress billing: For all projects involving battery replacement, progress payments will apply. Invoices will be issued per the following project milestones:

Milestone

- Shipment of batteries
- Completion of installation and testing

Payment Due

- Total amount for batteries and freight
- Balance of project price

SCOPE OF WORK

STATIONARY BATTERY SYSTEMS

VRLA (SEALED) BATTERY

FULL STRING REPLACEMENT

TAG# 1562382, 1562384

SERVICE SUMMARY

Feature	Detail
Customer Support	Includes access to the Customer Resolution Center (1-800-543-2378) and the Vertiv Customer Services Network Online Internet portal.
Service Professional	Performed by Vertiv factory-trained and authorized technician equipped with Vertiv Proprietary tools and software. Vertiv CEs and Vertiv Partners are the only approved OEM service providers for Vertiv products.
Battery Recycling	Includes battery recycling as required, with documentation meeting EPA requirements.
Alber Commissioning	Includes commissioning of Alber battery monitoring hardware, if battery monitoring is present.

SERVICE PERFORMED

1. Ensure the battery system is disconnected from UPS and battery system is safe to be worked with.
2. Verify the integrity of the battery rack/cabinet.
3. Remove all modules.
4. Measure and record all open circuit voltages for all units to ensure they can be placed in the string(s) and online.
5. Replace with new units in the exact same orientation as the old units.
6. Replace hardware if supplied with the new batteries. If not supplied, inspect, clean and neutralize the existing cables and clean the racks/trays from any possible leaking batteries.
7. Clean any corrosion from cables if re-using existing cables and clean the racks/trays from any possible leaking batteries.
8. Add a thin coat of anti-corrosion inhibitor to the face of the connector and to the contact surface of the battery terminal or as directed by the battery manufacturer.
9. Install tab washers for battery monitoring senses leads.
10. Torque all connections to the specific "inch pound" requirement specified by the manufacturer of the battery.
11. Ensure all battery monitoring wires are connected properly, if battery monitoring is present.
12. Verify that no ground faults exist prior to energizing the battery.
13. Return the battery system to normal float per the manufacturer's guidelines.
14. Measure and record the total battery float voltage (at the battery).
15. Measure and record charging current.
16. Measure and record the overall AC ripple voltage.
17. Measure and record the overall AC ripple current.
18. Measure and record the ambient temperature.

19. Measure and record 100% of the jar temperatures.
20. Measure and record the float voltage of all jars.
21. Commission the Alber monitor (if present) following the standard commissioning procedures.
22. Provide the battery the proper Freshening charge per the manufacturer's guidelines.
23. Clean the site of any foreign materials left behind.
24. Prepare batteries for recycling and transportation (wrap the batteries with plastic wrap to secure them to the pallets)

Site specific Requirements for Full String Replacement for VRLA Batteries

1. Standard dock delivery that accommodates a standard size semi-truck with an onsite forklift or pallet jack(at least 4,000 lb capacity)
2. Inside staging area large enough for the batteries being installed and removed.
3. Inside, staging area must be within 50' of the dock area.
4. Battery room/cabinets must be within 200' of the staging area.
5. Doorways at least 34" in width.
6. Elevators within easy access and be rated for at least 4,000 lbs.
7. In the event that the customer needs a service or has a site requirement that falls outside of the Basic Installation Services or Basic Site Requirements, Vertiv will provide the customer with an additional quote for said Special Installation Services or in response to said Special Site Requirements, and if agreed to by the customer, the customer shall be separately invoiced the additional amounts set forth in the quote. Please notify your salesperson if you require Special Installation Services or have any other Special Site Requirements for which there will be an additional charge.
8. Special Installation Services and Special Site Requirements for which there will be additional costs and charges include, but are not limited to:
 1. Inside delivery
 2. Ground Delivery
 3. Floor Protection
 4. Floor Loading Limitations
 5. Delivery Path Includes Stairways, Ramps or Other Obstructions
 6. Use of Cranes
 7. Exclusive labor requirements installations
9. If Alber battery monitoring is present, access to the Central computer must be provided at the time of the battery installation for commissioning and developing of the new database. If access is not provided at the time of installation and a return trip is required to commission the Alber Monitor, there will be additional charges applied.

ASSUMPTIONS AND CLARIFICATIONS

If the Alber monitor is not commissioned at the time of the battery installation there could be nuisance alarms generated, until the system is properly commissioned. The data from an un-commissioned Alber Monitor cannot be used for warranty purposes.

CUSTOMER RESPONSIBILITIES

In order to provide timely, accurate and thorough execution of the services described herein, Vertiv requests the following:

- Point of Contact: Provide an authorized point of contact(s), specific for the scope of work, for scheduling and coordination purposes.
- Scheduling: Make dates available for scheduling service. All visits must be requested 10 business days in advance of need by contacting the Vertiv Customer Resolution Center at 1-800-543-2378.
- Site Access: Prior to time of scheduled work, provide site access including any customer required escort, security clearance, safety training and badging for Vertiv service personnel.
- Equipment Access: Convenient access to the equipment covered by the Scope of Work. Prior to scheduled time of work, notify Vertiv service personnel of any special requirements for equipment access including lifts, ladders, etc.
- Shutdown: Service may require shutdown of load to ensure electrical connection integrity.
- Notification: If for any reason the work cannot be performed during scheduled time, notify Vertiv service personnel 24-hours prior to scheduled event.

TERMS AND CONDITIONS

Subject to all Terms & Conditions as noted in the Vertiv Terms & Conditions or the terms of a Master Agreement between the parties, if any, shall apply.

Proposal Number: Q03135425

Purchase order must be assigned to:

Vertiv Corporation
1050 Dearborn Dr.
Columbus, OH 43085

Payment remittance address:

Vertiv Corporation
PO Box 70474
Chicago, IL 60673

FID# 31-0715256

EXCITING NEWS: On Sept. 1, 2018, we transitioned to Vertiv Corporation as our legal entity. Visit <http://vertivco.com/legalentityinfo> for changes you may need to make.

PO should be e-mailed or faxed with signed proposal to:

Vertiv Corporation c/o Felix Gort
Attn: Felix Gort
Email: felixg@computerconditioning.com
Fax: (504) 455-9190

Please complete the following information (All fields are required):

Purchase Order Number: _____ Purchase Order attached: Yes No

If PO **NOT** attached, please specify reason: _____

Invoice Delivery Method: Web Billing (Attach Instructions) Mail Other _____

Accounts Payable Email laf911@triparish.net

Billing Contact Person: Valerie Terinque Phone: 985-435-2103

Email: laf911@triparish.net Fax #: 985-537-6906

Bill-To Company Name: Lafourche Communications Bill-To Address: P.O. Box 1157

Federal Tax ID #: 72-1171281 Bill-To City, ST Zip: Rockland, LA 70394

Tax Exempt: Yes (Attach tax exempt certificate) No

Site Services/IT Contact Person: Valerie Phone: 985-435-2103

**** COVERAGE DETAILS ****

For equipment not currently under a Service Agreement or for equipment for which the warranty has expired in excess of thirty (30) days, parts required to bring equipment back to manufacturers specifications are the responsibility of the Buyer and billable at the time of the first preventive maintenance visit or Service call. All pricing is valid only for Service coverage stated and is subject to change if this Proposal is modified in any way. This Proposal is valid for 30 days from the date of this Proposal unless otherwise noted. INFORMATION TO BUYER: This order between the Buyer and Seller is limited to Seller's Terms and Conditions located at termsconditions.vertivco.com unless a formal agreement governing this Purchase Order/transaction has been executed by the parties, in which case the Terms and Conditions of the signed agreement shall govern. Seller hereby objects to all Buyer's terms and conditions received by Seller and/or issued by Buyer.

Signature of this agreement authorizes Seller to invoice for Services mentioned herein and to utilize the provided purchase order number. If a purchase order number is not used, then the Buyer authorizes and guarantees Seller the payment of such invoices by authority of the signature below.

Thank you for your business.

Proposed By: _____

Felix Gort Date _____

Accepted By: _____

Valerie Terinque 8/10/20

Buyer Signature Required Date

Valerie Terinque Administrator
Printed Name Title Phone

985-803-5911

Vertiv Corporation
TERMS AND CONDITIONS OF SALE

Vertiv Corporation is herein referred to as the "Seller" and the customer or person or entity purchasing goods and/or services ("Goods") and/or parts required for services ("Parts") or licensing software and/or firmware, which are preloaded, or to be used with Goods ("Software") from Seller is referred to as the "Buyer." These Terms and Conditions, any price list or schedule, quotation, acknowledgment, Seller's scope or statement of work, or invoice from Seller relevant to the sale of the Goods, Parts and licensing of Software by Seller, and all associated terms, conditions and documents incorporated by specific reference herein or therein, constitute the complete and exclusive statement of the terms of the agreement ("Agreement") governing the sale of Goods, Parts, and/or license of Software by Seller to Buyer. Any discrepancies between the terms of the above referenced documents shall be resolved by Seller. Seller's acceptance of Buyer's purchase order is expressly conditional on Buyer's assent to all of Seller's terms and conditions of sale, including terms and conditions that are different from or additional to the terms and conditions of Buyer's purchase order. Buyer's acceptance of the Goods, Parts, and/or Software will manifest Buyer's assent to the terms of this Agreement. Seller reserves the right in its sole discretion to refuse orders.

1. **PRICES:** Unless otherwise specified in writing by Seller, the price quoted or specified by Seller for the Goods, Parts and/or Software shall remain in effect for thirty (30) days after the date of Seller's quotation. Seller's scope of work or acknowledgment of Buyer's order for the Goods, whichever occurs first, provided an unconditional authorization from Buyer for the shipment or performance of the Goods and/or Parts, and/or Software is received and accepted by Seller within such time period. If such authorization is not received by Seller within such thirty (30) day period, Seller shall have the right to change the price for the Goods, Parts and/or Software to Seller's price for the Goods, Parts, and/or Software at the time of Seller's shipment or performance thereof. All prices and licensee fees are exclusive of taxes, transportation and insurance, which are to be borne by Buyer. Seller reserves the right to correct any obvious errors in specifications or prices. Unless otherwise specified by Seller, Parts, that are required for the performance of services will be furnished at Seller's then prevailing prices. A service charge of \$19.99 will be added to all orders which, excluding shipping charges, taxes, and insurance, do not meet the minimum order value of \$750.00. The service charge amount and/or minimum order value may be changed by Seller at any time, without notice.

2. **TAXES:** Any current or future tax, duty, tariff or governmental charge (or increase in same) affecting Seller's costs of production, sale, services or delivery or shipment of Goods Parts, and/or Software, or which Seller is otherwise required to pay or collect in connection with the sale, purchase, delivery, performance, storage, processing, use or consumption of Goods, Parts, and/or Software, shall be for Buyer's account and shall be added to the price or billed to Buyer separately, at Seller's election.

3. **TERMS OF PAYMENT:** Unless otherwise specified by Seller, terms are net thirty (30) days from date of Seller's invoice in U.S. currency. Seller shall have the right, among other remedies, either to terminate this Agreement or to suspend further performance under this and/or other agreements with Buyer in the event Buyer fails to make any payment when due, which other agreements Buyer and Seller hereby amend accordingly. Buyer shall be liable for all expenses, including attorneys' fees, relating to the collection of past due amounts. If any payment owed to Seller is not paid when due, it shall bear interest, at a rate to be determined by Seller, which shall not exceed the maximum rate permitted by law, from the date on which it is due until it is paid. Seller may preserve its interests in payment by enforcing any applicable mechanic's, labor, construction or similar lien rights. Should Buyer's financial responsibility become unsatisfactory to Seller, cash payments or security satisfactory to Seller may be required by Seller for future deliveries or performance of Goods, Parts, and/or Software. If such cash payment or security is not provided, in addition to Seller's other rights and remedies, Seller may discontinue deliveries or performance. Buyer hereby grants Seller a security interest in all Goods, Parts, and/or Software sold to Buyer by Seller, which security interest shall continue until all such Goods, Parts, and/or Software are fully paid for, and Buyer, upon Seller's demand, will execute and deliver to Seller such instruments as Seller requests to protect and perfect such security interest.

4. **SHIPMENT AND DELIVERY:** While Seller will use all reasonable commercial efforts to maintain the delivery date(s) and/or performance dates acknowledged or quoted by Seller, all shipping dates and/or performance dates are approximate and not guaranteed. Seller reserves the right to make partial shipments. Seller, at its option, shall not be bound to tender delivery of any Goods, Parts, and/or Software for which Buyer has not provided shipping instructions and other required information. If the shipment or performance of the Goods, Parts, and/or Software is postponed or delayed by Buyer for any reason, Buyer agrees to reimburse Seller for any and all storage costs and other additional expenses resulting therefrom. For sales in which the end destination of the Goods, Parts, and/or Software is outside of the United States (except for those international sales to Seller's affiliated companies), risk of loss and legal title to the Goods, Parts, and/or Software shall transfer to Buyer immediately after the Goods, Parts, and/or Software have passed beyond the territorial limits of the United States. For international sales to Seller's affiliated companies, all shipments of Goods, Parts, and/or Software are made on a Delivered at Terminal (DAT) basis, per Incoterms 2010, with freight charges from Seller's facility to destination terminal invoiced to buyer either on a Prepaid or PPD/Add basis, as agreed to by Seller and Buyer. All other shipments of Goods, Parts, and/or Software are made on an Ex Works (EXW) Seller's Shipping Point basis, per Incoterms 2010, with Seller responsible to load goods on Buyer's nominated vehicle. Any claims for shortages or damages suffered in transit are the responsibility of Buyer and shall be submitted by Buyer directly to the carrier. Notwithstanding the above, risk of loss and legal title to Parts shall transfer to Buyer (i) upon delivery by the Seller, or (ii) at the time Parts are placed in storage due to Buyer's delay or postponement. Shortages or damages must be identified and signed for at the time of delivery. Requests for changes in quoted transportation modes will not be made or accepted on orders already processed unless otherwise mutually agreed upon by Seller and Buyer. Requests for changes in quoted transportation modes to orders already accepted by Seller will be subject to new freight terms and billed at the price in effect at the time of the request for change. Any request for changes to quoted transportation modes must be submitted in writing to Seller and are subject to Seller's acceptance and adjustment in freight price. The transportation costs quoted by Seller may be changed by Seller without notice in order to reflect Seller's prices at the time of shipment and will reflect any market increase in transportation costs. If a price for delivery has been quoted, any changes at the destination for transportation modes, spotting, switching,

handling, storage and other accessorial services and demurrage shall be borne by the customer, and any related increase in transportation charges shall be added to the quoted price.

5. **LIMITED WARRANTY:** Subject to the limitations of Section 6, Seller's standard warranty that is applicable to the Goods and/or Software at the time of purchase is the only warranty applicable to the sale of Seller's Goods and/or Software and its terms, conditions and limitations are incorporated by reference herein and Seller warrants that it will perform the services as described in these terms and conditions and will exercise all reasonable skill, care and due diligence in the performance of the services. Seller warrants that all services performed shall be free from faulty workmanship for a period of thirty (30) days from completion of services. Thermal Solution Components, including but not limited to, fans, air-to-air heat exchangers, air conditioners, emergency DC vent systems and filtered thermal vent systems are warranted to be free from defects in material and workmanship for a period of twelve (12) months from date of shipment, or manufacturer's pass through warranty, whichever is longer, provided the following conditions are met: (i) Semi-annual preventive maintenance logs are maintained by Buyer and such logs are available to Seller upon request; and (ii) Input voltage to the air conditioner unit does not vary by greater than +/-10%; and (iii) in the event of accidental or intentional shut-off, a Thermal Solution Component will not be restarted for at least five (5) minutes; and (iv) The refrigerant specified on the unit nameplate label will be the only refrigerant utilized in the air conditioner unit; and (v) Buyer complies with all installation, operations and maintenance instructions provided by Seller. Goods, Parts and/or Software purchased by Seller from a third party for resale or license to Buyer ("Resale Products") shall carry only the warranty extended by the original manufacturer. To the extent assignable, Seller assigns to Buyer any warranties that are made by manufacturers and suppliers of such Resale Products. EXCEPT AS SPECIFIED ABOVE, RESELLER PRODUCTS FURNISHED HEREUNDER ARE FURNISHED AS-IS, WHERE-IS, WITH NO WARRANTY WHATSOEVER. THE WARRANTY SET FORTH IN THIS SECTION 5 AND THE WARRANTY SET FORTH IN SECTION 8 ARE THE SOLE AND EXCLUSIVE WARRANTIES GIVEN BY SELLER WITH RESPECT TO THE GOODS AND/OR SOFTWARE AND ARE IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING WITHOUT LIMITATION, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WHETHER OR NOT THE PURPOSE OR USE HAS BEEN DISCLOSED TO SELLER IN SPECIFICATIONS, DRAWINGS OR OTHERWISE, AND WHETHER OR NOT SELLER'S PRODUCTS ARE SPECIFICALLY DESIGNED AND/OR MANUFACTURED BY SELLER FOR BUYER'S USE OR PURPOSE.

SELLER'S WARRANTY EXTENDS ONLY TO PURCHASERS WHO BUY FOR INDUSTRIAL OR COMMERCIAL USE. This warranty does not extend to any losses or damages due to misuse, accident, abuse, neglect, normal wear and tear, negligence (other than Seller's), unauthorized modification or alteration, use beyond rated capacity, unsuitable power sources or environmental conditions, improper installation, repair, handling, maintenance or application or any other cause not the fault of Seller. To the extent that Buyer or its agents have supplied specifications, information, representation of operating conditions or other data to Seller in the selection or design of the Goods and/or Software and the preparation of Seller's quotation, and/or scope of work, and in the event that actual operating conditions or other conditions differ from those represented by Buyer, any warranties or other provisions contained herein that are affected by such conditions shall be null and void. Buyer assumes all other responsibility for any loss, damage, or injury to persons or property arising out of, connected with, or resulting from the use of Goods, Parts, and/or Software, either alone or in combination with other products/components.

6. **LIMITATION OF REMEDY AND LIABILITY:** THE SOLE AND EXCLUSIVE REMEDY FOR BREACH OF ANY WARRANTY HEREUNDER (OTHER THAN THE WARRANTY PROVIDED UNDER SECTION 8) SHALL BE LIMITED TO REPAIR, CORRECTION OR REPLACEMENT, OR REFUND OF THE PURCHASE PRICE UNDER SECTION 5. SELLER SHALL NOT BE LIABLE FOR DAMAGES CAUSED BY DELAY IN PERFORMANCE AND THE REMEDIES OF BUYER SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE. IN NO EVENT, REGARDLESS OF THE FORM OF THE CLAIM OR CAUSE OF ACTION (WHETHER BASED IN CONTRACT, INFRINGEMENT, NEGLIGENCE, STRICT LIABILITY, OTHER TORT OR OTHERWISE), SHALL SELLER'S LIABILITY TO BUYER AND/OR ITS CUSTOMERS EXCEED THE PRICE PAID BY BUYER FOR THE SPECIFIC GOODS, PARTS, AND/OR SOFTWARE PROVIDED BY SELLER GIVING RISE TO THE CLAIM OR CAUSE OF ACTION.

BUYER AGREES THAT SELLER'S LIABILITY TO BUYER AND/OR ITS CUSTOMERS SHALL NOT EXTEND TO INCLUDE INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES. The term "consequential damages" shall include, but not be limited to, loss of anticipated profits, business interruption, loss of use, revenue, reputation and data, costs incurred, including without limitation, for capital, fuel, power and loss or damage to property or equipment. It is expressly understood that any technical advice furnished by Seller with respect to the use of the Goods, Parts and/or Software is given without charge, and Seller assumes no obligation or liability for the advice given, or results obtained, all such advice being given and accepted at Buyer's risk.

7. **INSURANCE:** Seller shall maintain the following insurance or self-insurance coverage: **Worker's Compensation** in accordance with the statutory requirements of the state in which the work is performed. **Employer's Liability** with a limit of liability of \$2,000,000 per occurrence for bodily injury by accident or bodily injury by disease. **Commercial General Liability (CGL)** for bodily injury and property damage with a limit of \$2,000,000 per occurrence and per location aggregate. **Automobile Liability** insurance that covers usage of all owned, non-owned and leased vehicles and which is subject to a combined single limit per occurrence of \$2,000,000. Automobile Liability insurance includes Contractual Liability, but no special endorsements. **Buyer expressly acknowledges and agrees that Seller has set its prices and entered into this Agreement in reliance upon the limitations of liability, insurance coverage, and other terms and conditions specified herein, which allocate the risk between Seller and Buyer and form a basis of this bargain between the parties.**

8. **PATENTS AND COPYRIGHTS:** Subject to the limitations of the second paragraph of Section 6 and any and all associated terms, conditions and documents incorporated by specific reference by

Seller, Seller warrants that the Goods and/or Software sold, except as are made specifically for Buyer according to Buyer's specifications, do not infringe any valid U.S. patent or copyright in existence as of the date of shipment. This warranty is given upon the condition that Buyer promptly notify Seller of any claim or suit involving Buyer in which such infringement is alleged and cooperate fully with Seller and permit Seller to control completely the defense, settlement or compromise of any such allegation of infringement. Seller's warranty as to utility patents only applies to infringement arising solely out of Buyer's operation according to Seller's specifications and instructions of such Goods and/or Software. In the event (i) such Goods and/or Software are held to infringe such a U.S. patent or copyright in such suit, and the use of such Goods and/or Software is enjoined, or (ii) a compromise or settlement is made by Seller, Seller shall have the right, at its option and expense, to procure for Buyer the right to continue using such Goods and/or Software, or replace them with non-infringing Goods and/or Software, or modify same to become non-infringing, or grant Buyer a credit for the depreciated value of such Goods and/or Software and accept return of them. In the event of the foregoing, Seller may also, at its option, cancel the agreement as to future deliveries of such Goods and/or Software, without liability. Except as otherwise provided herein, Seller or applicable third party licensor to Seller maintains all right, title and interest in and to the intellectual property in the Goods, Parts, and/or Software.

9. EXCUSE OF PERFORMANCE: Seller shall not be liable for delays in performance or for non-performance due to acts of God; acts of Buyer; war, epidemic, fire; flood; weather; sabotage; strikes or labor disputes; civil disturbances or riots; governmental requests, restrictions, allocations, laws, regulations, orders or actions; unavailability of or delays in transportation; default of suppliers; or unforeseen circumstances, acts or omissions of Buyer, or any events or causes beyond Seller's reasonable control. Deliveries or other performance may be suspended for an appropriate period of time or canceled by Seller upon notice to Buyer in the event of any of the foregoing, but the balance of this Agreement shall otherwise remain unaffected as a result of the foregoing. If Seller determines that its ability to supply the total demand for the Goods, Parts, and/or Software, or to obtain material used directly or indirectly in the manufacture of the Goods, Parts, and/or Software, is hindered, limited or made impracticable due to causes set forth in the preceding paragraph, Seller may delay performance and/or allocate its available supply of the Goods, Parts, Software, and/or such material (without obligation to acquire other supplies of any such Goods, Parts, Software, or material) among its purchasers on such basis as Seller determines to be equitable without liability for any failure of performance which may result therefrom.

10. CANCELLATION: Buyer may cancel orders only upon reasonable advance written notice and upon payment to Seller of Seller's cancellation charges which include, among other things, all costs and expenses incurred, and, to cover commitments made, by the Seller and a reasonable profit thereon. Seller's determination of such cancellation charges shall be conclusive.

11. CHANGES: Buyer may request changes or additions to the Goods, Parts, and/or Software consistent with Seller's specifications and criteria. In the event such changes or additions are accepted by Seller, Seller may revise the price, license fees, and dates of delivery and/or performance dates. Seller reserves the right to change designs and specifications for the Goods, Parts, and/or Software without prior notice to Buyer, except with respect to Goods, Parts, and/or Software being made-to-order for Buyer. Seller shall have no obligation to install or make such change in any Goods, Parts, and/or Software manufactured prior to the date of such change.

12. NUCLEAR/MEDICAL: GOODS, PARTS, AND SOFTWARE SOLD HEREUNDER ARE NOT FOR USE IN CONNECTION WITH ANY NUCLEAR, MEDICAL, LIFE-SUPPORT AND RELATED APPLICATIONS. Buyer accepts Goods, Parts, and Software with the foregoing understanding, agrees to communicate the same in writing to any subsequent purchasers or users and to defend, indemnify and hold harmless Seller from any claims, losses, suits, judgments and damages, including incidental and consequential damages, arising from such use, whether the cause of action be based in tort, contract or otherwise, including allegations that the Seller's liability is based on negligence or strict liability.

13. ASSIGNMENT: Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Seller, and any such assignment, without such consent, shall be void.

14. SOFTWARE: Notwithstanding any other provision herein to the contrary, Seller or applicable third party licensor to Seller shall retain all rights of ownership and title in its respective Software, including without limitation all rights of ownership and title in its respective copies of such Software. Except as otherwise provided herein, Buyer is hereby granted a non-exclusive, non-transferable royalty free license to use the Software incorporated into the Goods solely for purposes of Buyer properly utilizing such Goods purchased from Seller. All other Software shall be furnished to, and used by, Buyer only after execution of Seller's (or the licensor's) applicable standard license agreement, the terms of which are incorporated herein by reference.

15. TOOLING: Tool, die, and pattern charges, if any, are in addition to the price of the Goods and are due and payable upon completion of the tooling. All such tools, dies and patterns shall be and remain the property of Seller. Charges for tools, dies, and patterns do not convey to Buyer, title, ownership interest in, or rights to possession or removal, or prevent their use by Seller for other purchasers, except as otherwise expressly provided by Seller and Buyer in writing with reference to this provision.

16. DOCUMENTATION: Seller shall provide Buyer with that data/documentation which is specifically identified in Seller's quotation. If additional copies of data/documentation are to be provided by Seller, it shall be provided to Buyer at Seller's applicable prices then in effect.

17. INSPECTION/TESTING: Buyer, at its option and expense, may observe the inspection and testing by Seller of the Goods and/or Software for compliance with Seller's standard test procedures prior to shipment, which inspection and testing shall be conducted at Seller's plant at such reasonable time as is specified by Seller. Any rejection of the Goods and/or Software must be made promptly by Buyer before shipment. Tests shall be deemed to be satisfactorily completed and the test fully met when the Goods and/or Software meet Seller's criteria for such procedures. If Buyer does not inspect the Goods and/or Software at Seller's plant as provided herein, Buyer shall have ten (10) days from (i) the date of delivery of Goods, Parts, and/or Software and (ii) from the date of completion of each portion of the services to inspect the Goods, Parts, and/or Software, and in the event of any non-conformity, Buyer must give written notice to Seller within said period stating why the Goods, Parts, and/or Software are not conforming. Failure by Buyer to give such notice constitutes unqualified acceptance of the Goods, Parts, and/or Software. Buyer's sole remedy for non-conforming services shall be correct performance of services incorrectly performed by Seller.

18. RETURNED GOODS: Advance written permission to return Goods, Parts, and/or Software must be obtained from Seller in accordance with Seller's then current Return Material Authorization (RMA)

procedures and a return authorization number issued. Such Goods, Parts, and/or Software must be (i) current, unused, catalogued Goods, Parts, and/or Software, still in original packaging (ii) free of all liens, encumbrances, or other claims, and (iii) shipped, transportation prepaid, to Seller's specified location. Returns made without proper written permission will not be accepted by Seller. Seller reserves the right to inspect Goods, Parts, and/or Software prior to authorizing return.

19. BILLABLE SERVICES: Additional charges will be billed to Buyer at Seller's then prevailing labor rates and Parts prices for any of the following: a) any services not specified in Seller's quotation, Seller's order acknowledgement, Seller's scope of work, or other documents referenced herein and therein; b) any services performed at times other than Seller's normal service hours; c) if timely and reasonable site and/or equipment access is denied the Seller service representative; d) if it is necessary, due to local circumstances, to use union labor or hire an outside contractor, Seller service personnel will provide supervision only and the cost of such union or contract labor will be charged to Buyer; (e) if Service or repair is necessary to return equipment to proper operating condition as a result of other than Seller (i) maintenance, repair, or modification (including, without limitation, changes in specifications or incorporation of attachments or other features), (ii) misuse or neglect, (including, without limitation, failure to maintain facilities and equipment in a reasonable manner), (iii) failure to operate equipment in accordance with applicable specifications, and (iv) catastrophe, accident, or other causes external to equipment; (f) Seller's performance is made more burdensome or costly as a result of Buyer's failure to comply with its obligations herein, or (g) any additional obligations or requirements, including but not limited to those related to insurance requirements, service delivery, building entry or technical training.

20. DRAWINGS: Seller's documentation, prints and drawings (including without limitation, the underlying technology) furnished by Seller to Buyer in connection with this Agreement are the property of Seller and Seller retains all rights, including without limitation, exclusive rights of use, licensing and sale. Possession of such prints or drawings does not convey to Buyer any rights or license, and Buyer shall return all copies (in whatever medium) of such prints or drawings to Seller immediately upon request thereof. Notwithstanding the foregoing, Buyer may use the documentation, prints and drawings in connection with the use of the Goods, Parts, and/or Software.

21. BUYER SUPPLIED DATA: To the extent that Seller has been provided by, or on behalf of, Buyer any specifications, description of operating conditions or other data and information in connection with the selection or design of the Goods, Parts, and/or Software, and/or the provision of services, and the actual operating conditions or other circumstances differ from those provided by Buyer and relied upon by Seller, any warranties or other provisions contained herein which are affected by such conditions shall be null and void.

22. EXPORT/IMPORT: Buyer agrees that all applicable import and export control laws, regulations, orders and requirements, including without limitation those of the United States and the European Union, and the jurisdictions in which the Seller and Buyer are established or from which Goods, Parts, Software, and services may be supplied, will apply to their receipt and use. In no event shall Buyer use, transfer, release, import, export, Goods, Parts, or Software in violation of such applicable laws, regulations, orders or requirements.

23. NON-SOLICITATION: Buyer shall not solicit, directly or indirectly, or employ any employee of Seller during the period any Goods are being provided to Buyer and for a period of one (1) year after the last provision of Goods.

24. GENERAL PROVISIONS: These terms and conditions supersede all other communications, negotiations and prior oral or written statements regarding the subject matter of this Agreement. No change, modification, rescission, discharge, abandonment, or waiver of these terms and conditions shall be binding upon the Seller unless made in writing and signed on its behalf by a duly authorized representative of Seller. No conditions, usage of trade, course of dealing or performance, understanding or agreement purporting to modify, vary, explain, or supplement this Agreement shall be binding unless hereafter made in writing and signed by the party to be bound, and no modification or additional terms shall be applicable to this Agreement by Seller's receipt, acknowledgment, or acceptance of purchase orders, shipping instruction forms, or other documentation containing terms at variance with or in addition to those set forth herein. Any such modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein. Seller reserves the right to subcontract Services to others. No waiver by either party with respect to any breach or default or of any right or remedy, and no course of dealing, shall be deemed to constitute a continuing waiver of any other breach or default or of any other right or remedy, unless such waiver be expressed in writing and signed by the party to be bound. All typographical or clerical errors made by Seller in any quotation, acknowledgment or publication are subject to correction.

The validity, performance, and all other matters relating to the interpretation and effect of this Agreement shall be governed by the law of the state of Ohio without regard to its conflict of laws principles. Buyer and Seller agree that the proper venue for all actions arising in connection herewith shall be only in Ohio and the parties agree to submit to such jurisdiction. No action, regardless of form, arising out of transactions relating to this contract, may be brought by either party more than two (2) years after the cause of action has accrued. The U.N. Convention on Contracts for the International Sales of Goods shall not apply to this agreement.

25. DATA COLLECTION AND USE: By using the Goods, Parts and/or Software, Buyer grants Seller, its affiliates, subsidiaries, and service providers, a non-exclusive, irrevocable, royalty free, worldwide right and license to collect, compile, retain, use, reproduce, and create derivative works of, your non-personal information and data, which includes without limitation, all data, materials, reports, text, sound, video, image files, software or any other information ("Service Data") that is provided by, or on behalf of, Buyer, or collected or compiled by Seller, its affiliates, subsidiaries, or service providers through the Goods, Parts, and/or Software. Seller, its affiliates, subsidiaries, and service providers may collect, compile, retain, use, reproduce, and create derivative works of Service Data: (i) to provide services, support, and maintenance; (ii) to develop and improve products, software, and services; and (iii) for scientific and technical research and marketing purposes. Buyer is solely responsible for the Service Data, and Buyer will secure and maintain all rights necessary for Seller, its affiliates, subsidiaries, and service providers to process and use Service Data as described in this paragraph without violating the rights of any third party or otherwise obligating Seller, its affiliates, subsidiaries, and service providers to Buyer or any third party. The Service Data will be aggregated with other information, materials, or data collected or compiled by, or provided to, Seller, its affiliates, subsidiaries, or service providers and anonymized, such that the Service Data will not intentionally reveal Buyer's identity. In accordance with applicable law, Service Data may be transferred, transmitted, or distributed to, stored, and processed in, cloud computing environments in the United States or any other country in which Seller, its affiliates,

subsidiaries, or service providers maintain operations. By using the Goods, Parts, and/or Software, Buyer agrees to such use, transfer, transmission, distribution, storage, and processing of the Service Data. Seller, its affiliates, subsidiaries, and service providers will retain Service Data for as long as is necessary for Seller and its affiliates and subsidiaries business purposes in accordance with applicable law. The rights and licenses granted herein to Seller's service providers shall only be granted to the extent service providers are providing goods and services on Seller's and its affiliates and subsidiaries behalf.

26. **PRIVACY:** Seller will collect and process personal data of those employed by or otherwise affiliated with Buyer in accordance with Seller's "Privacy Notice for Customers and Suppliers – California" available here www.vertiv.com/ca-privacy (the "Notice"), which Notice the Buyer hereby acknowledges having received, read, and understood. In the event of any queries or concerns with its contents, Buyer must contact Seller at the contact details provided in the Notice prior to entering into this Agreement or the commencement of performance hereunder, in failure of which, the terms of the Notice will be deemed accepted and consented to in their entirety.

27. **ADDITIONAL SERVICE CONDITIONS:** The Buyer shall furnish to Seller, at no cost, suitable working space, storage space, adequate heat, telephone, light, ventilation, regulated electric power and outlets for testing purposes. The facilities shall be within a reasonable distance from where the Goods are to be provided. Seller and its representatives shall have full and free access to the equipment in order to provide the necessary Goods. Buyer authorizes Seller to send a service technician or an authorized agent to access any site requested by Buyer to perform services, including services on different scopes of work and equipment as requested by Buyer. Buyer shall provide the means to shut-off and secure electric power to the equipment and provide safe working conditions. Seller is under no obligation to remove or dispose of Parts or equipment unless specifically agreed upon in Seller's scope of work. Buyer shall immediately inform Seller, in writing, at the time of order

placement and thereafter, of any unsafe or hazardous substance or condition at the site, including, but not limited to, the presence of asbestos or asbestos-containing materials, and shall provide Seller with any applicable Material Data Safety Sheets regarding the same. Any losses, costs, damages, claims and expenses incurred by Seller as a result of Buyer's failure to so advise Seller shall be borne by Buyer. Seller, in its sole discretion and without cost or penalty, reserves the right to cancel its performance under this Agreement or any order immediately upon written notice to Buyer following Seller discovery of unsafe or hazardous site substance or condition or any other circumstance altering Seller's performance hereunder. Buyer shall appoint a representative familiar with the site and the nature of Seller's performance to be accessible at all times that Seller personnel are at the site. Seller shall not be liable for any expenses incurred by Buyer in removing, replacing or refurbishing any Buyer equipment or any part of Buyer's building structure that restricts Seller access. Buyer personnel shall cooperate with and provide all necessary assistance to Seller. Seller shall not be liable or responsible for any work performed by Buyer.

28. **INDEMNITY:** Each party shall indemnify and hold the other party harmless from loss, damage, liability or expense resulting from damage to personal property of a third party, or injuries, including death, to third parties to the extent caused by a negligent act or omission of the party providing indemnification or a party's subcontractors, agents or employees during performance of services hereunder. Such indemnification shall be reduced to the extent damage or injuries are attributable to others and in no event shall the indemnifying party be obligated to indemnify or insure the other party for the indemnitee's own fault or negligence. The indemnifying party shall defend the other party in accordance with and to the extent of the above indemnification, provided that the indemnifying party is: i) promptly notified by the other party, in writing, of any claims, demands or suits for such damages or injuries; ii) given all reasonable information and assistance by the other party; iii) given full control over any resulting negotiation, arbitration or litigation, including the right to choose counsel and settle claims, or the indemnifying party's obligations herein shall be deemed waived.



Apr 10, 2014

KATIE ZERINGUE
 LAFOURCHE 911
 111 DUNKLEMAN DRIVE
 RACELAND, LA 70394

Phone: (985) 435-2103
 Email: laf911@triparish.net

Quote No. Q09024005

We are pleased to submit the following proposal for replacement of your VRLA Battery equipment for your consideration. Please refer to the Scope of Work for specific coverage information. Below is a summary of the service(s) included in this quote.

Site ID: 136609 LAFOURCHE 911, 111 DUNKLEMAN DRIVE, RACELAND, LA 70394

Tag #	Battery Model	Jars	Cabinet Qty
1562384	537835P1	24	1

Additional Items Include:

- One (1) New Battery Verification Service
- One (1) Over 90 miles charge

Select Battery Replacement Option:

Total Replacement Price Normal Hours (M-F 8am to 5pm): \$4,835.00

Includes Batteries: \$2,331.00, Installation: \$1,643.00, Freight: \$258.00 and Additional Items: \$603.00

Total Replacement Price After Hours (M-F 5pm to 8am, and/or all day Saturday): \$5,439.00

Includes Batteries: \$2,331.00, Installation: \$2,247.00, Freight: \$258.00 and Additional Items: \$603.00

Total Replacement Price Sunday/Holiday: \$6,163.00

Includes Batteries: \$2,331.00, Installation: \$2,972.00, Freight: \$258.00 and Additional Items: \$603.00

(NOT including tax: any tax required must be included in customer purchase order amount)

Payment Terms: Net 30 Days

Signature of this agreement authorizes Liebert Services to invoice for services mentioned herein and to utilize the provided purchase order number. If a purchase order number is not used, then the customer authorizes and guarantees Liebert Services the payment of such invoices by authority of the signature below.

Thank you for your business.

Proposed By:

Accepted By:

Felix Gort

Date

X

Customer Signature Required

Date

Printed Name

Title

Purchase Order must be assigned to:
Emerson Network Power, Liebert Services Inc.
610 Executive Campus Dr
Westerville OH 43082

Payment remittance address:
Emerson Network Power Liebert Services Inc.
PO Box 70474
Chicago, IL 60673

FID# 43-1798453

PO should be mailed to:
Computer Conditioning Corp. of Louisiana
4517 Airline Dr.

Metairie, LA 70001
Attn: Felix Gort

Please provide the following information:

Purchase Order Number: _____ *

Phone: _____

Billing Contact Person: _____

Fax #: _____

Person Authorizing Payment: _____

Phone: _____

Billing Company Name: _____

Federal Tax ID # _____

Billing Address: _____

Taxable? Yes No

Billing City, ST Zip: _____

If non-taxable, please fax copy of tax exempt certificate

* If a Purchase Order Number is provided, a hard copy must be included.

The above-referenced quote for battery replacement includes the following Basic Services:

Battery Selection:

- The battery model listed above or its Liebert approved battery with the same fit, form and function as the battery being replaced.

Basic Installation Services are limited to:

- Removal of existing battery string(s)
- Installation of new battery string(s)
- Recycling/Disposal
- Freight: FOB Factory

Basic Site Requirements for Basic Installation Service:

- Standard dock delivery that accommodates a standard size semi-truck with an onsite forklift or pallet jack(at least 4,000 lb capacity)
- Inside staging area large enough for the batteries being installed and removed
- Inside, staging area must be within 50' of the dock area
- Battery room/cabinets must be within 200' of the staging area
- Doorways at least 34" in width
- Elevators within easy access and be rated for at least 4,000 lbs

In the event that the customer needs a service or has a site requirement that falls outside of the Battery Selection, Basic Installation Services or Basic Site Requirements listed above, Emerson Network Power, Liebert Services will provide the customer with an additional quote for said Special Installation Services or in response to said Special Site Requirements, and if agreed to by the customer, the customer shall be separately invoiced the additional amounts set forth in the quote.

Please notify your salesperson if you require Special Installation Services or have any other Special Site Requirements for which there will be an additional charge.

Special Installation Services and Special Site Requirements for which there will be additional costs and charges include, but are not limited to:

- Inside delivery
- Lift Gate Delivery
- Floor Protection
- Floor Loading Limitations
- Delivery Path Includes Stairways, Ramps or Other Obstructions
- Use of Cranes
- Exclusive labor requirements for deliveries
- Exclusive labor requirements for installations

**** COVERAGE DETAILS ****

Parts required to bring equipment back to manufacturers specifications are the responsibility of the customer and billable at the time of the first preventive maintenance visit or service call. All pricing is valid only for service coverage stated and is subject to change if this quote is modified in any way. This quote is valid for 30 days from the date of this quote unless otherwise noted. It is understood that if acceptance of this proposal is acknowledged on the buyer's purchase order, such acceptance will be subject to the terms and conditions of this proposal with the same force and effect as though they were included on the buyer's purchase order.

SERVICES TERMS AND CONDITIONS

Emerson Network Power Liebert Services, Inc. (V/a Liebert Global Services, Inc.) is herein referred to as the "Seller" and the customer or person or entity purchasing services ("Services") and parts required for Services ("Parts") from Seller is referred to as the "Buyer." These Services Terms and Conditions, any price list or schedule, quotation, acknowledgment, Seller's scope of work, or invoice from Seller relevant to the provision of Services and all documents incorporated by specific reference herein or therein, constitute the complete and exclusive statement of the terms of this agreement ("Agreement") governing the sale of Services and Parts by Seller to Buyer. Any discrepancies between the terms of the above referenced documents shall be resolved by Seller. Seller's acceptance of Buyer's purchase order is expressly conditional on Buyer's assent to all of the terms of this Agreement, including terms and conditions that are different from or additional to the terms and conditions of Buyer's purchase order. Buyer's acceptance of the Services and Parts will manifest Buyer's assent to the terms of this Agreement. Seller reserves the right in its sole discretion to refuse orders.

1. **PRICES:** Unless otherwise specified in writing by Seller, the price quoted or specified by Seller for the Services shall remain in effect for thirty (30) days after the date of Seller's quotation. Seller's scope of work or acknowledgment of Buyer's order for the Services, whichever occurs first, provided an unconditional authorization from Buyer for the performance of the Services is received and accepted by Seller within such time period. If authorization is not received by Seller within such thirty (30) day period, Seller shall have the right to change the price for the Services. All prices are exclusive of taxes, which are to be borne by Buyer. Unless otherwise specified by Seller, Parts will be furnished at Seller's then prevailing prices.

2. **TAXES:** Any current or future tax or governmental charge (or increase in same) affecting Seller's costs of Services or costs of production, sale, delivery or shipment of Parts, or which Seller is otherwise required to pay or collect in connection with the provision of Services and Parts, shall be for Buyer's account and shall be added to the price or billed to Buyer separately, at Seller's election.

3. **TERMS OF PAYMENT:** Unless otherwise specified by Seller, terms of payment are net 30 days from date of Seller's invoice. Seller shall have the right, among other remedies, either to terminate this Agreement or to suspend further performance under this Agreement and/or other agreements with Buyer in the event Buyer fails to make any payment when due, which other agreements Buyer and Seller hereby amend accordingly. Buyer shall be liable for all expenses, including attorneys' fees, relating to the collection of past due amounts. If any payment owed to Seller is not paid when due, it shall bear interest, at a rate to be determined by Seller, which shall not exceed the maximum rate permitted by law, from the date on which it is due until it is paid. Seller may preserve its interests in payment by enforcing any applicable mechanic's, construction or similar lien rights. Should Buyer's financial responsibility become unsatisfactory to Seller, cash payments or security satisfactory to Seller may be required by Seller for future performance of Services or provision of Parts. If such cash payment or security is not provided, in addition to Seller's other rights and remedies, Seller may discontinue performance of Services and provision of Parts.

4. **SHIPMENT AND DELIVERY:** While Seller will use all reasonable commercial efforts to maintain the performance dates acknowledged or quoted by Seller, all performance dates are approximate and not guaranteed. Seller, at its option, shall not be bound to tender delivery of any Parts for which Buyer has not provided shipping instructions and other required information, if the provision of Services or shipment of the Parts is postponed or delayed by Buyer for any reason. Buyer agrees to reimburse Seller for any and all storage costs and other additional expenses resulting therefrom. Unless otherwise specified by Seller, for sales of Parts in which the end destination of the Parts is outside of the United States, risk of loss and legal title to the Parts shall transfer to Buyer immediately after the Parts have passed beyond the territorial limits of the United States. For all other shipments, risk of loss and legal title shall pass from Seller to Buyer upon delivery to and receipt by carrier at Seller's shipping point. Notwithstanding the above, risk of loss and legal title to Parts shall transfer to Buyer (i) when delivered by the individual providing the Services, or (ii) at the time Parts are placed in storage due to Buyer's delay or postponement. Any claims for shortages or damages suffered in transit are the responsibility of Buyer and shall be submitted by Buyer directly to the carrier. Shortages or damages must be identified and signed for at the time of delivery.

5. **LIMITED WARRANTY:** Subject to the limitations of Section 6, Seller warrants that it will perform the Services as described in this Agreement and will exercise all reasonable skill, care and due diligence in the performance of the Services and shall perform the Services in accordance with professional practice. Seller warrants that all Services performed shall be free from faulty workmanship for a period of thirty (30) days from completion of Services. To the extent assignable, Seller assigns to Buyer any warranties that are made by manufacturers and suppliers of Parts. EXCEPT AS SPECIFIED ABOVE, PARTS FURNISHED HEREUNDER ARE FURNISHED AS-IS, WHERE-IS, WITH NO WARRANTY WHATSOEVER. THE WARRANTIES SET FORTH IN THIS SECTION 5 ARE THE SOLE AND EXCLUSIVE WARRANTIES GIVEN BY SELLER WITH RESPECT TO THE SERVICES AND PARTS AND ARE IN LIEU OF AND EXCLUDE ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING WITHOUT LIMITATION, MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE WHETHER OR NOT THE PURPOSE OR USE HAS BEEN DISCLOSED TO SELLER IN SPECIFICATIONS, DRAWINGS OR OTHERWISE.

This warranty does not extend to any losses or damages due to misuse, accident, abuse, neglect, normal wear and tear, negligence (other than Seller's), unauthorized modification or alteration, use beyond rated capacity, unsuitable power sources, or environmental conditions, improper installation, repair, handling, maintenance or application or any other cause not the fault of Seller. To the extent that Buyer or its agents have supplied specifications, information, representation of operating conditions or other data to Seller that is used in (i) the selection of the Services and/or Parts and (ii) the preparation of Seller's quotation and/or scope of work, and in the event that actual operating conditions or other conditions differ from those represented by Buyer, any warranties or other provisions contained herein that are affected by such conditions shall be null and void.

Buyer assumes all other responsibility for any loss, damage, or injury to persons or property arising out of, connected with, or resulting from the use of Services or Parts, either alone or in combination with other parts.

6. **LIMITATION OF REMEDY AND LIABILITY: THE SOLE AND EXCLUSIVE REMEDY FOR BREACH OF ANY WARRANTY HEREUNDER SHALL BE LIMITED TO, AT SELLER'S SOLE OPTION, EITHER CORRECT PERFORMANCE FOR THAT PORTION OF THE SERVICES FOUND BY SELLER TO BE DEFECTIVE OR REFUND OF THE PRICE PAID FOR SERVICES.**

SELLER SHALL NOT BE LIABLE FOR DAMAGES CAUSED BY DELAY IN PERFORMANCE AND THE REMEDIES OF BUYER SET FORTH IN THIS AGREEMENT ARE EXCLUSIVE. IN NO EVENT, REGARDLESS OF THE FORM OF THE CLAIM OR CAUSE OF ACTION (WHETHER BASED IN CONTRACT, INFRINGEMENT, NEGLIGENCE, STRICT LIABILITY, OTHER TORT OR OTHERWISE), SHALL SELLER'S LIABILITY TO BUYER AND/OR ITS CUSTOMERS EXCEED THE PRICE PAID BY BUYER FOR THE SPECIFIC SERVICES OR PARTS PROVIDED BY SELLER GIVING RISE TO THE CLAIM OR CAUSE OF ACTION.

BUYER AGREES THAT SELLER'S LIABILITY TO BUYER AND/OR ITS CUSTOMERS SHALL NOT EXTEND TO INCLUDE INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES. The term "consequential damages" shall include, but not be limited to, loss of anticipated profits, business interruption, loss of use, revenue, reputation and data, costs incurred, including without limitation, for capital, fuel, power and loss of damage to property or equipment.

It is expressly understood that any technical advice furnished by Seller with respect to the use of the Parts and/or Services is given without charge, and Seller assumes no obligation or liability for the advice given, or results obtained, all such advice being given and accepted at Buyer's risk.

7. **INSURANCE:** Seller shall maintain the following insurance or self-insurance coverage: Worker's Compensation in accordance with the statutory requirements of the state in which the work is performed. Employer's Liability with a limit of liability of \$2,000,000 per occurrence for bodily injury by accident or bodily injury by disease. Commercial General Liability (CGL) for bodily injury and property damage with a limit of \$2,000,000 per occurrence and aggregate. CGL includes Contractual Liability. CGL does not include Products and Completed Operations coverage, which is self-insured. Automobile Liability insurance that covers usage of all owned, non-owned and leased vehicles and which is subject to a combined single limit per occurrence of \$2,000,000. Automobile Liability insurance includes Contractual Liability, but no special endorsements. Additional information related to the insurance coverage provided by Seller can be found at www.marsh.com/moi?client=0900.

Buyer expressly acknowledges and agrees that Seller has set its prices and entered into this Agreement in reliance upon the limitations of liability, insurance coverage, and other terms and conditions specified herein, which allocate the risk between Seller and Buyer and form a basis of this bargain between the parties.

8. **EXCUSE OF PERFORMANCE:** Seller shall not be liable for delays in performance or for non-performance due to acts of God; war, epidemic; fire; flood; weather; sabotage; strikes or labor disputes; civil disturbances or riots; governmental requests, restrictions, allocations, laws, regulations, orders or actions; unavailability of or delays in transportation; default of suppliers; or unforeseen circumstances; acts or omissions of Buyer, including, without limitation, those specified in Section 19; or any events or causes beyond Seller's reasonable control. Performance of Services and deliveries of Parts may be suspended for an appropriate period of time or canceled by Seller upon notice to Buyer in the event of any of the foregoing, but the balance of this Agreement shall otherwise remain unaffected as a result of the foregoing. If Seller determines that its ability to supply the total demand for the Services or Parts or to obtain material used directly or indirectly in the manufacture of the Parts is hindered, limited or made impracticable due to causes set forth in the preceding paragraph, Seller may delay performance of Services or allocate its available

supply of the Parts among its purchasers on such basis as Seller determines to be equitable without liability for any failure of performance which may result therefrom.

9. **CANCELLATION:** Buyer may cancel orders only upon reasonable advance written notice and upon payment to Seller of Seller's cancellation charges which include, among other things, all costs and expenses incurred and to cover commitments made by the Seller, and a reasonable profit thereon. Seller's determination of such cancellation charges shall be conclusive.

10. **CHANGES:** Buyer may request changes or additions to the Services. In the event such changes or additions are accepted by Seller, Seller may revise the price and performance dates. Seller reserves the right to change designs and specifications for the Parts without prior notice to Buyer, except with respect to Parts being made-to-order for Buyer. Seller shall have no obligation to install or make such change in any Parts manufactured prior to the date of such change.

11. **NUCLEAR/MEDICAL: SERVICES AND PARTS SOLD HEREUNDER ARE NOT FOR USE IN CONNECTION WITH ANY NUCLEAR, MEDICAL, LIFE-SUPPORT AND RELATED APPLICATIONS.** Buyer accepts Services and Parts with the foregoing understanding, agrees to communicate the same in writing to any subsequent purchasers or users and to defend, indemnify and hold harmless Seller from any claims, losses, suits, judgments and damages, including incidental and consequential damages, arising from such use, whether the cause of action be based in tort, contract or otherwise, including allegations that the Seller's liability is based on negligence or strict liability.

12. **ASSIGNMENT:** Buyer shall not assign its rights or delegate its duties hereunder or any interest herein without the prior written consent of Seller, and any such assignment or delegation, without such consent, shall be void.

13. **INSPECTION:** Buyer shall have ten (10) days from the date of completion of each portion of the Services to inspect the Services, and in the event of any non-conformity, Buyer must give written notice to Seller within said period stating why the Services are not conforming. Failure by Buyer to give such notice constitutes unqualified acceptance of the Services.

14. **BILLABLE SERVICES:** Additional charges will be billed to Buyer at Seller's then prevailing labor rates for any of the following: a) any Services not specified in Seller's quotation, Seller's order acknowledgement, Seller's scope of work, or other documents referenced herein and therein; b) any Services performed at times other than Seller's normal service hours; c) if timely and reasonable site and/or equipment access is denied the Seller service representative; d) if it is necessary, due to local circumstances, to use union labor or hire an outside contractor, Seller Service personnel will provide supervision only and the cost of such union or contract labor will be charged to Buyer; (e) if Service or repair is necessary to return equipment to proper operating condition as a result of other than Seller (i) maintenance, repair, or modification (including, without limitation, changes in specifications or incorporation of attachments or other features), (ii) misuse or neglect, (including, without limitation, failure to maintain facilities and equipment in a reasonable manner), (iii) failure to operate equipment in accordance with applicable specifications, and (iv) catastrophe, accident, or other causes external to equipment; (f) Seller's performance is made more burdensome or costly as a result of Buyer's failure to comply with its obligations herein, or (g) any additional obligations or requirements, including but not limited to those related to insurance requirements, service delivery, building entry or technical training.

15. **DRAWINGS:** Seller's documentation, prints, and drawings ("Documents") (including without limitation, the underlying technology) furnished by Seller to Buyer in connection with this Agreement are the property of Seller and Seller retains all rights, including without limitation, exclusive rights of use, licensing and sale. Notwithstanding the foregoing, Buyer may use the Documents in connection with the Services and Parts.

16. **EXPORT/IMPORT:** Buyer agrees that all applicable import and export control laws, regulations, orders and requirements, including without limitation those of the United States, and the jurisdictions in which the Seller and Buyer are established or from which Services and Parts may be supplied, will apply to their receipt and use. In no event shall Buyer use, transfer, release, import, or export Parts in violation of such applicable laws, regulations, orders or requirements.

17. **NON-SOLICITATION:** Buyer shall not solicit, directly or indirectly, or employ any employee of Seller during the period any Services are being provided to Buyer and for a period of one (1) year after the last provision of Services.

18. **GENERAL PROVISIONS:** These Services Terms and Conditions supersede all other communications, negotiations and prior oral or written statements regarding the subject matter of these Services Terms and Conditions. No change, modification, rescission, discharge, abandonment, or waiver of these Services Terms and Conditions shall be binding upon the Seller unless made in writing and signed on its behalf by a duly authorized representative of Seller. No conditions, usage of trade, course of dealing or performance, understanding or agreement purporting to modify, vary, explain, or supplement this Agreement shall be binding unless hereafter made in writing and signed by the party to be bound, and no modification or additional terms shall be applicable to this Agreement by Seller's receipt, acknowledgment, or acceptance of purchase orders, shipping instruction forms, or other documentation containing terms at variance with or in addition to those set forth herein. Any such modifications or additional terms are specifically rejected and deemed a material alteration hereof. If this document shall be deemed an acceptance of a prior offer by Buyer, such acceptance is expressly conditional upon Buyer's assent to any additional or different terms set forth herein. Seller reserves the right to subcontract Services to others. No waiver by either party with respect to any breach or default of or any right or remedy, and no course of dealing, shall be deemed to constitute a continuing waiver of any other breach or default of or any other right or remedy, unless such waiver be expressed in writing and signed by the party to be bound. All typographical or clerical errors made by Seller in any quotation, acknowledgment or publication are subject to correction.

The validity, performance, and all other matters relating to the interpretation and effect of this Agreement shall be governed by the law of the state of Ohio without regard to its conflict of laws principles. Buyer and Seller agree that the proper venue for all actions arising in connection herewith shall be only in the county of Franklin, state of Ohio, and the parties agree to submit to such jurisdiction. No action, regardless of form, arising out of transactions relating to this contract, may be brought by either party more than two (2) years after the cause of action has accrued. The U.N. Convention on Contracts for the International Sales of Goods shall not apply to this Agreement.

19. **ADDITIONAL SERVICE CONDITIONS:** The Buyer shall furnish to Seller, at no cost, suitable working space, storage space, adequate heat, telephone, light, ventilation, regulated electric power and outlets for testing purposes. The facilities shall be within a reasonable distance from where the Services are to be provided. Seller and its representatives shall have full and free access to the equipment in order to provide the necessary Services. Buyer authorizes Seller to send a service technician or an authorized agent to access any site requested by Buyer to perform Services, including services on different scopes of work and equipment as requested by Buyer. Buyer shall provide the means to shut-off and secure electric power to the equipment and provide safe working conditions. Seller is under no obligation to remove or dispose of Parts or equipment unless specifically agreed upon in Seller's scope of work. Buyer shall immediately inform Seller, in writing, at the time of order placement and thereafter, of any unsafe or hazardous substance or condition at the site, including, but not limited to, the presence of asbestos or asbestos-containing materials, and shall provide Seller with any applicable Material Data Safety Sheets regarding the same. Any losses, costs, damages, claims and expenses incurred by Seller as a result of Buyer's failure to so advise Seller shall be borne by Buyer. Seller, in its sole discretion and without cost or penalty, reserves the right to cancel its performance under this Agreement or any order immediately upon written notice to Buyer following Seller discovery of unsafe or hazardous site substance or condition or any other circumstance altering Seller performance of Services. Buyer shall appoint a representative familiar with the site and the nature of the Services to be performed by Seller to be accessible at all times that Seller personnel are at the site. Seller shall not be liable for any expenses incurred by Buyer in removing, replacing or refurbishing any Buyer equipment or any part of Buyer's building structure that restricts Seller access. Buyer personnel shall cooperate with and provide all necessary assistance to Seller. Seller shall not be liable or responsible for any work performed by Buyer.

20. **INDEMNITY:** Each party shall indemnify and hold the other party harmless from loss, damage, liability or expense resulting from damage to personal property of a third party, or injuries, including death, to third parties to the extent caused by a negligent act or omission of the party providing indemnification or a party's subcontractors, agents or employees during performance of services hereunder. Such indemnification shall be reduced to the extent damage or injuries are attributable to others. The indemnifying party shall defend the other party in accordance with and to the extent of the above indemnification, provided that the indemnifying party is: (i) promptly notified by the other party, in writing, of any claims, demands or suits for such damages or injuries; (ii) given all reasonable information and assistance by the other party; (iii) given full control over any resulting negotiation, arbitration or litigation, including the right to choose counsel and settle claims, or the indemnifying party's obligations herein shall be deemed waived.

Services Terms and Conditions - Rev 2011



Families First Coronavirus Response Act Policy

The Families First Coronavirus Response Act (FFCRA) may require employers to provide eligible employees with: public health emergency leave (PHEL) pursuant to the Emergency Family and Medical Leave Expansion Act (EFMLEA); and/or emergency paid sick leave (EPSL) pursuant to the Emergency Paid Sick Leave Act (EPSLA).

Emergency Paid Sick Leave (EPSL)

Eligibility

Lafourche Parish Communications District is using the U.S. Department of Labor Guidelines to determine who is eligible for EPSL. Here an excerpt from the U.S. Department of Labor:

The District will use this language to apply the litmus test to determine eligibility based on each situation:

- Did an administrator, administrative assistant or operations supervisor send an employee home?
- Is there a positive COVID test?
- Did a doctor require an employee to be sent home?

If the answer to any of these questions yes, then the employee is eligible for EPSL. The U.S. DOL does allow the district to exclude emergency responders and this will be addressed on a case by case basis. Here is a U.S. DOL website that simplifies the process:

<https://www.dol.gov/agencies/whd/ffcra/benefits-eligibility-webtool>

Amount of EPSL

Full-time employees will be granted 80 of EPSL (or the equivalent of the average number of hours over two (2) weeks for part-time employees) available for immediate use. EPSL is provided in addition to any other paid time off or paid leave provided by the District.

Public Health Emergency Leave (PHEL) - Addendum to FMLA policy

This policy supplements the District's federal Family and Medical Leave Act (FMLA) policy and provides employees information concerning PHEL entitlements and obligations that differ from the general FMLA entitlements and obligations that are set forth elsewhere in the District's FMLA policy. The District will apply its general FMLA policy and procedures in accordance with regulations issued under the FFCRA.

Eligibility Requirements

For purposes of PHEL only, employees are eligible if they have worked for the District for at least 30 calendar days, except that the District may elect to exclude employees who are health emergency responders.

Basic Leave Entitlement

The FMLA provides eligible employees up to 12 workweeks of unpaid leave for certain family and medical reasons during a 12-month period. The EFMLEA expands the FMLA to provide PHEL-eligible employees who are unable to work or telework with up to 12 workweeks of PHEL due to a need to care for the employee's son or daughter (under 18 years of age) if the child's elementary or secondary school or place of care has been closed, or the child care provider of the child is unavailable due to a public health emergency. A "child care provider" means a provider who receives compensation for providing child care services on a regular basis. A "public health emergency" means an emergency with respect to COVID-19 declared by a federal, state or local authority.

Vacation Time

All vacation that was not used between January 1, 2020 through December 31, 2020 can either be carried over to the 2021 Calendar year or be paid in full on their December 2020 check.

Return to Work/Fitness for Duty Medical Certifications

Unless notified that providing such certifications is not necessary, employees returning to work due to a positive Covid-19 test must provide the District with medical certification confirming they are able to return to work and the employees' ability to perform the essential functions of the employees' position, with or without reasonable accommodation. The District may delay and/or deny job restoration until employees provide return to work/fitness for duty certifications.

Employees that have been advised by a healthcare provider to self-quarantine due to concerns related to Covid-19, caring for an individual with Covid-19 or caring for someone who is self-quarantine due to concerns related to Covid-19 shall provide a medical certification confirming they are able to return to work.

<u>Day</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
10/19/2020	95	2.76	56.99
10/20/2020	136	3.94	60.93
10/21/2020	100	2.90	63.83
10/22/2020	103	2.99	66.82
10/23/2020	121	3.51	70.33
10/24/2020	99	2.87	73.20
10/25/2020	97	2.81	76.02
10/26/2020	99	2.87	78.89
10/27/2020	107	3.10	81.99
10/28/2020	208	6.03	88.02
10/29/2020	135	3.92	91.94
10/30/2020	123	3.57	95.50
10/31/2020	155	4.50	100.00
	3,448	100.00	

Lafourche Parish
Communications District

E-911



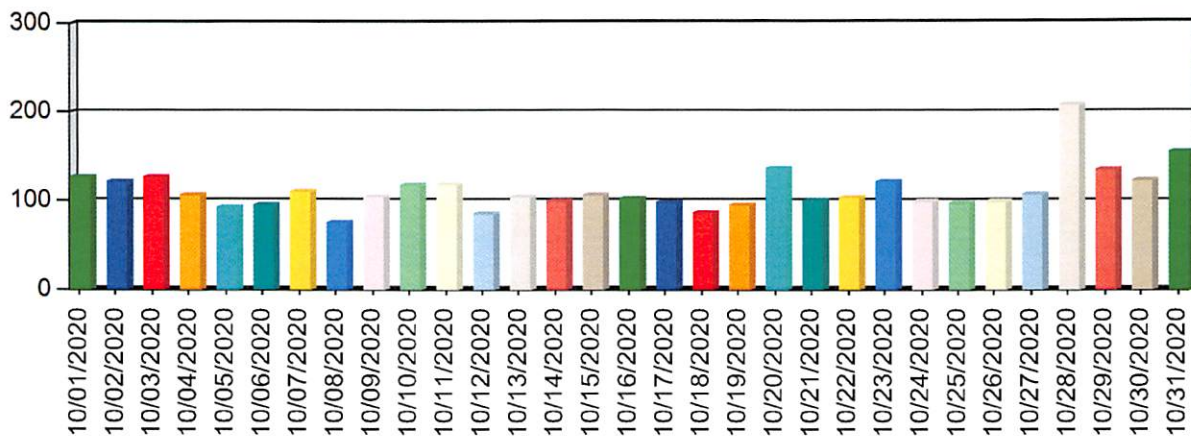
S Y S T E M

Call Volume per Day

From: 10/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1

To: 10/31/2020 23:59:59

Number of Calls : 3,448



Day	Number of Calls	Percentage (%)	Cumulative (%)
10/01/2020	126	3.65	3.65
10/02/2020	121	3.51	7.16
10/03/2020	126	3.65	10.82
10/04/2020	106	3.07	13.89
10/05/2020	92	2.67	16.56
10/06/2020	95	2.76	19.32
10/07/2020	110	3.19	22.51
10/08/2020	75	2.18	24.68
10/09/2020	104	3.02	27.70
10/10/2020	117	3.39	31.09
10/11/2020	118	3.42	34.51
10/12/2020	85	2.47	36.98
10/13/2020	104	3.02	39.99
10/14/2020	99	2.87	42.87
10/15/2020	106	3.07	45.94
10/16/2020	102	2.96	48.90
10/17/2020	98	2.84	51.74
10/18/2020	86	2.49	54.23

<u>Day</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
10/20/2020	226	3.61	60.97
10/21/2020	192	3.06	64.03
10/22/2020	187	2.98	67.02
10/23/2020	218	3.48	70.50
10/24/2020	185	2.95	73.45
10/25/2020	180	2.87	76.32
10/26/2020	191	3.05	79.37
10/27/2020	187	2.98	82.35
10/28/2020	367	5.86	88.21
10/29/2020	252	4.02	92.23
10/30/2020	201	3.21	95.44
10/31/2020	286	4.56	100.00
	6,267	100.00	

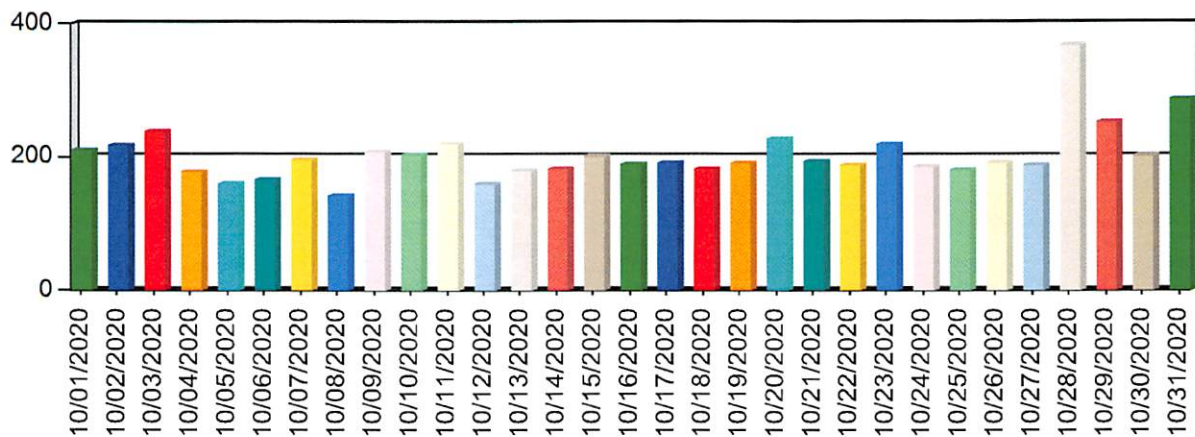


Call Volume per Day

From: 10/01/2020 00:00:00
PSAP: PowerLocate, Undefined

To: 10/31/2020 23:59:59

Number of Calls : 6,267



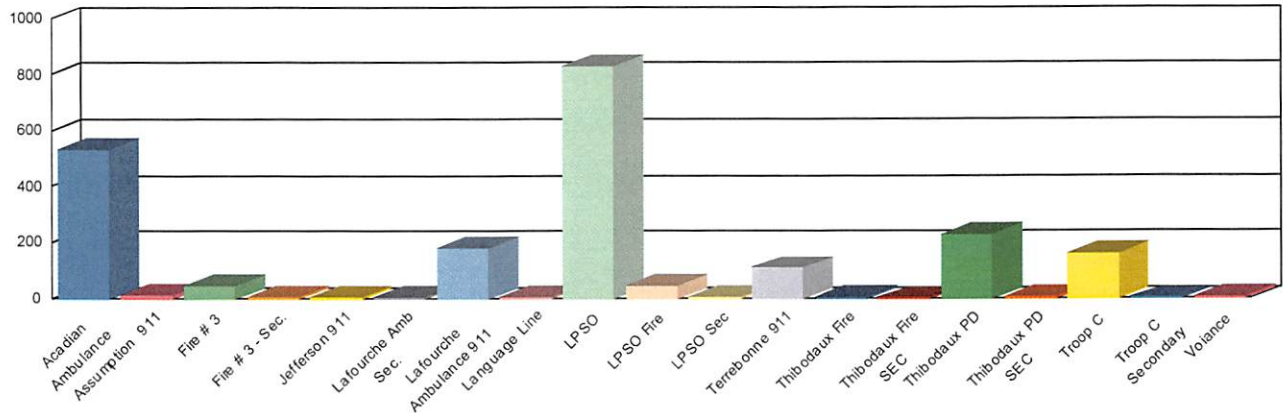
Day	Number of Calls	Percentage (%)	Cumulative (%)
10/01/2020	209	3.33	3.33
10/02/2020	216	3.45	6.78
10/03/2020	237	3.78	10.56
10/04/2020	177	2.82	13.39
10/05/2020	159	2.54	15.92
10/06/2020	165	2.63	18.56
10/07/2020	195	3.11	21.67
10/08/2020	141	2.25	23.92
10/09/2020	207	3.30	27.22
10/10/2020	202	3.22	30.45
10/11/2020	219	3.49	33.94
10/12/2020	159	2.54	36.48
10/13/2020	179	2.86	39.33
10/14/2020	181	2.89	42.22
10/15/2020	200	3.19	45.41
10/16/2020	188	3.00	48.41
10/17/2020	190	3.03	51.44
10/18/2020	181	2.89	54.33
10/19/2020	190	3.03	57.36



Call Transfer Volume per Agency

From: 10/01/2020 00:00:00 **To:** 10/31/2020 23:59:59
PSAP: PowerLocate, Undefined
Agency: Acadian Ambulance, Acadian Ambulance Secondary, Assumption 911, Fire # 3, Fire # 3 - Sec., Jefferson 911, Lafourche Amb Sec., Lafourche Ambulance 911, Language Line, LPSO, LPSO Fire, LPSO Sec, Port Commission - Harbor, SO Fire, St Charles 911, Terrebonne 911, Thibodaux Fire, Thibodaux Fire SEC, Thibodaux PD, Thibodaux PD SEC, Troop C, Troop C Secondary, Voiance

Number of Transfers : 2,165



<u>Agency</u>	<u>Number of Calls</u>	<u>Transferred</u>	<u>Percentage (%)</u>
Acadian Ambulance	527	531	24.53
Assumption 911	9	9	0.42
Fire # 3	42	43	1.99
Fire # 3 - Sec.	3	3	0.14
Jefferson 911	3	3	0.14
Lafourche Amb Sec.	3	3	0.14
Lafourche Ambulance 911	179	181	8.36
Language Line	3	3	0.14
LPSO	828	828	38.24
LPSO Fire	45	45	2.08
LPSO Sec	6	6	0.28
Terrebonne 911	107	110	5.08
Thibodaux Fire	3	4	0.18
Thibodaux Fire SEC	1	1	0.05
Thibodaux PD	226	226	10.44
Thibodaux PD SEC	3	3	0.14
Troop C	161	162	7.48
Troop C Secondary	1	1	0.05
Voiance	3	3	0.14
		2,165	

Lafourche Parish
Communications District

E-911



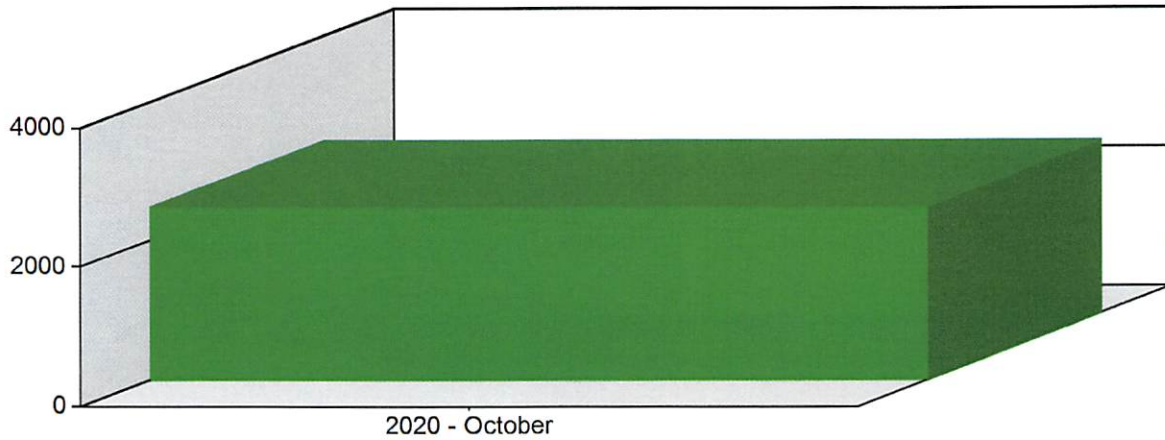
S Y S T E M

Call Volume per Month

From: 10/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: WPH2

To: 10/31/2020 23:59:59

Number of Calls : 2,483



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - October	2,483	100.00	100.00
	2,483	100.00	

Lafourche Parish
Communications District

E-911



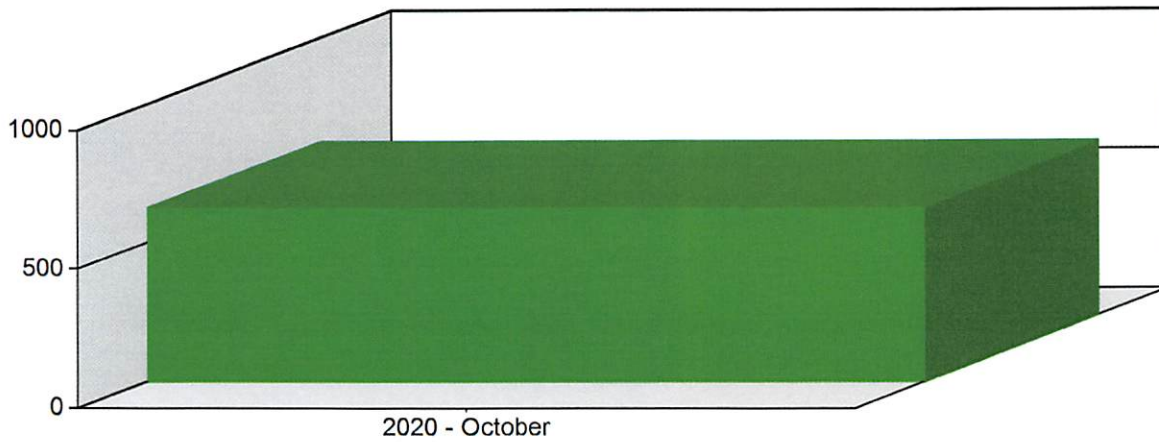
S Y S T E M

Call Volume per Month

From: 10/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: WPH1

To: 10/31/2020 23:59:59

Number of Calls : 626



Month	Number of Calls	Percentage (%)	Cumulative (%)
2020 - October	626	100.00	100.00
	626	100.00	

Lafourche Parish
Communications District

E-911



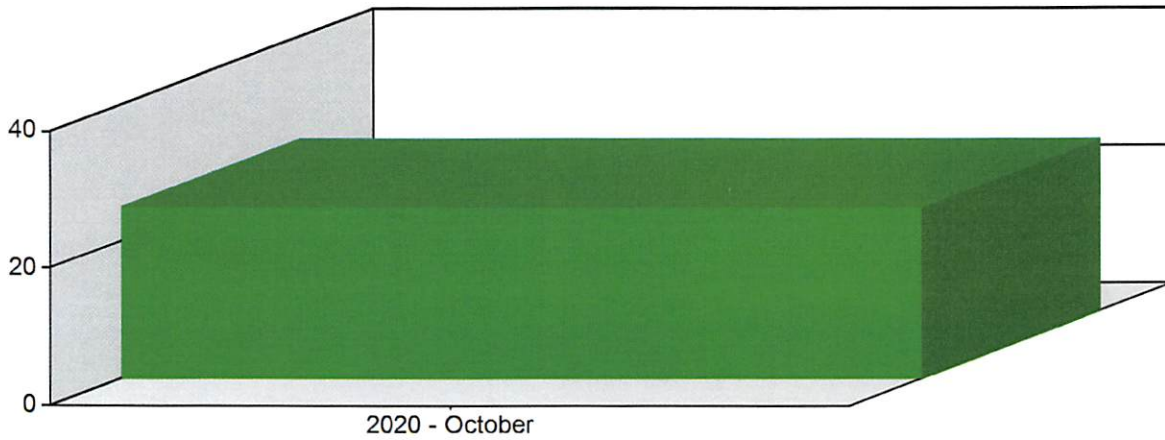
S Y S T E M

Call Volume per Month

From: 10/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: VOIP

To: 10/31/2020 23:59:59

Number of Calls : 25



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - October	25	100.00	100.00
	25	100.00	

Lafourche Parish
Communications District

E-911



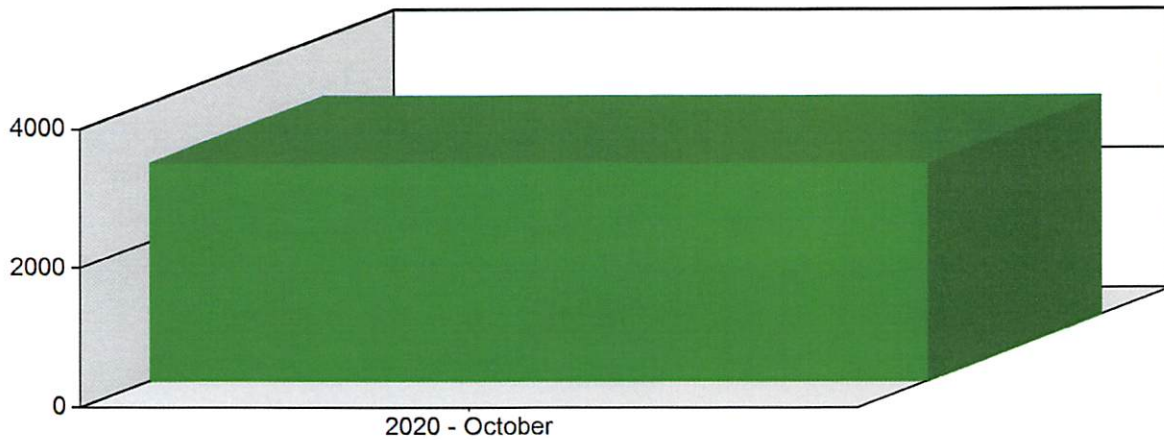
S Y S T E M

Call Volume per Month

From: 10/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: VOIP, WPH1, WPH2

To: 10/31/2020 23:59:59

Number of Calls : 3,134



Month	Number of Calls	Percentage (%)	Cumulative (%)
2020 - October	3,134	100.00	100.00
	3,134	100.00	

Lafourche Parish
Communications District

E-911



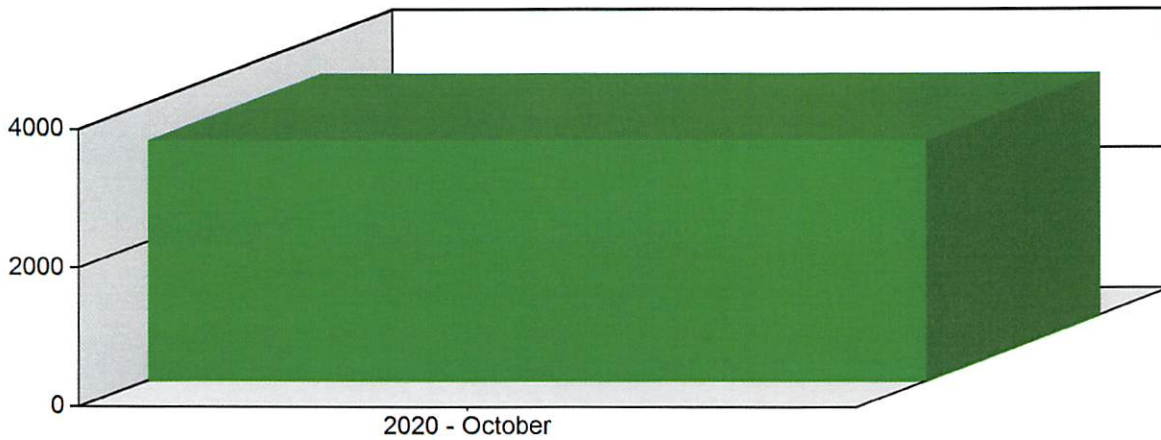
S Y S T E M

Call Volume per Month

From: 10/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1

To: 10/31/2020 23:59:59

Number of Calls : 3,448



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - October	3,448	100.00	100.00
	3,448	100.00	

<u>Day</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
09/19/2020	104	3.25	67.56
09/20/2020	99	3.09	70.66
09/21/2020	88	2.75	73.41
09/22/2020	98	3.06	76.47
09/23/2020	93	2.91	79.38
09/24/2020	96	3.00	82.38
09/25/2020	69	2.16	84.53
09/26/2020	101	3.16	87.69
09/27/2020	109	3.41	91.09
09/28/2020	94	2.94	94.03
09/29/2020	71	2.22	96.25
09/30/2020	120	3.75	100.00
	3,200	100.00	

Lafourche Parish
Communications District

E-911



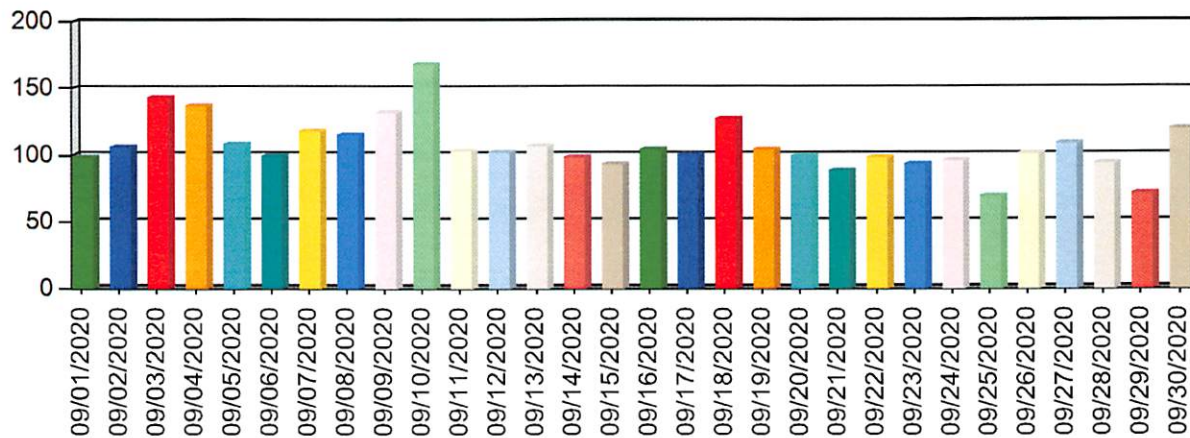
S Y S T E M

Call Volume per Day

From: 09/01/2020 00:00:00
PSAP: PowerLocate, Undefined
Line Group/Pool: LG - 9-1-1

To: 09/30/2020 23:59:59

Number of Calls : 3,200



Day	Number of Calls	Percentage (%)	Cumulative (%)
09/01/2020	98	3.06	3.06
09/02/2020	106	3.31	6.38
09/03/2020	143	4.47	10.84
09/04/2020	137	4.28	15.13
09/05/2020	108	3.38	18.50
09/06/2020	99	3.09	21.59
09/07/2020	118	3.69	25.28
09/08/2020	115	3.59	28.88
09/09/2020	132	4.13	33.00
09/10/2020	168	5.25	38.25
09/11/2020	103	3.22	41.47
09/12/2020	102	3.19	44.66
09/13/2020	107	3.34	48.00
09/14/2020	98	3.06	51.06
09/15/2020	93	2.91	53.97
09/16/2020	104	3.25	57.22
09/17/2020	100	3.13	60.34
09/18/2020	127	3.97	64.31

<u>Day</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
09/20/2020	171	2.65	71.44
09/21/2020	163	2.53	73.97
09/22/2020	206	3.20	77.17
09/23/2020	178	2.76	79.93
09/24/2020	184	2.86	82.79
09/25/2020	160	2.48	85.27
09/26/2020	203	3.15	88.42
09/27/2020	205	3.18	91.60
09/28/2020	188	2.92	94.52
09/29/2020	131	2.03	96.55
09/30/2020	222	3.45	100.00
	6,443	100.00	

Lafourche Parish
Communications District

E-911



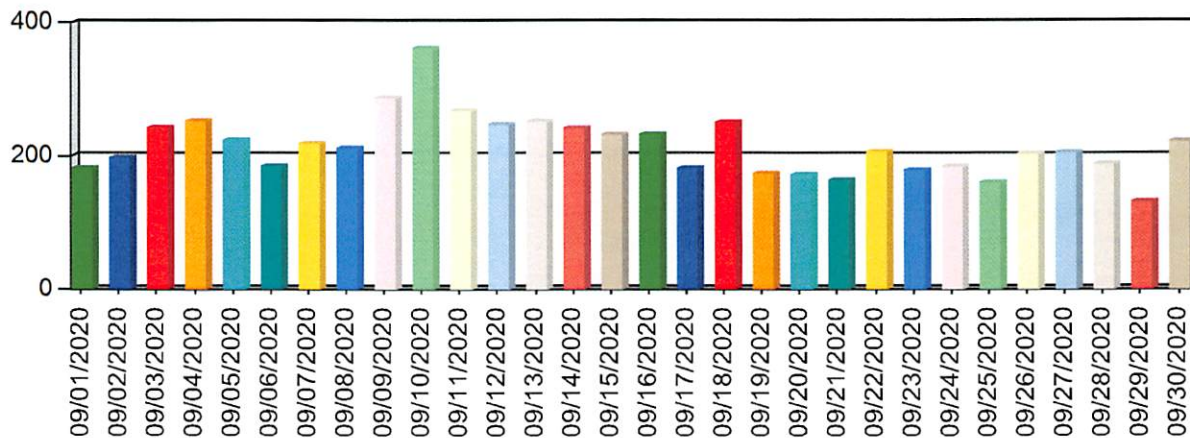
SYSTEM

Call Volume per Day

From: 09/01/2020 00:00:00
PSAP: PowerLocate, Undefined

To: 09/30/2020 23:59:59

Number of Calls : 6,443



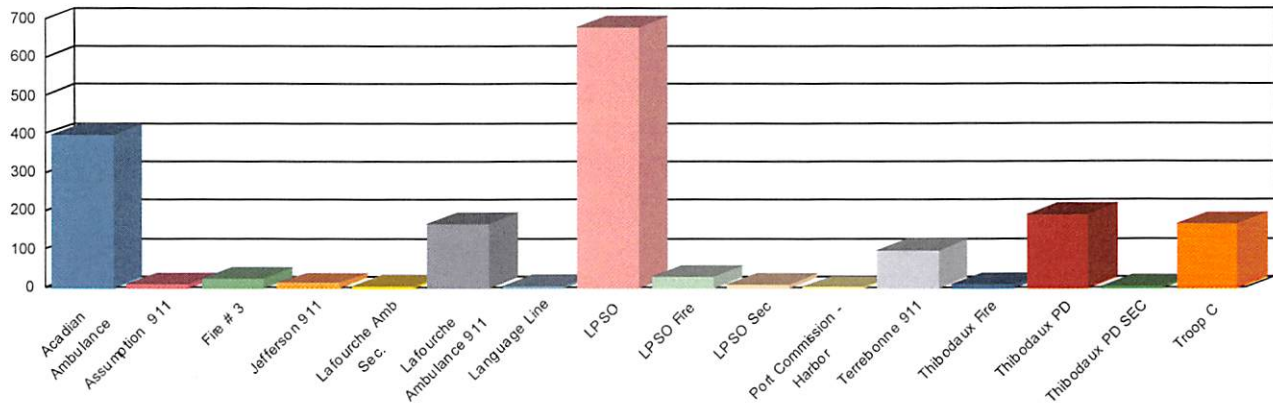
Day	Number of Calls	Percentage (%)	Cumulative (%)
09/01/2020	181	2.81	2.81
09/02/2020	197	3.06	5.87
09/03/2020	242	3.76	9.62
09/04/2020	252	3.91	13.53
09/05/2020	223	3.46	17.00
09/06/2020	184	2.86	19.85
09/07/2020	218	3.38	23.23
09/08/2020	211	3.27	26.51
09/09/2020	287	4.45	30.96
09/10/2020	361	5.60	36.57
09/11/2020	268	4.16	40.73
09/12/2020	247	3.83	44.56
09/13/2020	252	3.91	48.47
09/14/2020	241	3.74	52.21
09/15/2020	232	3.60	55.81
09/16/2020	232	3.60	59.41
09/17/2020	181	2.81	62.22
09/18/2020	250	3.88	66.10
09/19/2020	173	2.69	68.79



Call Transfer Volume per Agency

From: 09/01/2020 00:00:00 **To:** 09/30/2020 23:59:59
PSAP: PowerLocate, Undefined
Agency: Acadian Ambulance, Acadian Ambulance Secondary, Assumption 911, Fire # 3, Fire # 3 - Sec., Jefferson 911, Lafourche Amb Sec., Lafourche Ambulance 911, Language Line, LPSO, LPSO Fire, LPSO Sec, Port Commission - Harbor, SO Fire, St Charles 911, Terrebonne 911, Thibodaux Fire, Thibodaux Fire SEC, Thibodaux PD, Thibodaux PD SEC, Troop C, Troop C Secondary, Voiance

Number of Transfers : 1,795



<u>Agency</u>	<u>Number of Calls</u>	<u>Transferred</u>	<u>Percentage (%)</u>
Acadian Ambulance	396	396	22.06
Assumption 911	8	8	0.45
Fire # 3	24	24	1.34
Jefferson 911	11	11	0.61
Lafourche Amb Sec.	2	2	0.11
Lafourche Ambulance 911	168	168	9.36
Language Line	3	3	0.17
LPSO	680	680	37.88
LPSO Fire	29	29	1.62
LPSO Sec	8	8	0.45
Port Commission - Harbor	1	1	0.06
Terrebonne 911	96	97	5.40
Thibodaux Fire	10	10	0.56
Thibodaux PD	187	189	10.53
Thibodaux PD SEC	3	3	0.17
Troop C	163	166	9.25
		1,795	

Lafourche Parish
Communications District

E-911



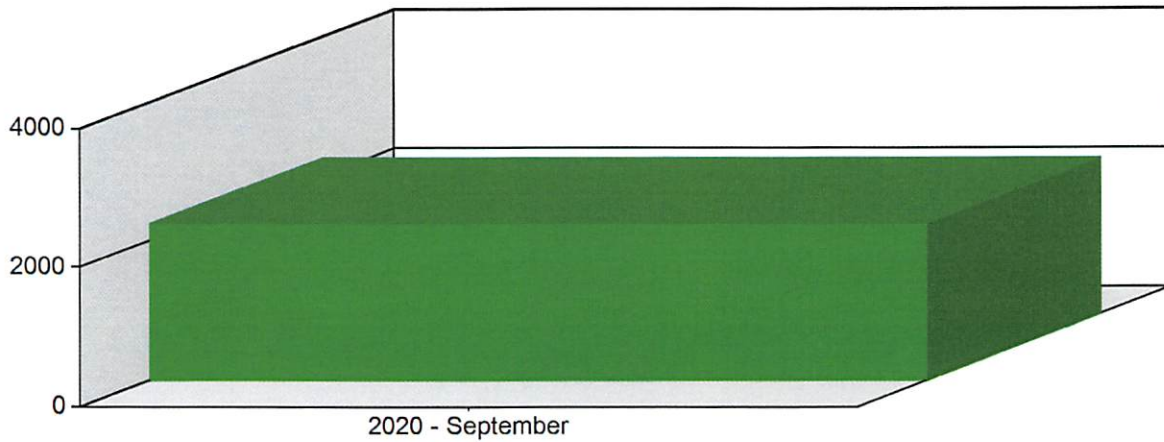
S Y S T E M

Call Volume per Month

From: 09/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: WPH2

To: 09/30/2020 23:59:59

Number of Calls : 2,247



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - September	2,247	100.00	100.00
	2,247	100.00	

Lafourche Parish
Communications District

E-911



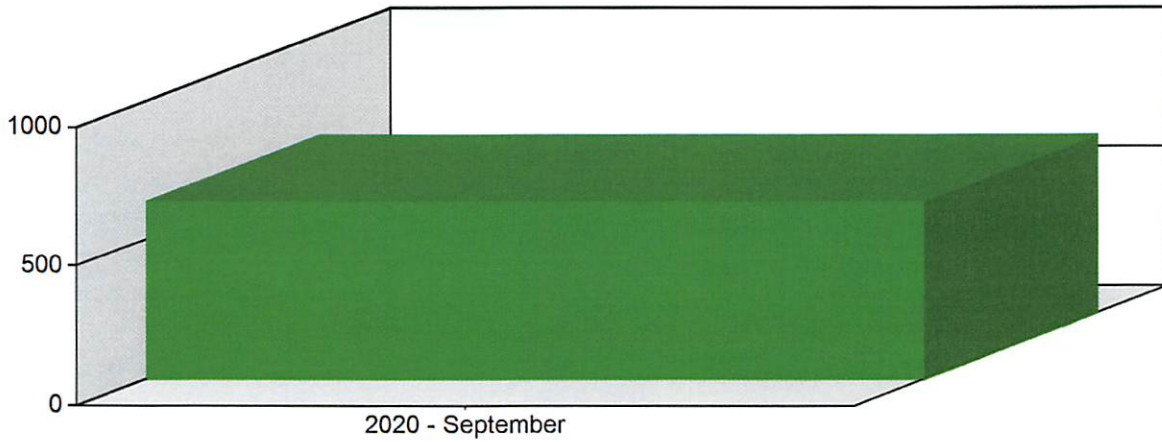
S Y S T E M

Call Volume per Month

From: 09/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: WPH1

To: 09/30/2020 23:59:59

Number of Calls : 639



Month	Number of Calls	Percentage (%)	Cumulative (%)
2020 - September	639	100.00	100.00
	639	100.00	

Lafourche Parish
Communications District

E-911



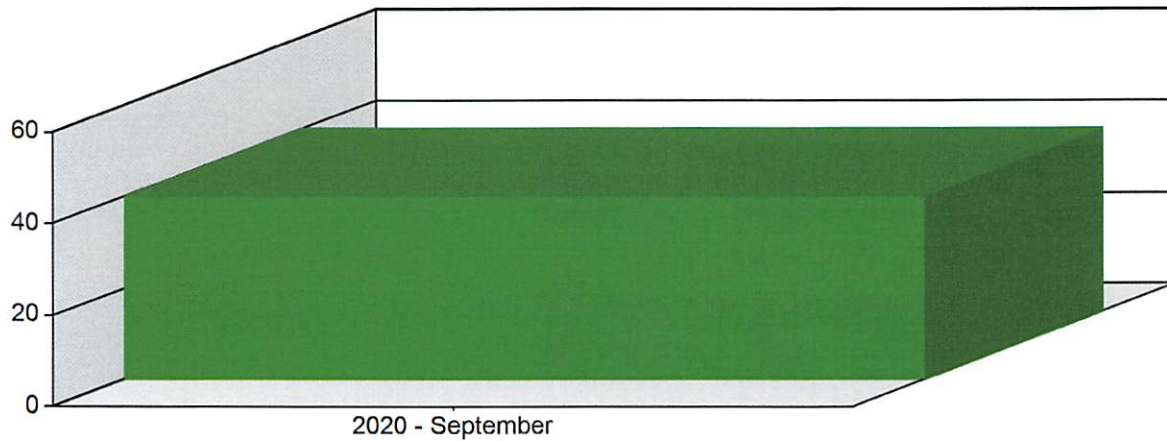
S Y S T E M

Call Volume per Month

From: 09/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: VOIP

To: 09/30/2020 23:59:59

Number of Calls : 40



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - September	40	100.00	100.00
	40	100.00	

Lafourche Parish
Communications District

E-911



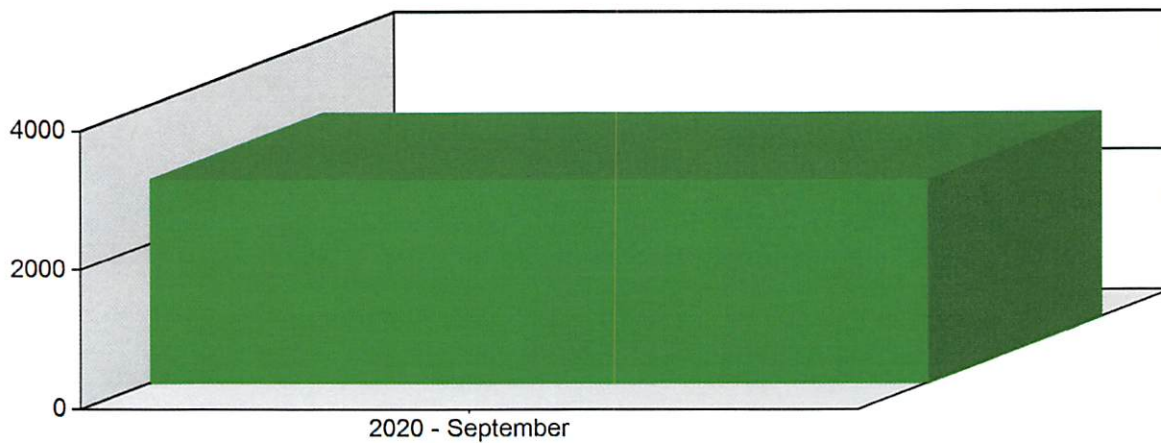
S Y S T E M

Call Volume per Month

From: 09/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: VOIP, WPH1, WPH2

To: 09/30/2020 23:59:59

Number of Calls : 2,926



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - September	2,926	100.00	100.00
	2,926	100.00	

Lafourche Parish
Communications District

E-911



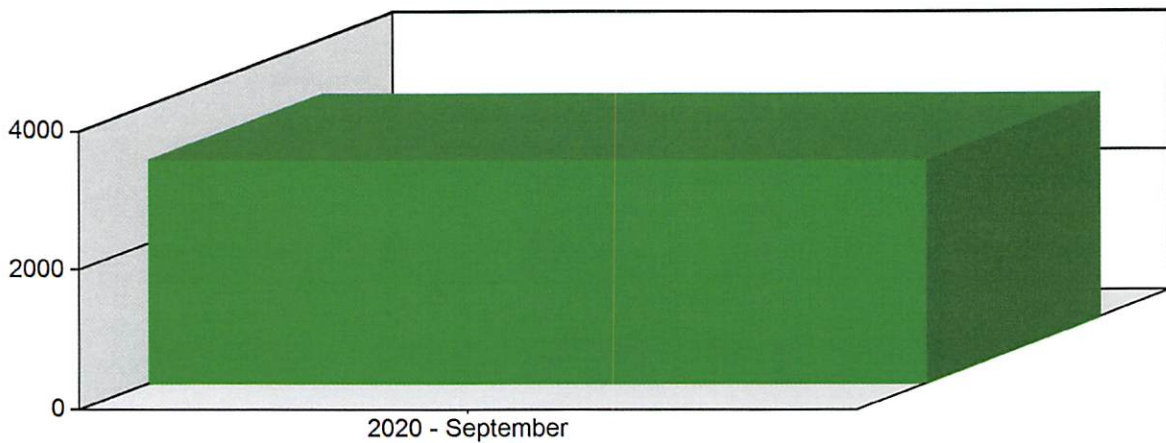
S Y S T E M

Call Volume per Month

From: 09/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1

To: 09/30/2020 23:59:59

Number of Calls : 3,200



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - September	3,200	100.00	100.00
	3,200	100.00	

<u>Day</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
08/19/2020	131	3.90	62.26
08/20/2020	124	3.69	65.95
08/21/2020	132	3.93	69.88
08/22/2020	122	3.63	73.52
08/23/2020	111	3.31	76.82
08/24/2020	95	2.83	79.65
08/25/2020	111	3.31	82.96
08/26/2020	102	3.04	86.00
08/27/2020	86	2.56	88.56
08/28/2020	100	2.98	91.54
08/29/2020	98	2.92	94.46
08/30/2020	79	2.35	96.81
08/31/2020	107	3.19	100.00
	3,357	100.00	

Lafourche Parish
Communications District

E-911



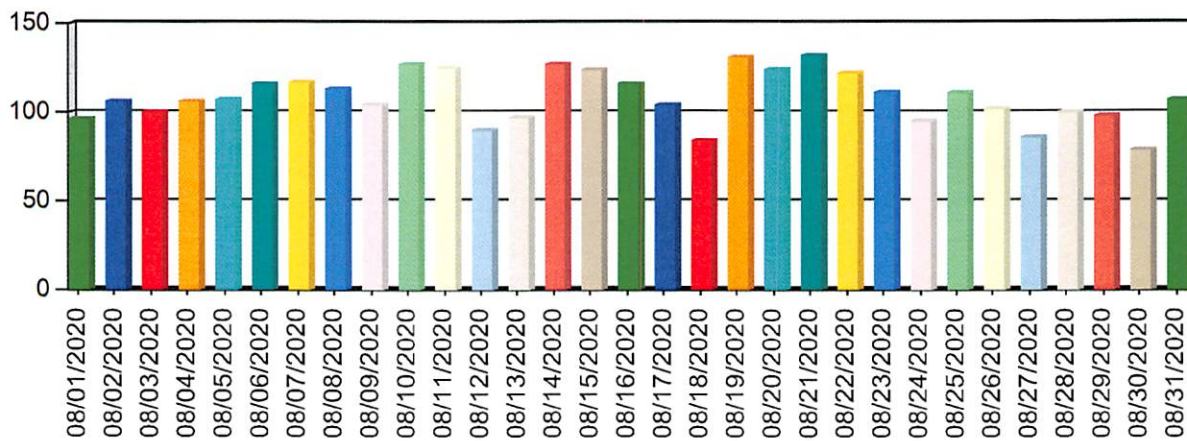
S Y S T E M

Call Volume per Day

From: 08/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1

To: 08/31/2020 23:59:59

Number of Calls : 3,357



Day	Number of Calls	Percentage (%)	Cumulative (%)
08/01/2020	96	2.86	2.86
08/02/2020	106	3.16	6.02
08/03/2020	100	2.98	9.00
08/04/2020	106	3.16	12.15
08/05/2020	107	3.19	15.34
08/06/2020	116	3.46	18.80
08/07/2020	117	3.49	22.28
08/08/2020	113	3.37	25.65
08/09/2020	104	3.10	28.75
08/10/2020	127	3.78	32.53
08/11/2020	125	3.72	36.25
08/12/2020	90	2.68	38.93
08/13/2020	97	2.89	41.82
08/14/2020	127	3.78	45.61
08/15/2020	124	3.69	49.30
08/16/2020	116	3.46	52.76
08/17/2020	104	3.10	55.85
08/18/2020	84	2.50	58.36

<u>Day</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
08/20/2020	227	3.64	65.59
08/21/2020	253	4.06	69.65
08/22/2020	225	3.61	73.26
08/23/2020	229	3.68	76.94
08/24/2020	178	2.86	79.79
08/25/2020	224	3.59	83.39
08/26/2020	195	3.13	86.52
08/27/2020	159	2.55	89.07
08/28/2020	190	3.05	92.12
08/29/2020	162	2.60	94.72
08/30/2020	132	2.12	96.84
08/31/2020	197	3.16	100.00
	6,231	100.00	

Lafourche Parish
Communications District

E-911



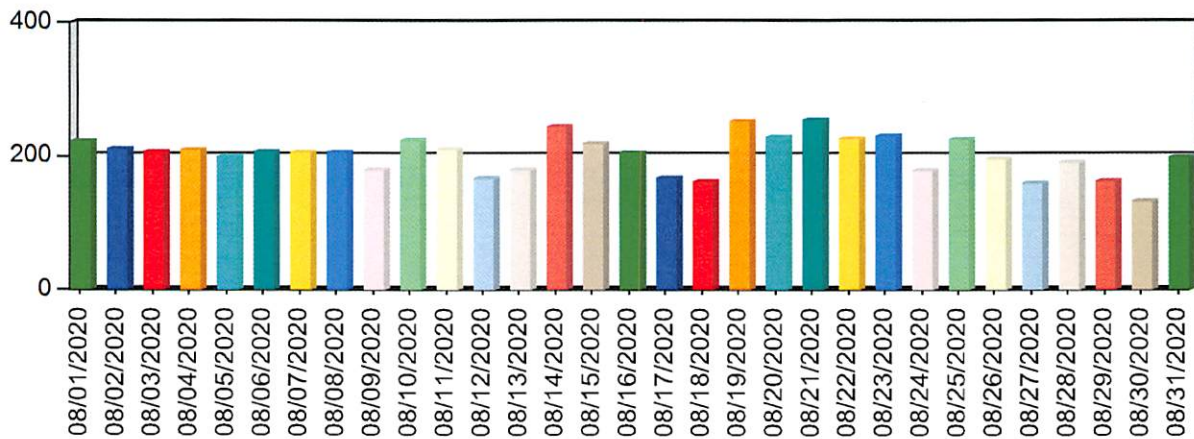
S Y S T E M

Call Volume per Day

From: 08/01/2020 00:00:00
PSAP: PowerLocate, Undefined

To: 08/31/2020 23:59:59

Number of Calls : 6,231



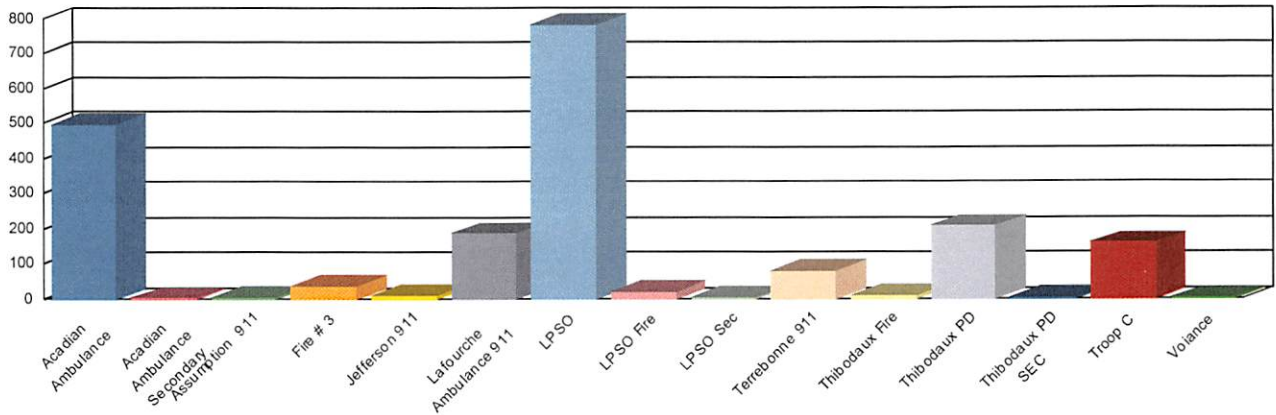
Day	Number of Calls	Percentage (%)	Cumulative (%)
08/01/2020	221	3.55	3.55
08/02/2020	210	3.37	6.92
08/03/2020	206	3.31	10.22
08/04/2020	209	3.35	13.58
08/05/2020	198	3.18	16.75
08/06/2020	206	3.31	20.06
08/07/2020	205	3.29	23.35
08/08/2020	205	3.29	26.64
08/09/2020	179	2.87	29.51
08/10/2020	223	3.58	33.09
08/11/2020	210	3.37	36.46
08/12/2020	166	2.66	39.13
08/13/2020	179	2.87	42.00
08/14/2020	243	3.90	45.90
08/15/2020	218	3.50	49.40
08/16/2020	204	3.27	52.67
08/17/2020	166	2.66	55.34
08/18/2020	161	2.58	57.92
08/19/2020	251	4.03	61.95



Call Transfer Volume per Agency

From: 08/01/2020 00:00:00 **To:** 08/31/2020 23:59:59
PSAP: PowerLocate, Undefined
Agency: Acadian Ambulance, Acadian Ambulance Secondary, Assumption 911, Fire # 3, Fire # 3 - Sec., Jefferson 911, Lafourche Amb Sec., Lafourche Ambulance 911, Language Line, LPSO, LPSO Fire, LPSO Sec, Port Commission - Harbor, SO Fire, St Charles 911, Terrebonne 911, Thibodaux Fire, Thibodaux Fire SEC, Thibodaux PD, Thibodaux PD SEC, Troop C, Troop C Secondary, Voiance

Number of Transfers : 2,003



<u>Agency</u>	<u>Number of Calls</u>	<u>Transferred</u>	<u>Percentage (%)</u>
Acadian Ambulance	492	495	24.71
Acadian Ambulance Secondary	1	1	0.05
Assumption 911	6	6	0.30
Fire # 3	38	38	1.90
Jefferson 911	9	9	0.45
Lafourche Ambulance 911	185	185	9.24
LPSO	780	783	39.09
LPSO Fire	18	18	0.90
LPSO Sec	4	4	0.20
Terrebonne 911	80	81	4.04
Thibodaux Fire	11	11	0.55
Thibodaux PD	206	207	10.33
Thibodaux PD SEC	6	6	0.30
Troop C	157	158	7.89
Voiance	1	1	0.05
		2,003	

Lafourche Parish
Communications District

E-911



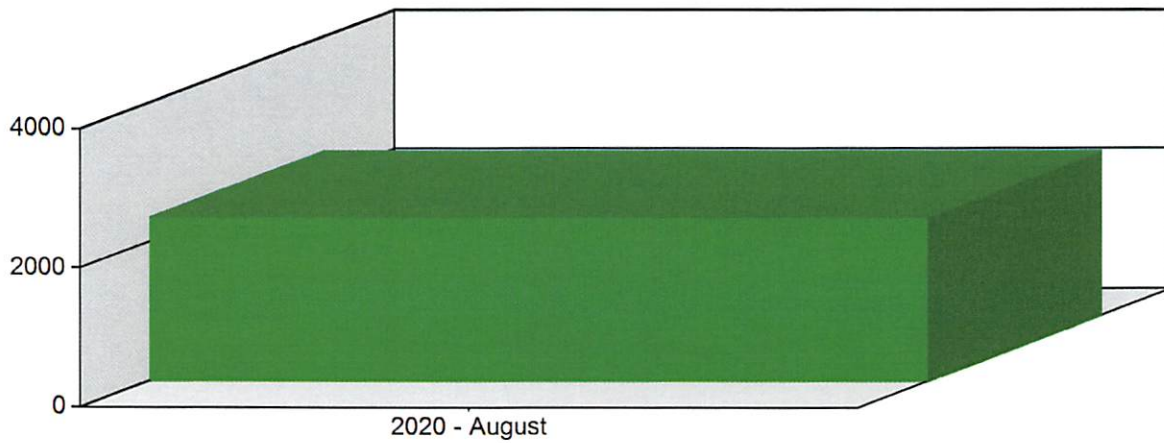
S Y S T E M

Call Volume per Month

From: 08/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: WPH2

To: 08/31/2020 23:59:59

Number of Calls : 2,351



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - August	2,351	100.00	100.00
	2,351	100.00	

Lafourche Parish
Communications District

E-911



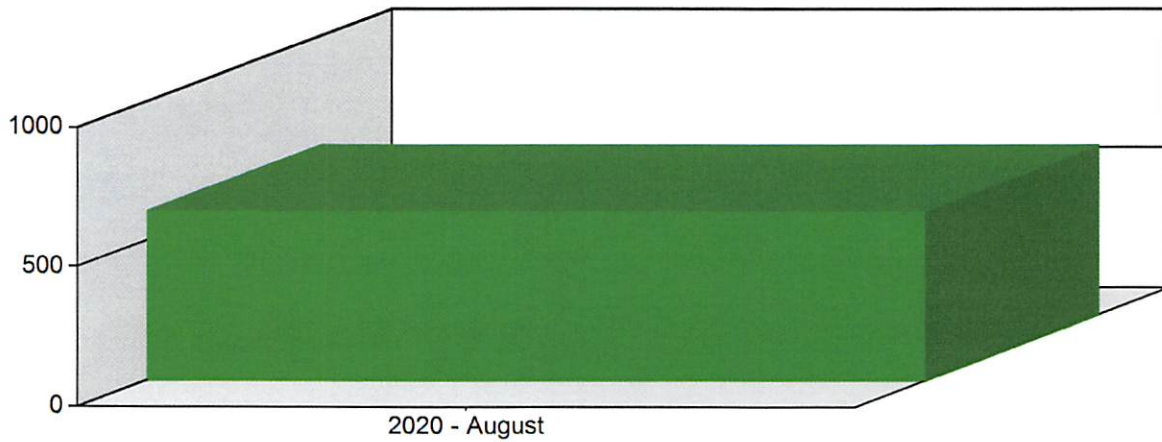
S Y S T E M

Call Volume per Month

From: 08/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: WPH1

To: 08/31/2020 23:59:59

Number of Calls : 605



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - August	605	100.00	100.00
	605	100.00	

Lafourche Parish
Communications District

E-911



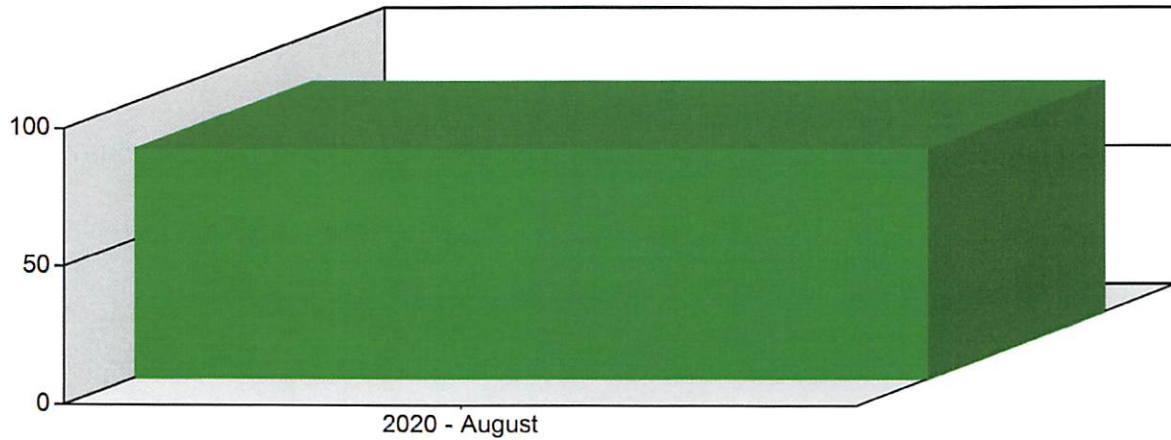
S Y S T E M

Call Volume per Month

From: 08/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: VOIP

To: 08/31/2020 23:59:59

Number of Calls : 83



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - August	83	100.00	100.00
	83	100.00	

Lafourche Parish
Communications District

E-911



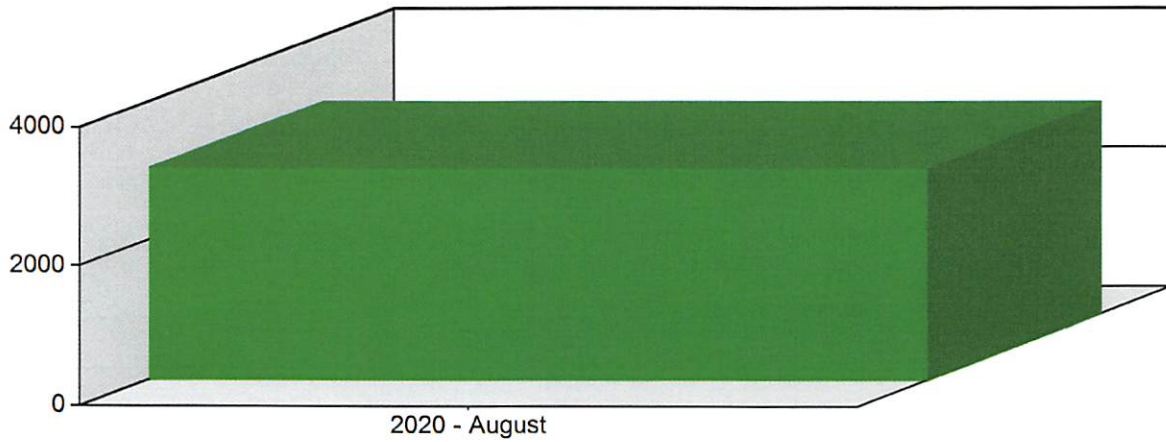
SYSTEM

Call Volume per Month

From: 08/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1
 Class of Service: VOIP, WPH1, WPH2

To: 08/31/2020 23:59:59

Number of Calls : 3,039



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - August	3,039	100.00	100.00
	3,039	100.00	

Lafourche Parish
Communications District

E-911



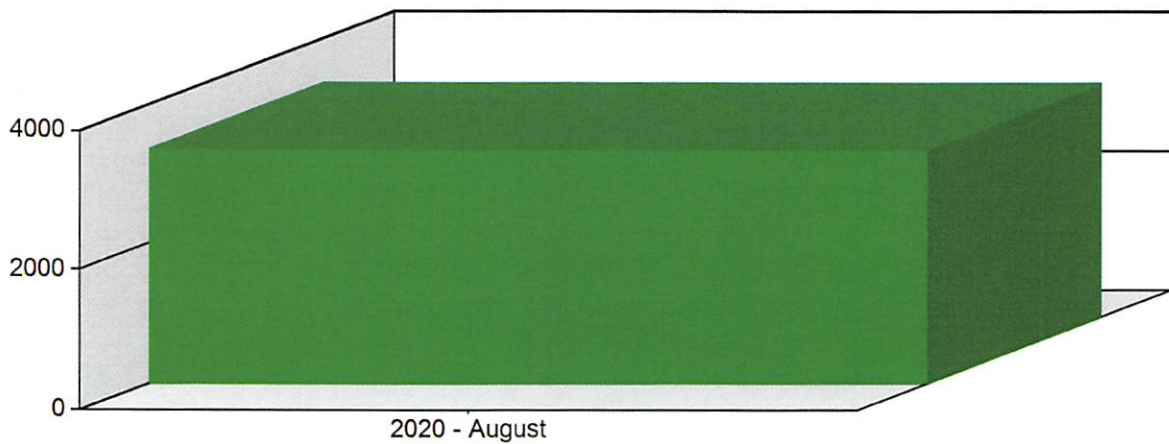
S Y S T E M

Call Volume per Month

From: 08/01/2020 00:00:00
 PSAP: PowerLocate, Undefined
 Line Group/Pool: LG - 9-1-1

To: 08/31/2020 23:59:59

Number of Calls : 3,357



<u>Month</u>	<u>Number of Calls</u>	<u>Percentage (%)</u>	<u>Cumulative (%)</u>
2020 - August	3,357	100.00	100.00
	3,357	100.00	

IT WAS MOVED BY _____ SECONDED BY _____ THAT THE FOLLOWING RESOLUTION BE ADOPTED:

RESOLUTION NO. 2020-12-1

A RESOLUTION TO NAME AND ACCEPT NEW STREET NAMES AND STREET NAME CHANGES FOR THE PURPOSE OF 911 EMERGENCY SERVICE.

SECTION I.

BE IT RESOLVED, that in accordance with Ordinance No. 2179 of the Lafourche Parish Council, the following street names be added and/or changed, effective February 1, 2021 in order to more clearly identify certain streets within Lafourche Parish to accommodate the implementation of the Enhanced 911 Telephone System:

FROM	TO
Proposed Public Street Origin: Rienzi Circle Thibodaux Ward 5 ESN 020 Requesting party: Nicholls State University Address range	NSU College Cir
Proposed Public Street Origin: Colonel Dr Thibodaux Ward 5 ESN 020 Requesting party: Nicholls State University Address range	NSU Tailgate Alley
Street name Change Origin: NSU-Glenwood Dr Thibodaux Ward 5 ESN 020 Requesting party: Nicholls State University Address range 101 -119 O; 100-130 E	NSU Scholars Dr
Street name Change Origin: NSU-Afton Dr Thibodaux Ward 5 ESN 020 Requesting party: Nicholls State University Address range 100-319	NSU Campus Dr
Street name Change Origin: NSU- Madewood Dr Thibodaux Ward 5 ESN 020 Requesting party: Nicholls State University Address range 100-119; 200-269; 300-349	NSU Alumni Dr

Street name Change
Origin: NSU Leighton Dr
Thibodaux Ward 5 ESN 020
Requesting party: Nicholls State University
Address range 100-119

NSU Red & Gray Dr

Street name Change
Origin: NSu Ellendale Dr
Thibodaux Ward 5 ESN 020
Requesting party: Nicholls State University
Address range 100-119

NSU Unity Dr

Street name Change
Origin: NSU Acadia Dr
Thibodaux Ward 5 ESN 020
Requesting party: Nicholls State University
Address range 100-119; 200-269; 300-339

NSU Colonel Dr

BE IT RESOLVED that a copy of the Resolution be sent to the Lafourche Parish Planning Department for review and issuance of a Letter of No Objection. Upon issuance, the Letter of No Objection will be forwarded to the Lafourche Parish Communications District at P. O. Box 1157, Raceland, LA 70394, Attn: Katie Zeringue, 911 Administrator.

SECTION III

BE IT FURTHER RESOLVED, That the Parish Administration be directed to purchase and install the proper street signs on the appropriate streets.

SECTION IV

If any word, clause, phrase, section or other portions of this Resolution shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this Resolution shall remain in full force and effect, the provisions of this Resolution hereby being declared to be severable.

SECTION V

This Resolution shall be published in the Official Journal of the Lafourche Parish Council in the manner provided by law.

SECTION VI

This Resolution, having been submitted in writing, was then submitted to an official vote as follows:

YEAS:

NAYS:

ABSENT:

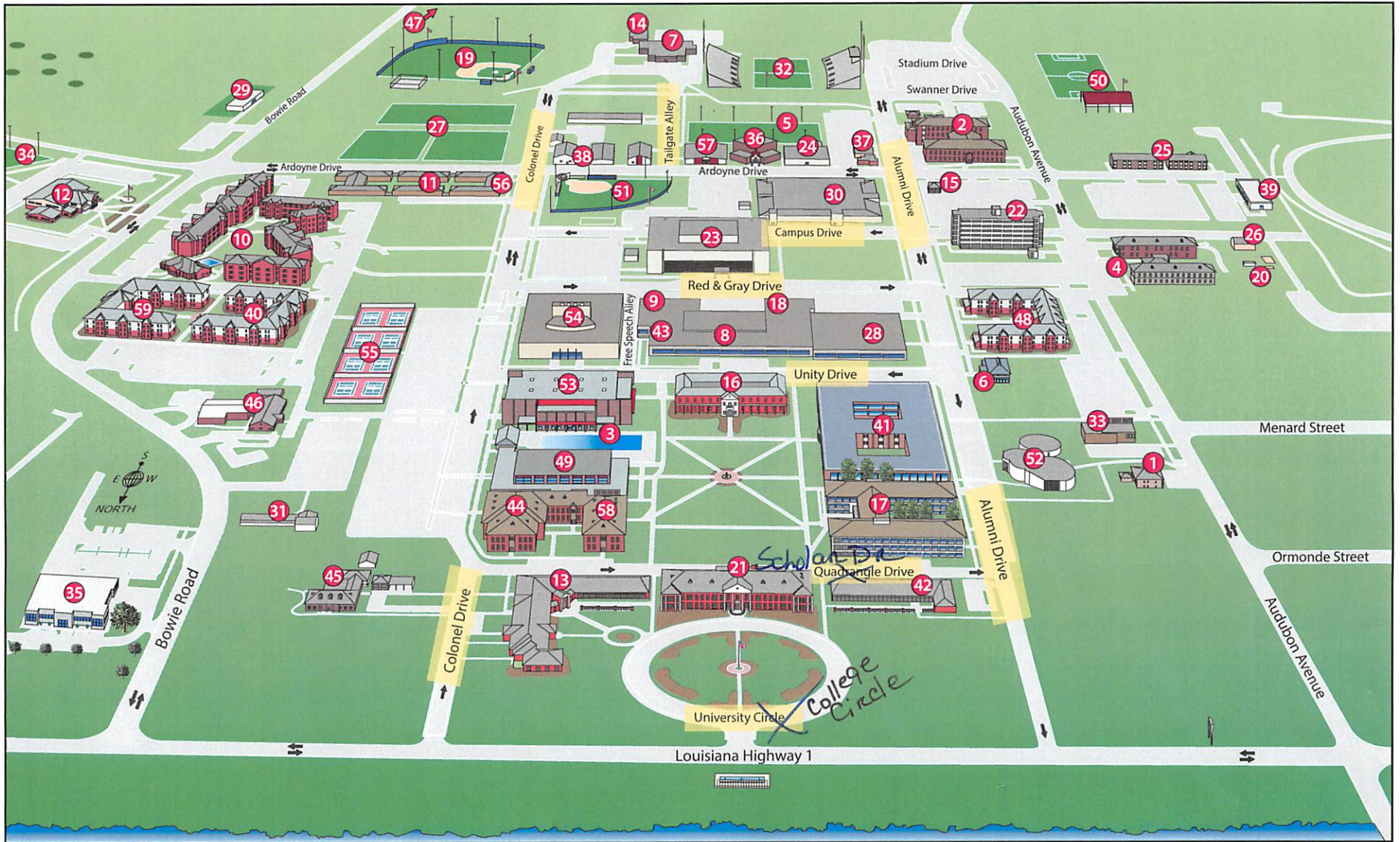
VACANT: 0

and the Resolution was declared adopted on this **3rd day of December 2020**.

I, Deborah Gautreaux, Secretary do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Lafourche Parish Communications District at a meeting held on the **3rd day of December 2020** at which meeting a quorum was present and voted and that said Resolution is now in full force and effect.

WITNESS MY HAND AND SIGNATURE, this 3rd day of December 2020.

Deborah Gautreaux, Secretary / Treasurer



Produced by mapformation.com, modified June 2020

- | | | | | |
|--|--|---------------------------------------|--|--|
| 1. Alumni House | 12. Callais Recreation Center | 23. Ellender Memorial Library | 36. Lindsley Hall (Music Annex) | 48. Scholars Hall |
| 2. Ayo Hall | 13. Candies Hall | 24. Little Colonels Academy | 37. Louisiana Center for Dyslexia & Related Learning Disorders | 49. Shaver Gymnasium |
| 3. Ayo Swimming Pool/
Crawfish Aquatics | 14. Chabert Hall | 25. Family Housing | 38. Maintenance Buildings | 50. Soccer Complex |
| 4. Babington Hall/BTNEP/
SLEC/SBDC | 15. Chick-Fil-A | 26. Family Service Center | 39. Max Charter School | 51. Softball Field |
| 5. Band Practice Field | 16. College of Education &
Behavioral Sciences Building | 27. Football Practice Field | 40. Millet Hall | 52. St. Thomas Aquinas Center (Chapel) |
| 6. Baptist Student Center | 17. College of Sciences &
Technology Building | 28. Galliano Dining Hall | 41. Peltier Hall | 53. Stopher Gymnasium |
| 7. Barker Hall | 18. Cotillion Ballroom | 29. Golf Complex | 42. Picciola Hall | 54. Talbot Hall |
| 8. Bollinger Student Union | 19. Didier Field (Baseball) | 30. Gouaux Hall | 43. Post Office | 55. Tennis Courts |
| 9. Bookstore | 20. Electrical Substation | 31. Greenhouse | 44. Powell Hall | 56. University Police (Information Center) |
| 10. Brady Residential Complex | 21. Elkins Hall | 32. Guidry Stadium | 45. President's Residence | 57. University Printing & Design Services |
| 11. Calecas Hall | 22. Ellender Hall | 33. Historical Research Center D.H.T. | 46. Pupil Appraisal Center | 58. White Hall |
| | | 34. Intramural Fields | 47. Safety & Environmental Bldg. | 59. Zeringue Hall |
| | | 35. Ledet Culinary Building | | |



Nicholls State University

906 East First Street
Thibodaux, Louisiana 70301
1-877-NICHOLLS
www.nicholls.edu

Request Name Change	Street Name					
NSU - Colonel Dr	NSU-ACADIA DR	100	119	THIBODAUX		00020
NSU - Colonel Dr	NSU-ACADIA DR	200	269	THIBODAUX		00020
NSU - Colonel Dr	NSU-ACADIA DR	300	339	THIBODAUX		00020
NSU - Campus Dr	NSU-AFTON DR	100	119	THIBODAUX		00020
NSU - Campus Dr	NSU-AFTON DR	200	319	THIBODAUX		00020
	NSU-ARDOYNE DR	100	119	THIBODAUX		00020
	NSU-ARDOYNE DR	200	209	THIBODAUX		00020
	NSU-ARDOYNE DR	300	319	THIBODAUX		00020
NSU-Unity Dr	NSU-ELLEDALE DR	100	119	THIBODAUX		00020
NSU - Scholars Dr	NSU-GLENWOOD DR	100	130	THIBODAUX	E	00020
NSU - Scholars Dr	NSU-GLENWOOD DR	101	119	THIBODAUX	O	00020
NSU - Red & Gray Dr	NSU-LEIGHTON DR	100	119	THIBODAUX		00020
NSU - Alumni Dr	NSU-MADEWOOD DR	100	119	THIBODAUX		00020
NSU - Alumni Dr	NSU-MADEWOOD DR	200	269	THIBODAUX		00020
NSU - Alumni Dr	NSU-MADEWOOD DR	300	349	THIBODAUX		00020



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Raceland 800.794.3160 Fax 985.532.2845

Archie P. Chaisson, III, Parish President

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: College Circle

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Rienzi Circle

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
MAILING ADDRESS

985-448-4002
CONTACT PHONE NUMBER

November 4, 2020
DATE

Archie Chaisson, III	Parish President	James Wendell	District 5
Jerry Jones	District 1	Corey Perrillieux	District 6
William Adams	District 2	Armand Autin	District 7
Michael Gros	District 3	D'Lynn Boudreaux	District 8
Aaron "Bo" Melvin	District 4	Daniel Lorraine	District 9

Katie Zeringue

From: Katie Zeringue <laf911@triparish.net>
Sent: Monday, November 9, 2020 1:56 PM
To: 'Jerad David'
Cc: Valerie Adams (valeriea@lafourche911.com); Kyra B. Hendrix
Subject: New name requested Nicholls street renaming request
Attachments: NSU University Circle.pdf

Jerad

Please see the attached we will not approve University Circle with the Dorms being named Cercle De L Universite. Please remit alternate name. Also if approved NSU will be added to the beginning of each street name.

Thanks
Katie Zeringue
985-803-5911

From: Jerad David <jerad.david@nicholls.edu>
Sent: Thursday, November 5, 2020 11:31 AM
To: Katie Zeringue <laf911@triparish.net>
Subject: Re: Nicholls street renaming request

Katie,

Attached is a change that I will call you about momentarily.

Jerad David

Director of University Communications
Nicholls State University
985.448.4303

On Thu, Nov 5, 2020 at 10:01 AM Katie Zeringue <laf911@triparish.net> wrote:

Great

But if you all could identify locations of each of the telephone numbers it would help us and also yall would be ready when the upgrade is installed for your phone system

Thanks

Katie

From: Jerad David <jerad.david@nicholls.edu>
Sent: Thursday, November 5, 2020 8:32 AM
To: Katie Zeringue <laf911@triparish.net>
Subject: Re: Nicholls street renaming request

Good morning, Katie.

Our IT department informed me that the PO has been issued to upgrade our 911 phone system software.

It is expected to be implemented by the end of the year.

Jerad David

Director of University Communications

Nicholls State University

985.448.4303

On Wed, Nov 4, 2020 at 1:08 PM Katie Zeringue <laf911@triparish.net> wrote:

Jared

Please identify the location for each TN Record

Thanks
Katie Zeringue

From: Jerad David <jerad.david@nicholls.edu>
Sent: Wednesday, November 4, 2020 11:41 AM

To: laf911@triparish.net

Cc: Jay Clune <jay.clune@nicholls.edu>; Steven Kenney <steven.kenney@nicholls.edu>

Subject: Nicholls street renaming request

Good morning, Ms. Zeringue.

My apologies for this being turned in late. This is very important to us and the Nicholls community, so we wanted to make sure we got it right.

Please see the attached request forms as well as corresponding map showing the locations. Please let me know if you have any questions or concerns.

With Colonel Pride,

Jerad David

Director of University Communications

Nicholls State University

985.448.4303



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Raceland 800.794.3160 Fax 985.532.2845

Archie P. Chaisson, III, Parish President

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: ~~University Circle~~

*Not approve
Submit new
Name*

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Rienzi Circle

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune

PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.

MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301

MAILING ADDRESS

985-448-4002

CONTACT PHONE NUMBER

November 4, 2020

DATE

Archie Chaisson, III	Parish President	James Wendell	District 5
Jerry Jones	District 1	Corey Perrillieux	District 6
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Archie P. Chaisson, III, Parish President

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

~~STREET NAME REQUEST~~

Street Name Requested: University Circle

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Rienzi Circle

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
MAILING ADDRESS

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CONTACT PHONE NUMBER

November 4, 2020
DATE

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Aaron "Bo" Melvin	District 4	Daniel Lorraine	District 9

Cercle de L'universite





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Archie P. Chaisson, III, *Parish President*

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Tailgate Alley

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X _____

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Colonel Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
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DATE RECEIVED

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Archie P. Chaisson, III, *Parish President*

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Scholars Drive

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Glenwood Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

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MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
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November 4, 2020
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Archie P. Chaisson, III, Parish President

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Quadrangle Drive

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change:

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Glenwood Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
MAILING ADDRESS

985-448-4002
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November 4, 2020
DATE

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Archie P. Chaisson, III, Parish President

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Campus Drive

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Afton Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
MAILING ADDRESS

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November 4, 2020
DATE

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Raceland 800.794.3160 Fax 985.532.2845

Archie P. Chaisson, III, *Parish President*

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Alumni Drive

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Madewood Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
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985-448-4002
CONTACT PHONE NUMBER

November 4, 2020
DATE

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Archie P. Chaisson, III, Parish President

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Red & Gray Drive

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Leighton Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
MAILING ADDRESS

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November 4, 2020
DATE

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Archie P. Chaisson, III, *Parish President*

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Unity Drive

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Ellendale Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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PROPERTY OWNERS-AUTHORIZED AGENTS
Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
PRINT NAME

E-911 ADDRESS COORDINATOR

906 E. 1st St.
MAILING ADDRESS

DATE RECEIVED

Thibodaux, LA 70301
MAILING ADDRESS

985-448-4002
CONTACT PHONE NUMBER

November 4, 2020
DATE

Archie Chaisson, III Parish President
Jerry Jones District 1
William Adams District 2
Michael Gros District 3
Aaron "Bo" Melvin District 4

James Wendell District 5
Corey Perrillieux District 6
Armand Autin District 7
D'Lynn Boudreaux District 8
Daniel Lorraine District 9



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Archie P. Chaisson, III, Parish President

DEPARTMENT OF PERMITS & PLANNING
E-911 ADDRESSING

STREET NAME REQUEST

Street Name Requested: Colonel Drive

Alternate Street Name: _____

Requesting Party: Nicholls State University

Please check all that apply: Public Street: _____ Private Street: _____
New Street: _____ Name Change: X

Subdivision Name: _____

Ward: _____ Council District: _____

Exact Location of Street: Currently Acadia Drive

NOTE: Attach plat/map or sketch showing the location of the street in relation to existing streets, major thoroughfares, and/or landmarks in the immediate vicinity of the street described above. Please limit the complete street name to a maximum of 15 characters.

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Please use another sheet if necessary

ACCEPTED BY:

Jay Clune
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William Adams	District 2	Armand Autin	District 7
Michael Gros	District 3	D'Lynn Boudreaux	District 8
Aaron "Bo" Melvin	District 4	Daniel Lorraine	District 9

Katie Zeringue

From: Jacques Thibodeaux <JacquesT@ci.thibodaux.la.us>
Sent: Monday, November 30, 2020 10:31 AM
To: Laf911@triparish.net
Subject: JT Analysis-Street Names
Attachments: JT Nicholls Street Names Analysis.pdf

Katie

I have received the information for the meeting this week. I have some concerns that I want to relay to the board in reference to the request by Nicholls to change the street names:

The City of Thibodaux has a process for street name changes. It starts with a request for a review by a group or person to change a street name as a submission to a panel of civic leaders in the City. The panel deliberates the name change and makes a decision to either deny the change or approve it to move to the next step. If approved the name change request moves to the City Council and progresses through the normal legislative process. This includes an ordinance introduction, public hearing and final vote over the course of two council meetings. If approved it would move to the Mayor to either sign or veto the ordinance. If signed the legislation would form the basis of a request by the City of Thibodaux to the Lafourche Parish Communications District, to change the name of a street. Multiple streets would follow the same process, yet the timeframe and effort would be more extensive due to all of the supporting legal elements that are required for these type of changes.

The Mayor asked me to conduct an strategic analysis of the Nicholls request to change the street names. We have confirmed, that Nicholls does have the authority to submit a request to change street names on campus without passing through the City of Thibodaux process. This Nicholls request is separate of the City of Thibodaux process for actions of this type. The attached analysis for the City contains information that I will use to form my vote on Thursday. This analysis reflects my viewpoint as a voting board member.

Mayor Eschete's official position is Nicholls has the right to follow the Lafourche Parish Communication District process as an individual entity. At this point, the City of Thibodaux will not be submitting a supporting request to change any street names that are off campus.

Please include this in the packet to the board. I will speak to the board about this subject at the meeting. Thanks

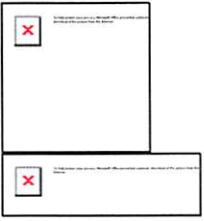
Jacques Thibodeaux

City of Thibodaux
Special Projects Coordinator
Emergency Preparedness Director
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City of Thibodaux
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Summary: The City of Thibodaux uses a deliberate process to review events and develop strategic action plans. Strategic leadership applied to situational events involves the use of five key steps: **Task-** What is this situation? **Purpose-** What is the center of gravity of the issue? **Issue-** What strategic effects does this situation impact or cause? **Discussion-** What are the facts of this situation as well as the second and third order effects of this situation? **Recommendation-** What is the recommended action?

Task: The City of Thibodaux Special Projects (SP) Coordinator/Emergency Preparedness Director will complete a strategic action plan to analyze the Nicholls State University intent to change street names on campus. The SP Coordinator will complete this task in support of duties as a Lafourche Parish Communications District (LPCD) Board Commissioner.

Purpose: The intent is to develop all of the information, review the second and third order effects, determine the impact to the City of Thibodaux and use the information as the foundation for one LPCD vote on the issue.

Issue: Nicholls State University has submitted a request for a change to the street names on campus. This decision has the potential to impact the City of Thibodaux.

Discussion: Nicholls State University is geographically located in the City of Thibodaux limits as well as in the Lafourche Parish boundary. The City of Thibodaux has partnered with Nicholls to facilitate Louisiana Department of Transportation and Development (DOTD) road improvement projects on campus. The two most recent projects are the Glenwood Dr. improvements and the Audubon Ave. round-about installation. The LPCD manages all 911 activities for the City of Thibodaux, which includes Nicholls. The LPCD is involved in the public safety partnership with the City of Thibodaux and Nicholls as individual entities. Each organization has an individual governing body and process for decision making. Nicholls has established the intent to change street names independently of the City of Thibodaux, submitting a request to the LPCD for approval. The City of Thibodaux partnership with Nicholls for Louisiana DOTD work is not a factor in this process, yet there are second and third order effects of this decision. Nicholls is not just an entity in the City of Thibodaux, Nicholls is the "heartbeat" of the City of Thibodaux. The City of Thibodaux makes strategic decisions with Nicholls as one of the key reciprocating elements. All operations are interlinked and form the nucleus of the parish seat of Lafourche parish, the center of the tri-parish area and the pearl of the Bayou Region within the state of Louisiana. Decisions by the City of Thibodaux impact Nicholls and vice versa. A few key examples are the Nicholls to Downtown Bike Path project, Joint Drive-Thru Community Christmas Display and the ongoing Emergency Preparedness Partnership.

Nicholls has indicated the intent to change the street names on campus is due to the affiliation with plantation names and the negative connotation of plantations in the historical slavery era. The precedent of this decision has the potential to impact the City of Thibodaux. There are 35 streets in the City of Thibodaux that are affiliated with or have names that resemble plantations or plantation houses.

The street name and plantation locations are: **Acadia (3)-** Thibodaux, **Allendale-** West Baton Rouge, **Alice (2)-** St. Mary, **Ashland-** Ascension, **Audubon-** East Baton Rouge, **Bocage-** Ascension, **Calumet-** St. Mary, **Chenet-** St. James, **Coulon (2)-** Lafourche, **Destrehan-** St. Charles, **Ducros-** Terrebonne, **Godchaux-** St. John, **Hermitage-** Ascension, **Homestead-** Iberville, **Houmas-** Terrebonne, **Laura-** St. James, **Magnolia-** Terrebonne, **Melrose-** Natchoches, **Oakley-** West Feliciana, **Nicholls (2)-** Thibodaux, **Ormonde-** St. Charles, **Plantation,** **Ridgefield (2)-** Thibodaux, **Rienzi-** Thibodaux, **Rosedown-** West Feliciana, **St. Emma-** Assumption, **St. Joseph-** St. James, **St. Louis-** Iberville and **St. Michael-** St. James.

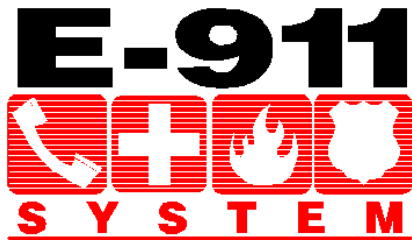
A check of the City utility billing system indicates there are 6847 structures with City services. There are 1533 structures on the 35 streets with plantation affiliated names. This represents 22% of the City structures on these 35 streets. Each structure may have multiple residents as well as businesses or organizations. An analysis of the occupational licensing proved too vast. There are 5000 businesses licensed within the City of Thibodaux with 850 of those physically located in the city limits. In addition, the 2020 U.S. Census Bureau data has not been published (2010 USCB data- City of Thibodaux Population- 14,567). Based on these factors, this analysis used the utility billing information of 22% as the baseline. 22% means that over 1500 structures, 3200 residents and 185 resident businesses would be impacted if the Nicholls decision was applied as precedent to the City of Thibodaux. All of these entities would be required to change addresses, voter registration, banking account information, direct deposit notices, department of motor vehicles information and employer information as some key examples.

The cost to the City for 22% changes in street signs would be significant. The cost for administrative actions of the City for relabeling utility accounts and business licensing would add to the cost. The personnel labor cost to follow the LPCD board process for street name changes adds another layer of financial obligation. The total costs would also reflect a major City of Thibodaux employee manpower endeavor if the Nicholls decision was applied as precedent to the City of Thibodaux.

Another key second and third order effect is the public safety issue. The LPCD is a public entity and cannot share information changes with private corporations. New Nicholls campus street names will not be current in GPS systems, meaning companies like Google, Garmin and GIS etc. must refresh the data on their own timetable. The average update to reach the commercial market takes 3-5 years. EMS personnel regularly contract personnel from other areas. Volunteer fireman come from all areas of the region. State and federal law enforcement based out metropolitan Louisiana areas perform law enforcement here. National Guardsmen and women deploy to Louisiana from various states, as we have seen this past hurricane season. All of these entities use GPS data when working regionally. The potential exists for coordination issues until the GPS systems refresh with current information.

Recommendation: Based on all of the factors, I cannot endorse a change to the names of the streets on Nicholls. In the system of government, precedent is a major factor. It governs court actions, zoning restrictions, procedural rules, operations, regulatory laws and ordinances. In addition to precedent, the consideration of cost is paramount. The cost to a change of street names in the City of Thibodaux would force a reduction in city services like parks and recreation, social programs, infrastructure improvement and public safety. The center of gravity is at the core of this analysis. The amount of effort that would be placed on the City of Thibodaux residents, businesses and organizations for a city wide change of this magnitude is prohibitive in itself. The most significant aspect was referenced earlier in this analysis:

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Lafourche Parish
Communications District

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Phone (985) 537-3580 Fax (985) 537-6906

**Lafourche Parish Communications District
2021 Meeting Dates**

Meeting Time: 1:00 PM

Location:

**Lafourche Parish Communications District
111 Dunkleman Drive
Raceland, LA 70394**

Thursday, January 7, 2020
Thursday, April 1, 2020
Thursday, July 1, 2020
Thursday, October 7, 2020
Thursday, December 2, 2020